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**Enquiries: Ms F Gxabuza (040) 609 5454**

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**The Honourable Mayor**

Port St Johns Local Municipality

P.O. Box 2

**Port St Johns**

5120

Dear Cllr. N. Mlombile - Cingo

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**COMMENTS BY THE MEMBER OF THE EXECUTIVE COUNCIL (MEC) ON THE  
INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW: 2020-2021**

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**1. Introduction**

The role of the MEC in terms of provincial monitoring and support in the planning, drafting, adoption and review of IDP is articulated in Section 31 of the Municipal Systems Act (MSA), 32 of 2000. This includes monitoring, facilitation and coordination of the processes followed by the municipality in drafting and adopting IDPs to ensure:

- i. Adherence to the predetermined timeframes;
- ii. Participation by local communities, organs of the state, traditional authorities and relevant stakeholders;
- iii. Provision for the identification of all plans and planning requirements binding municipalities in terms of the national and provincial legislation; and
- iv. Alignment to the framework adopted in terms of Section 27 which binds both the district and local municipalities.

To give effect to the quoted legislation, municipalities submitted finally adopted IDPs to the MEC within 10 days of adoption after the 30 June 2020 in compliance with Section 32 of the MSA.

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### **2. Implementation of IDP Assessment**

In order to align with the Disaster Management Act Regulations and the Consolidated Covid-19 Direction on Health and Safety in the Workplace, Gazette No. 43400 of 04 June 2020, the Department conducted the IDP Assessment internally. KPA Leaders were appointed to manage the assessment teams comprised of CoGTA officials, sector departments and State Owned Enterprises. The KPA Leaders, supported by COGTA District IDP Coordinators, consolidated assessment findings and developed reports with action plans. The institutions/departments which took part in this year's assessment are as outlined below:

- KPA1: Spatial Considerations with these departments; 1) Eastern Cape Department of Cooperative Governance & Traditional Affairs; 2) Economic Development, Environmental Affairs and Tourism (DEDEAT); and 3) South African Police Services (SAPS).
- KPA 2: Service Delivery and Infrastructure Planning with these sector departments and one State Owned Enterprise (SOE) respectively; 1) Roads; 2) Transport; 3) Economic Development, Environmental Affairs and Tourism (DEDEAT); 4) Safety and Liaison; 5) Energy; 6) Water & Sanitation; 7) Rural Development and Agrarian Reform; 8) Eskom; 9) and Municipal Infrastructure Support Agency (MISA).
- KPA 3: Financial Planning and Budgets with these sector departments; 1) Eastern Cape Department of Cooperative Governance & Traditional Affairs; 2) Eastern Cape Provincial Treasury; 3) Energy; 4) Water & Sanitation.
- KPA 4: Local Economic Development (LED) with these sector departments; 1) Eastern Cape Department of Cooperative Governance & Traditional Affairs 2) DEDEAT); 3) Eastern Cape Rural Development Agency (ECRDA); 4) Eastern Cape Development Agency (ECDC) and;5) Statistics South Africa (Stats SA).
- KPA 5: Good Governance and Public Participation verified by Eastern Cape Department of Cooperative Governance & Traditional Affairs.
- KPA 6 Corporate Administration verified by Eastern Cape Department of Cooperative Governance & Traditional Affairs.

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**3. Overall KPA ratings**

Each Key Performance Area was allocated an overall rating within the following context:

<b>Levels of performance</b>	<b>Scores</b>	<b>Performance description</b>	<b>Action required</b>
Low	1 - 33%	Poor	Immediate and intensive intervention
Medium	34 - 66%	Satisfactory	Minimum support required
High	67 - 100%	Good	Benchmarking

The table below analyses comparative ratings of your municipality over a three-year period:

<b>KPAs</b>	<b>Ratings 2018/2019 IDP review</b>	<b>Ratings 2019/2020 IDP review</b>	<b>Ratings 2020/2021 IDP review</b>
KPA1: Spatial Planning, Land, Human Settlement and Environmental Management	HIGH	HIGH	HIGH
KPA2: Service Delivery & Infrastructure Planning	MEDIUM	HIGH	MEDIUM
KPA 3: Financial Planning & Budgets	HIGH	HIGH	HIGH
KPA 4: Local Economic Development	HIGH	HIGH	HIGH
KPA 5: Good Governance and Public Participation	HIGH	HIGH	HIGH

