



PORT ST JOHNS

REPORT TO THE HONORABLE MAYOR ON THE IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT

1. PURPOSE OF REPORT

The purpose of this report is to comply with Supply Chain Management Regulations and SCM Policy paragraph 6 (3) which states that the Accounting Officer must submit a report on the implementation of supply chain management policy to The Honorable Mayor for the council. This report covers the projects that were awarded in JANUARY – MARCH 2021.

2. COMPLAINTS

Paragraph 26 of Supply Chain Management Policy states that committee system for competitive bids must be established, as a consequence thereof the bid committees have been established and functioning.

The bid committee minutes and reports of the meetings and attendance registers have been kept under supply chain management unit.

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BID COMMITTEE MEETINGS

JANUARY – MARCH 2021

Bid Specification Committee Meeting has sat for the following projects:-

1. Re – Advertising for Supply and Delivery of Cleaning Material and Cleaning Equipment for a period of One year when the need arise.
2. Construction of Concrete Slab Front Entrance of Tombo Library
3. Request of Proposals from Accredited Service Providers for PSJ Nodal Development
4. Supply, delivery and Installation of 11 Movable Hawkers Stalls for Isilimela Informal Traders.
5. Supply and delivery of Electrical Material and Working Tools for a period of One year as when the need arises.
6. Panel of Consultants for Engineering Services for a period of Three years.

Bid Evaluation Committee Meeting has sat for the following projects:-

1. Construction of Nyakeni Access Road
2. Construction of Sandlulube Access Roads
3. Appointment of a service provider for Servicing and Repairs of earth moving Plant, Machinery and Municipal Vehicles for a period of Three years
4. Supply, delivery and Installation of Two Backup Diesel Generators
5. Supply and delivery of Two Office Park homes
6. Supply and Delivery of Gas Cylinders and Two Burner Gas Stoves.
7. Appointment of service provider for provision of Internal Audit services for a period of 6 Months.
8. Appointment of a service provider to review Integrated Waste Management Plan.
9. Supply and Delivery of Office Furniture for a period of One year when the need arise.
10. Supply and delivery of Agricultural Inputs / Seedlings to support small Farmers and Cooperatives in 20 wards of PSJ
11. Appointment of a service provider for Media Advertising Agency for a period of Three years.

Bid Adjudication Committee Meeting has sat for the following projects:-

1. Construction of Nyakeni Access Road
2. Construction of Sandulube Access Roads
3. Supply and Delivery of Protective Clothing, Uniform, and Footwear for a period of 1 year when the need arise.
4. Proposals of Servicing in Law Firms for a period of 3 Years
5. Appointment of a service provider for Servicing and Repairs of earth moving Plant, Machinery and Municipal Vehicles for a period of Three years
6. Supply, delivery and Installation of Two Backup Diesel Generators
7. Supply and delivery of Two Office Park homes.

OUTSTANDING BIDS

1. Supply and Delivery of Gas Cylinders and Two Burner Gas Stoves.
2. Supply and delivery of Office Furniture for a period of One year as when the need arise.
3. Appointment of a service provider for Supply, Install and Maintain an Electronic Document Management System for a period of Two years.
4. Appointment of a service provider for ICT Infrastructure Upgrade for a period of Two years.
5. Appointment of a service provider for Media Advertising Agency for a period of Three years.
6. Appointment of a service provider for provision of Internal Audit services for a period of 6 Months.
7. Appointment of a service provider to review Integrated Waste Management Plan.
8. Supply and delivery of Agricultural Inputs / Seedlings to support small Farmers and Cooperatives in 20 wards of PSJ.
9. Appointment of a Service Provider for Development of Indigent Management System for a period of Two years.
10. Re – Advert Supply and Delivery Cleaning Material and Cleaning Equipment for a period of 1 year when the need arise.
11. Appointment of Service Provider to develop Municipal Revenue Enhancement Strategy for a period of two years.
12. Supply, delivery and Installation of 11 Movable Hawkers Stalls for Isilimela Informal Traders.
13. Request of Proposals from Accredited Service Providers for PSJ Nodal development.

