



INVITATION TO BID FOR THE FOLLOWING PROJECTS

BID NO.	Project Name	CIDB Grading	PLACE & TIME	Compulsory Briefing then will proceed to site.	Bid Closing date
PSJLM – INEP-2020/21 -12	Appointment of a qualified service provider for PSJ Municipality (Turnkey) Electrification Project	4EP	PSJ Municipal Offices Closing @11H00	Venue PSJ Town Hall Time :09:00 am Date :25 – 08 - 2020	21-09-2020
PSJLM-ENG-2020/21-13	Professional Architectural Services for Construction of PSJ Municipal Offices	N/A	Port St. Johns Municipal Offices Closing @11H00	Venue PSJ Town Hall Time :09:00 am Date :25 – 08 - 2020	21-09-2020

Bid Documents containing details and requirements of these projects will be available from **20 August 2020 at Port St. Johns Municipal Finance offices**, upon payment of a **non-refundable fee of R389.95** per document (either in cash or by means of EFT made payable to Port St Johns Municipality). Municipal banking details are obtainable at Revenue Office.

Completed proposal and supporting documentation must be placed in a **sealed envelope** clearly marked on the outside of the envelope with bid details of project it is meant for, e.g: **PSJLM-INEP- 2020/21-12, Appointment of a qualified service provider for PSJ Municipality (Turnkey) Electrification Project OR PSJLM-ENG-2020/21-13 Professional Architectural Services for Construction of PSJ Municipal Offices**

The envelope must be dropped in the marked bid box placed at the Reception Area - Port St. Johns Municipal offices, Erf 257 Main Street, not later than **11:00 AM** on the date as mentioned above. All the received bids will be opened in public at the same time and date.

SCM related enquiries shall be directed to Ms. Mtshamba within normal office hours at (047) 564 1207/8 or scmps@municipality@gmail.com All Technical enquiries shall be directed to Mr Kwape on (047) 564 6747 or thabokwape@yahoo.com

Price & Preferential Policy

Price	: 80	Points
B-BBEE Status Level of Contribution*	: 20	Points (Ref: Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations)
TOTAL	: 100	Points

BIDDERS MUST SUBMIT THE FOLLOWING:

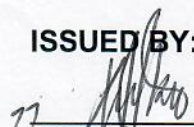
- Service Provider must be registered on Central Supplier Database and submit a detailed CSD report.

- Rates clearance statement which is not older than 60 days obtained from your respective Municipality or lease agreement. If exempted please attach letter of exemption from your respective Municipality's revenue office as proof that the bidder as per the Municipality's valuation roll does not own any property.
- Compliance Tax Pin for verification on SARS website and Tax Reference number.
- A certified copy of B-BBEE certificate and for joint ventures B-BBEE must be combined and certified, B-BBEE certificate must be SANAS approved or sworn affidavit with stamp from Commission of Oath.
- **CIDB grading certificate 4EP (For Bid No: PSJLM – INEP-2020/21 -12)**
- Any other information to support the project must be provided
- Latest Full financial statements from accredited institution.
- All other information is contained on the Tender Document
- In the case of a Joint Venture, a detailed Joint Venture Agreement must be submitted indicating the level of involvement and responsibilities of each Joint Venture partner must be submitted. Individual partners are to comply and submit all relevant documents. All other pre-requisites as detailed in the on Terms of Reference Documents shall apply.
- Failure to comply /complete the tender document and all the supplementary information will result in bidder being deemed non-responsive.
- Late, telegraphic, facsimile, incomplete or unsigned Bids will not be considered.
- Bidders will be assessed on Functionality and Price in accordance with the Municipality Supply Chain Management Policy and in terms of Preferential Policy Framework Act, 2000 (Act No.5 of 2000) as explained above.
- Proposals are to hold good for a period of 90 days (validity of bid) from the date of bids closing.
- If communication is not received from Port St Johns Municipality within 90 days of the bid consider your Bid as non-responsive.

Port St. Johns Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or any part of the bid or cancel the Bid.

NB: - The Municipality will make sure that bidders adhered to Covid_19 regulations during the briefing session. Everyone must wear a face mask.

ISSUED BY:



 MR H/T Hlazo
 Municipal Manager

14/08/2020
 Date