

PORT ST JOHNS
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REPORT TO THE HONORABLE MAYOR ON THE IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT

1. PURPOSE OF REPORT

The purpose of this report is to comply with Supply Chain Management Regulations and SCM Policy paragraph 6 (3) which states that the Accounting Officer must submit a report on the implementation of supply chain management policy to The Honorable Mayor for the council to maintain oversight on the implementation of Supply Chain Management policy.

This report covers the projects that were awarded in OCTOBER - DECEMBER 2020

2. COMPLAINTS

Paragraph 26 of Supply Chain Management Policy states that committee system for competitive bids must be established, as a consequence thereof the bid committees have been established and functioning.

The bid committee minutes and reports of the meetings and attendance registers have been kept under supply chain management unit.

BID COMMITTEE MEETINGS

OCTOBER – DECEMBER 2020

Bid Specification Committee Meeting has sat for the following projects:-

1. Supply and delivery of Protective Clothing, Uniform and Footwear for a period of one year when the need arise
2. Appointment of a service provider that will supply, fit and balance Tyres and undertake wheel alignment on Municipal Vehicles for a period of one year when the need arise
3. Supply and delivery of Electrical Material and Working Tools for a period of one year when the need arise
4. Supply and delivery of Cleaning Material and Cleaning Equipment for a period of one year when the need arise
5. Supply and delivery of Stationery for a period of one year when the need arise
6. Supply and delivery of Gas cylinders and Two Burner Stoves
7. Supply and delivery of Furniture for a period of one year when the need arise
8. Appointment of a service provider for Supply and Delivery of Cellular Phones and Mobile Data for a period of Two Years
9. Appointment of a service provider for ICT Infrastructure update for a period of Two Years
10. Appointment of a service provider to supply, install and maintain an electronic document management system for a period of Two Years
11. Supply and delivery of Two Office Park homes
12. Supply, delivery and Installation of Two Backup Diesel Generators
13. Appointment of a service provider for Media Advertising Agency for a period of Three years.
14. Appointment of a service provider for Servicing and Repairs of earth moving Plant, Machinery and Municipal Vehicles for a period of Three years
15. Construction of Nyakeni Access Road
16. Construction of Sandlulube Access Roads
17. Appointment of a service provider to review the Integrated Waste Management Plan for Port St Johns Municipality
18. Supply and delivery of Agricultural Inputs or Seedlings to support small scale farmers and cooperatives in all 20 Wards of Port St Johns Municipality
19. Construction of K53 Testing Ground
20. Appointment of a service provider for provision of Internal Audit Services for a period of 6 Months

21. Appointment of a service provider for development of Indigent Management System for a period of Two years
22. Appointment of a service provider for Revenue Enhancement Strategy
23. Construction of Slab in the Entrance of Tombo Library.

Bid Evaluation Committee Meeting has sat for the following projects:-

1. Construction of Ziphunzana to Njela Access Road
2. Construction of Mbenengeni to Nqutyana Access Road
3. Construction of Luqhoqweni to Komane Access Road
4. Construction of Xhaka Access Road
5. Construction of Magoba Access Road
6. Supply and Delivery of Concrete pipes
7. Appointment of a qualified service provider for PSJ Municipality (Turnkey Electrification Project)
8. Professional Architectural services for construction of PSJ Municipality Offices
9. Supply and Delivery of Cleaning Material
10. Appointment of Service provider for Insurance of Municipal Assets for a period of 3 years.
11. Supply and delivery of Laptops and Tablets when the need arise for a period of 1 year
12. Appointment of Service provider for Maintenance of and upgrading of Municipal Website for a period of 3 years.
13. Appointment of a service provider that will Supply, fit and balance Tyres and undertake wheel alignment on Municipal Vehicles for a period of 1 year when the need arise.
14. Supply and Delivery Cleaning Material and Cleaning Equipment for a period of 1 year when the need arise.
15. Supply and Delivery of Electrical Material and Working Tools for a period of 1 year when the need arise.
16. Proposals of Serving in Law Firms for a period of 3 Years
17. Appointment of a service provider for Supply and Delivery of Cellular Phones and Mobile Data for a period of Two years.

Bid Adjudication Committee Meeting has sat for the following projects:-

1. Construction of Ziphunzana to Njela Access Road
2. Construction of Mbenengeni to Nqutyana Access Road
3. Construction of Luqhoqweni to Komane Access Road
4. Construction of Xhaka Access Road
5. Construction of Magoba Access Road
6. Supply and delivery of Concrete pipes
7. Construction of Mbenengeni to Nqutyana Access Road
8. Appointment of a qualified service provider for PSJ Municipality (Turnkey Electrification Project)
9. Professional Architectural services for construction of PSJ Municipality Offices
10. Appointment of Service provider for Maintenance of and upgrading of Municipal Website for a period of 3 years.
11. Supply and delivery of Laptops and Tablets when the need arise for a period of 1 year.
12. Appointment of Service provider for Insurance of Municipal Assets for a period of 3 years.