THE FOLLOWING BIDS ARE ON ADVERT AND TO CLOSE BEFORE END OF APRIL 2021

1. Re - advert for Supply and delivery of Two Office Park homes.
2. Re - advert for Supply and delivery of Electrical Material and Working Tools.

The reasons for delay on the outstanding bids is that the Bid Adjudication Members and other bid committee members were attended Mayoral lekgotla and strategic planning in March.

(Find the attached Schedule for sitting of Bid Committees Report)

Awards made for procurement of this threshold above R30 000.00 - R 200,000.00 (Formal Written Quotations)
January - March 2021

Name of the Company	Name of the Project	Project Amount (VAT inclusive)	Award date	Status quo of the project	Physical Address of the Company
Twanana Trading	Fumigation of Three Libraries	R 17 155.00	15/01/2021	Service has been rendered.	Port St Johns
ZBSN Siyazama Trading	Fencing of workshop and installation of Two high gates	R 173 890.22	15/01/2021	Service has been rendered	Libode
Copy World (Pty) Ltd	Supply and Delivery of Diaries, Calendars and Electronic Letter head.	R 79 801.95	25/01/2021	Delivered	East London
Copy World (Pty) Ltd	Supply and Delivery of Guide Books	R 76 360.00	25/01/2021	Delivered	East London
Lisa foot prints	Supply and Delivery of Refuse Material for Waste Management	R 43 460.00	16/02/2021	Delivered	Port St Johns

Lethunathi Trading	Re – Building of Septic Tank	R 158 720.00	03/03/2021	Service not yet rendered.	Port St Johns
T Ros Construction and other Services	Supply and delivery of Cleaning Material for Cleaning Campaign	R 49 477.89	24/03/2021	Delivered	Port St Johns

Awards made for procurement of this threshold above R 200 000.00 (Competitive Bids)

Name of the Company	Name of the Project	Project Amount (VAT inclusive)	Award date	Status quo of the project	Physical Address of the Company
Worthytrade 91 (pty)LTD	Supply & delivery of cellular phones & mobile data for a period of two years as when need arise	R3,997,321.20	25/01/2021	On Progress	Mthatha
Mtshana trading	Supply & delivery of stationary for period of one year as when need arise.	R825,869.77 (As when the need arise)	25/01/2021	On Progress	Port St Johns
Nyana Oyintanda Trading	Supply & delivery of cleaning material	R95,531.91	26/01/2021	Delivered	Flagstaff
KKW Trading JV Octane Services	Construction of Nyakeni Access Road	R 7 038 925.75	26/02/2021	On progress	Libode
Vuyie Xolie Construction JV Mphikwa Tours	Construction of Sandlulube Access Roads	R 4 302 051.10	25/20/2021	On progress	Mthatha

Anathi Business Enterprise	Supply and Delivery of Protective Clothing, Uniform, and Footwear for a period of 1 year when the need arise.	R 1 122 375.00	25/02/2021	On progress	Mthatha
Jemic Motors	Appointment of a service provider for Servicing and Repairs of earth moving Plant, Machinery and Municipal Vehicles for a period of Three years	R 4 500 000.00	12/02/2021	On progress	Mthatha
Siyathemba Sokuthu	Proposal for serving on a panel of law firms for a period of 3 years	Rate Based	24/02/2021	Service not yet rendered	East London
WT Mqandi & Associate	Proposal for serving on a panel of law firms for a period of 3 years	Rate Based	24/02/2021	Service not yet rendered	Mthatha
Bate Chubb & Dickson INC	Proposal for serving on a panel of law firms for a period of 3 years	Rate Based	24/02/2021	Service not yet rendered	East London
Magqabi Seth Zith Attorneys	Proposal for serving on a panel of law firms for a period of 3 years	Rate Based	24/02/2021	Service not yet rendered	East London

Prepared by: S. Mtshamba 

Reviewed by: 
 Ms N. Baleni (SCM Manager)

01/04/21
Date

Approved by:


 Ms B.A Mbana (CFO)

12/04/2021
Date

3rd QUARTER SCM IMPLEMENTATION REPORT JANUARY - MARCH 2020/21