



## REPORT TO THE HONORABLE MAYOR ON THE IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT

### 1. PURPOSE OF REPORT

The purpose of this report is to comply with Supply Chain Management Regulations and SCM Policy paragraph 6 (3) which states that the Accounting Officer must submit a report on the implementation of supply chain management policy to The Honorable Mayor for the council to maintain oversight on the implementation of Supply Chain Management policy.

This report covers the projects that were awarded in JULY - SEPTEMBER 2020

### 2. COMPLIANCE

Paragraph 26 of Supply Chain Management Policy states that committee system for competitive bids must be established, as a consequence thereof the bid committees have been established and functioning.

The bid committee minutes and reports of the meetings and attendance registers have been kept under supply chain management unit.

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**1<sup>st</sup> QUARTER SCM IMPLEMENTATION REPORT – JULY - SEPTEMBER 2020/21**

## BID COMMITTEE MEETINGS

### JULY 2020

- There was no Bid Specification, Evaluation and Adjudication meetings held in July 2020.

### AUGUST 2020

- In August the Bid Specification Committee Meeting has sat for the following projects :-
  1. Construction of Ziphunzana to Njela Access Road
  2. Construction of Mbenengeni to Nqutyana Access Road
  3. Construction of Lughohweni to Komane Access Road
  4. Xhaka Access Road
  5. Magoba Access Road
  6. Appointment of a service provider for PSJ Municipality (Turnkey) Electrification Project
  7. Professional services for construction of PSJ Municipal Offices
- There was no Bid Evaluation and Adjudication meetings in August 2020.

### SEPTEMBER 2020

- In September the Bid Specification Committee held a meeting for the following projects :-
  1. Supply and delivery of Concrete pipes
  2. Appointment of Service provider for Maintenance of and upgrading of Municipal Website for a period of 3 years.
  3. Supply and delivery of Laptops and Tablets when the need arise for a period of 1 year.
  4. Appointment of Service provider for Insurance of Municipal Assets for a period of 3 years.

### OUTSTANDING BIDS

- For the month of July there were no outstanding bids.
- For the month of August there were no outstanding bids all bids were still on advert.
- For the month of September the following bids were advertised during August and September have closed and are in Bid Evaluation process.

1. Construction of Ziphunzana to Njela Access Road
2. Construction of Mbenengi to Nqutyana Access Road
3. Construction of Lughogweni to Komane Access Road
4. Construction of Xhaka Access Road
5. Construction of Magoba Access Road
6. Appointment of a qualified service provider for PSJ Municipality (Turnkey Electrification Project)
7. Professional Architectural services for construction of PSJ Municipality Offices
8. Supply and Delivery of Cleaning Material
9. Supply and Delivery of Lowbed Trailer
10. Supply and Delivery of Concrete pipes

**Awards made for procurement of this threshold above R30 000.00 - R 200,000.00 (Formal Written Quotations)**

### July – September 2020

Name of the Company	Name of the Project	Project Amount (VAT inclusive)	Award date	Status quo of the project	Physical Address of the Company
S. Mphikwa Tours & Projects	Supply and Delivery of Anti – Viral Air Sanitizing and Foot Stand	R 68 500.00	17/07/2020	Delivered	Port St Johns
Lethu Nathi Trading	Supply and Delivery of Protective Equipment	R 45 650.00	17/07/2020	Delivered	Port St Johns

**Awards made for procurement of this threshold above R 200,000.00 (Competitive Bids)**

**July – September 2020**

There were no competitive bids awarded in this Quarter July – September 2020.

Prepared by:

  
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Ms N. Baleni (SCM Manager)

01/01/2020  
\_\_\_\_\_  
Date

Reviewed by:

  
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Ms B.A. Mbana (CFO)

09/10/2020  
\_\_\_\_\_  
Date