OUTSTANDING BIDS

1. Supply and Delivery of Cleaning Material
2. Supply and Delivery of Lowbed Trailer
3. Proposals of Serving in Law Firms for a period of 3 Years
4. Supply and Delivery of Protective Clothing, Uniform, and Footwear for a period of 1 year when the need arise.
5. Supply and Delivery of Electrical Material and Working Tools for a period of 1 year when the need arise.
6. Supply and Delivery Cleaning Material and Cleaning Equipment for a period of 1 year when the need arise.
7. Supply and Delivery of Stationery for a period of One year when the need arise.
8. Supply and Delivery of Gas Cylinders and Two Burner Gas Stoves.
9. Supply and Delivery of Office Furniture for a period of One year when the need arise.
10. Supply and delivery of Two Office Park homes
11. Supply, delivery and Installation of Two Backup Diesel Generators

12. Appointment of a service provider for Supply, Install and Maintain an Electronic Document Management System for a period of Two years.
13. Appointment of a service provider for ICT Infrastructure Upgrade for a period of Two years.
14. Appointment of a service provider for Supply and Delivery of Cellular Phones and Mobile Data for a period of Two years.
15. Appointment of a service provider for Media Advertising Agency for a period of Three years.
16. Appointment of a service provider for Servicing and Repairs of earth moving Plant, Machinery and Municipal Vehicles for a period of Three years
17. Construction of Nyakeni Access Road
18. Construction of Sandlulube Access Roads

THE FOLLOWING BIDS THAT ARE ON ADVERT AND TO CLOSE BEFORE END OF JANUARY 2021

1. Appointment of a service provider to review the Integrated Waste Management Plan for Port St Johns Municipality
2. Supply and delivery of Agricultural Inputs or Seedlings to support small scale farmers and cooperatives in all 20 Wards of Port St Johns Municipality
3. Construction of K53 Testing Ground
4. Appointment of a service provider for provision of Internal Audit Services for a period of 6 Months
5. Appointment of a service provider for development of Indigent Management System for a period of Two years

The reasons for delay on the outstanding bids is that the Bid Adjudication Members are always not available to discharge the process
(Find the attached Schedule for sitting of Bid Committees Report)

Awards made for procurement of this threshold above R30 000.00 - R 200,000.00 (Formal Written Quotations)

October - December 2020

Name of the Company	Name of the Project	Project Amount (VAT inclusive)	Award date	Status quo of the project	Physical Address of the Company
T Ros Construction	Supply & Delivery of Waste Management Equipment	R 39 317.25	15/10/2020	Delivered	Port St Johns
Gaia Trading	Supply and Delivery of Stationery for BTO & Corporate Service	R 62 068.00	26/10/2020	Delivered	Port St Johns
Sncenj Trading	Supply and Installation of waterproof tent at Mpantú Hawkers	R 45 000.00	26/10/2020	Service rendered	Port St Johns
T Ros Construction	Supply and Delivery of Heavy Duty Tool box	R 26 000.00	26/10/2020	Delivered	Port St Johns
Nqonqela Trading	Supply and Delivery of 10000 litres of green tanks	R 50 200.00	26/10/2020	Service rendered	Port St Johns
Lethunathi Trading	Renovations of Buyback Centre at the Landfill Site	R 187 640.00	04/11/2020	On progress	Port St Johns
Lethunathi Trading	Supply and Delivery of Personnel Protective Clothing	R 75 487.00	10/11/2020	Delivered	Port St Johns
Eastern Rose Trading	Appointment of Service Provider to conduct training of Secretaries on Minutes taking and Report writing	R 90 300.00	18/11/2020	Service rendered	Port St Johns
Puramagic Investments	Supply and Delivery of PPE for EPWP	R 98 630.00	16/11/2020	Not yet Delivered	Port St Johns
Lethunathi Trading	Supply and Delivery of Beach Signs	R 31 500.00	15/12/2020	Not yet Delivered	Port St Johns
Self-Price 1015 Trading	Supply and Delivery of Logistics for the seasons	R 72 000.00	15/12/2020	Service rendered	Port St Johns


Awards made for procurement of this threshold above R 200,000.00 (Competitive Bids)

Name of the Company	Name of the Project	Project Amount (VAT inclusive)	Award date	Status quo of the project	Physical Address of the Company
Mnandi Civils Cc	Construction of Ziphunzana to Njela Access Road	R 5 480 511.30	09/10/2020	On progress	Mthatha
Sizakancane Construction	Construction of Luqoqweni to Komane Access Road	R 4 611 993.93	09/10/2020	On progress	Ntabankulu
Rhweba Trading 1136	Construction of Xhaka Access Road	R 4 191 870.75	09/10/2020	On progress	Port St Johns
Milibo Trading and Projects	Construction of Magoba Access Road	R 5 104 180.13	09/10/2020	On progress	Lusikisiki
Belisana Trading	Supply and Delivery of Concrete Pipes	R 796 950.00	05/11/2020	Delivered	Port St Johns
Siya and Aya Engineering	Professional Services for PSJ Municipality Electrification (Turnkey) Project	R 2 240 000.00	05/11/2020	On progress	East London
Iqhayiya Design	Professional Architectural services for construction of PSJ Municipality Offices	R 96 600.00	05/11/2020	On progress	East London
Zipho – Zetho Cc	Construction of Mbenengeni – Nqutyana Access Road	R 4 443 786.88	09/11/2020	On progress	Kokstad
Midas Consulting Services	Appointment of Service provider for Maintenance of and upgrading of Municipal Website for a period of 3 years.	R 690 000.00	01/12/2020	On Progress	East London



Vodashop	Supply and delivery of Laptops and Tablets when the need arise for a period of 1 year	R 83 070 .73 (As when the need arise)	01/12/2020	On Progress	Mthatha
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Prepared by: S. Mtshamba 

Reviewed by: 
 Ms N. Maleni (SCM Manager)

Approved by: 
 Ms B.A Mbana (CFO)

14/01/2021
 Date