



## REPORT TO THE HONORABLE MAYOR ON THE IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT

### 1. PURPOSE OF REPORT

The purpose of this report is to comply with Supply Chain Management Regulations and SCM Policy paragraph 6 (3) which states that the Accounting Officer must submit a report on the implementation of supply chain management policy to The Honorable Mayor for the council to maintain oversight on the implementation of Supply Chain Management policy.

This report covers the projects that were awarded in JULY 2021

### 2. COMPLIANCE

Paragraph 26 of Supply Chain Management Policy states that committee system for competitive bids must be established, as a consequence thereof the bid committees have been established and functioning.

The bid committee minutes and reports of the meetings and attendance registers have been kept under supply chain management unit.

A handwritten signature in black ink, appearing to be 'A. J. ...', is located at the bottom right of the page.

**BID COMMITTEE MEETINGS**

**JULY 2021**

There were no Bid Specification Committee Meeting held due to no members had accepted the appointments as per report submitted to Chief Financial Officer and Municipal Manager.

**Bid Evaluation Committee has sat for the following projects:**

1. Re – Advert Supply, delivery and Installation of 11 Movable Hawkers Stalls for Isilimela Informal Traders.
2. Appointment of a Professional Service Provider to plan, implement and monitor Energy, Efficiency and Demand Side Management (EEDMS) project as and when required on behalf of the Municipality for a period of 3 years

**Bid Adjudication Committee Meeting has sat for the following projects:**

1. RFQ – Consulting Engineering Services for Upgrading of Aggate Terrace Phase 2
2. Appointment of a qualified service provider for professional services of PSJ Municipality (Turnkey) Electrification Project 2021/22
3. Re - Advert for Appointment of service provider for Internal Audit services for a period of Six Months.
4. Re – Advert Supply, delivery and Installation of 11 Movable Hawkers Stalls for Isilimela Informal Traders.
5. Appointment of a Professional Service Provider to plan, implement and monitor Energy, Efficiency and Demand Side Management (EEDMS) project as and when required on behalf of the Municipality for a period of 3 years.

**OUTSTANDING BIDS – Awaiting for Bid Evaluation Committee to sit (Find attached schedule of bids and outstanding bid report)**

1. Re – Advert for Construction of Concrete Slab Front Entrance Of Tombo Library.
2. Re – Advert for Appointment of a service provider to review the Integrated Waste Management Plan for Port St Johns Municipality
3. Re – Advert for Supply and Delivery of Electrical & Working Tools for a period of one year when the need arises.
4. Re - Advert for Appointment of a service provider for Development of Indigent Management System for a period of Two years
5. Re – Advert for Appointment of Service Provider for ICT Infrastructure Upgrade for a period of three years
6. Supply and Delivery of Cartridges/Toners for Small Printers for a period of one year as when need arises

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7. Appointment of a service provider for VAT Recovery Services for a period of Two years.
8. Appointment of a Travel Agent for Travel Management and Accommodation services for a period of 3 years.
9. Procurement of Banking services for a period of 5 years.
10. Construction of Bukhwezeni Access Road
11. Construction of Ndayini Access Road
12. Construction of Ngqwaleni Access Road
13. Supply, Delivery and Installation of x6 High Mast Lights at Second Beach , Mpantú, Mampube, Ntafufu, Luqhoqweni & Bambisana

There are no bid that are on Advert.

**Awards made for procurement of this threshold above R30 000.00 - R 200,000.00 (Formal Written Quotations)**

| Name of the Company           | Name of the Project  | Project Amount (VAT inclusive) | Award date | Status quo of the project | Physical Address of the Company |
|-------------------------------|--|--------------------------------|------------|---------------------------|---------------------------------|
| Lethunathi Trading Enterprise | Supply, Delivery and Installation of Carport at Finance Department | R 50 000.00                    | 14/07/2021 | Service not yet rendered  | Port St Johns                   |

**Awards made for procurement of this threshold above R 200,000.00 (Competitive Bids)**

| Name of the Company      | Name of the Project   | Project Amount (VAT inclusive) | Award date | Status quo of the project | Physical Address of the Company |
|--------------------------|---|--------------------------------|------------|---------------------------|---------------------------------|
| SDM Consulting Engineers | RFQ – Consulting Engineering Services for Upgrading of Aggate Terrace Phase 2   | R 2 335 852.60                 | 01/07/2021 | Service not yet rendered  | Mthatha                         |
| Tabono Engineering       | Appointment of a qualified service provider for professional services of PSU Municipality (Turnkey) Electrification Project 2021/22 | R 7 732 145.00                 | 12/07/2021 | Service not yet rendered  | Gauteng                         |



|   |  |               |            |                          |               |
|---|--|---------------|------------|--------------------------|---------------|
| Khwalo Business Accountants and Auditors  | Re - Advert for Appointment of service provider for Internal Audit services for a period of Six Months.    | R 483 840. 00 | 08/07/2021 | Service not yet rendered | East London   |
| Sipelele Fandesi T/A Club Sokuthu Trading | Re - Advert Supply, delivery and Installation of 11 Movable Hawkers Stalls for Isilimela Informal Traders. | R 588 200. 00 | 29/07/2021 | Service not yet rendered | Port St Johns |

Prepared by: S. Mtshamba



Reviewed by:

  
 Ms N. Baleni (SCM Manager)

04/08/21  
 Date

Approved by:

  
 Ms B.A. Mibana (CFO)

16/08/2021  
 Date