



REQUEST FOR PROPOSALS

Bid Numbers	Project Names	Place & Closing Time	Bid Closing Dates
PSJLM-LED 2020/21 - 42	Request of Proposals from Accredited Service Providers for PSJ Nodal Development	Port St. Johns Municipal Offices Closing @11H00	26 – 03 – 2021

Terms of Reference containing details and requirements of this projects will be available at **Supply Chain Management Office, Port St. Johns Municipal Finance offices, or can be requested via email from nbaleni83@gmail.com**, will also be available on **eTenders website www.etenders.gov.za**

Completed proposal and supporting documentation must be placed in **Two sealed envelope (One for Technical Data and Price other One for Proposal)** clearly marked on the outside of the envelope with bid details of project it is meant for, **e.g: PSJLM-LED-2020/21- 42, Request of Proposals from Accredited Service Providers for PSJ Nodal Development**

The envelope must be dropped in the marked bid box placed at the Reception Area - Port St. Johns Municipal offices, Erf 257 Main Street, not later than **11:00 AM on the date as mentioned above**. All the received bids will be opened in public at the same time and date.

All SCM related enquiries shall be directed to N. Baleni within normal office hours at **(047) 564 1207/8** or nbaleni83@gmail.com, Enquiries regarding the Terms of Reference shall be directed to Mr Xuku on 066 488 4291 or siv.xuku@gmail.com

Price & Preferential Policy

Price	: 80 Points
B-BBEE Status Level of Contribution*	: 20 Points (Ref: Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations)
TOTAL	: 100 Points

BIDDERS MUST SUBMIT THE FOLLOWING:

- Service Providers must be registered on CSD and submit a detailed CSD report.
- Valid Rates clearance statement which is not older than 90 days obtained from your respective Municipality or a signed lease agreement by both parties. If exempted please attach letter of exemption from your respective Municipality's revenue office as proof that the bidder as per the Municipality's valuation roll does not own any property which is not later than 90 days.
- Compliance Tax Pin for verification on SARS
- A certified copy of B-BBEE certificate and for joint ventures B-BBEE must be combined and certified, B-BBEE certificate must be SANAS approved or a signed sworn affidavit with original stamp from Commission of Oath.
- Any other information to support the project must be provided
- All other information is contained on the Tender Document

- In the case of a Joint Venture, a detailed Joint Venture Agreement must be submitted indicating the level of involvement and responsibilities of each Joint Venture partner must be submitted. Individual partners are to comply and submit all relevant documents.
- Failure to comply /complete the tender document and all the supplementary information will result in bidder being deemed non-responsive.
- Late, telegraphic, facsimile, incomplete or unsigned Bids will not be considered.
- Bidders will be assessed on Functionality and Price in accordance with the Municipality Supply Chain Management Policy and in terms of Preferential Policy Framework Act, 2000 (Act No.5 of 2000) as explained above.
- Only shortlisted Bidders that will be evaluated for the second Envelop.
- Proposals are to hold good for a period of 90 days (validity of bid) from the date of bids closing.
- If communication is not received from Port St Johns Municipality within 90 days of the bid consider your Bid as non-responsive.

Port St. Johns Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or any part of the bid or cancel the Bid.

ISSUED BY:



MR H.T HLAZO
MUNICIPAL MANAGER

16/02/2021
DATE