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KPA 6: Institutional Arrangements	MEDIUM	HIGH	HIGH
Overall Rating	HIGH	HIGH	HIGH

**4. Specific Assessment Findings on the 2020/2021 Final IDP**

This report provides a summary of findings on all six KPAs. The municipality should refer to the IDP Analysis and Assessment Report in relation to the details of findings on gaps and improvement measures. The overall findings on the 2020/21 Final IDP of Port St Johns Local Municipality can be summarized as follows:

**KPA 1: Spatial Planning, Land, Human Settlement and Environmental Management – Overall Rating HIGH**

- The municipality must review its Spatial Development Framework (SDF) to align with the SPLUMA 2017 SDF guidelines.
- The municipality must develop the land audit report and land invasion policy to better understand its situation.
- The municipality must prioritize land invasion policy.
- The municipality establish an operational integrated Geo-Spatial land information system.
- The municipality must indicate budget provision for planned housing projects.
- The municipality must develop Air Quality Management plan that is in line with the Plan for the District, Province and the National Framework; and source assistance from DEDEAT and DEFF for the development of the plan.
- The municipality must develop environmental by -laws.

**KPA 2: Service Delivery and Infrastructure Planning - Overall Rating MEDIUM**

- The municipality must clearly reflect at least an integrated transport plan that talks to the customers from District Municipality Plan.
- The municipality must develop Safety and Security plan that will guide the implementation of Safety and Security.
- The municipality must develop Roads and Storm Water Management plans.
- The municipality must develop a Maritime Transport plan and Coastal Committee for Coastal Zone Management.

## **COMMENTS BY THE MEMBER OF THE EXECUTIVE COUNCIL (MEC) ON THE INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW: 2020-2021**

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- The municipality must reflect the disaster management by-laws in the IDP.
- The municipality must reflect emergency procurement measures and the disaster management plan.

### **KPA 3: Financial Planning and Budgets- Overall Rating HIGH**

- The municipality must develop and implement Revenue Enhancement Strategy.
- The municipality must spend 100% of its Capital Budget and grants.
- The municipality must develop data cleansing strategies and bill its consumers monthly.
- The municipality must collect its revenue more than 50% from consumers in terms of financial norms and standards.

### **KPA 4: Local Economic Development (LED) - Overall Rating HIGH**

- The municipality must reflect existing LED specific policies.
- The municipality must capture and analyse Information on the demographics.
- The municipality must reflect alignment between its local priorities to the Provincial and National LED Priorities.
- The state of economic infrastructure of the municipality must be captured in the situational analysis.

### **KPA 5: Good Governance and Public Participation – Overall Rating HIGH**

- The municipality must develop public participation strategy that reflect community involvement in the IDP development.
- The municipality must reflect on the functionality of War Rooms.
- The municipality must develop stakeholder Communication Strategy.
- The municipality must reflect the development of Ward Based Plans for all wards and the contribution of the District.
- The municipality must have complaints management system.
- The municipality must ensure that Legal Services office or unit is in place.

### **KPA 6: Institutional Arrangements- Overall Rating HIGH**

- The municipality must indicate critical and scarce skills that are a challenge.
- The municipality must reflect on strategies on employee wellness.
- The municipality must reflect on frequency of performance assessment.

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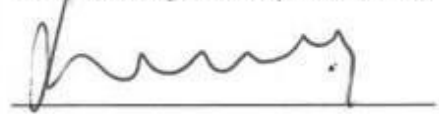
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**5. Conclusion**

Let me now take this opportunity to congratulate you for developing a legally compliant IDP and maintaining a trend of obtaining High ratings over the period of IDP assessment cycle of 2017/2022.

I trust that the above submission will be of great value to your institution, all stakeholders and your communities during the development planning process to ensure production of a responsive IDP that will facilitate service delivery.

Yours in cooperative governance.



**MR. X NQATHA**

**MEMBER OF THE EXECUTIVE COUNCIL**

**DEPARTMENT OF COOPERATIVE GOVERNANCE & TRADITIONAL AFFAIRS**

DATE: 22/6/21