



PORT ST JOHNS
♦ MUNICIPALITY ♦
OUR HERITAGE, OUR PEOPLE

**MID-YEAR BUDGET AND
PERFORMANCE ASSESSMENT
REPORT 2022-2023**

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List of Abbreviations and Acronyms

CFO :	Chief Financial Officer
COGTA:	Cooperative Governance and Traditional Affairs
DIMAFO:	District Mayors Forum
COGTA:	Cooperative Governance and Traditional Affairs
DM :	District Municipality
HOD :	Head of Department
IDP :	Integrated Development Plan
IGR :	Inter-governmental Relations
PMS :	Performance Management System
LLF :	Local Labour Forum
LM :	Local Municipality
MM :	Municipal Manager
MPAC:	Municipal Public Accounts Committee
MSA :	Municipal Systems Act
OH&S:	Occupational Health and Safety
ORTDM:	O.R. Tambo District Municipality
PSJ :	Port St John's
SALGA:	South African Local Government Association
AC :	Audit Committee
BAC :	Bid Adjudication Committee
BEC :	Bid Evaluation Committee
BSC :	Bid Specifications Committee
SDBIP:	Service Delivery and Budget Implementation Plan

1. INTRODUCTION

A municipality's performance of the first 6 months of the financial year should be assessed and reported on in terms of section 72 of the Municipal Finance Management Act, 56 of 2003. This assessment must include the measurement of performance, the identification of corrective actions and recommendations for the adjustments of KPI's, if necessary. The format of the report must comply with the section 72 requirements. The Municipal Finance Management Act Section 72 requires that; (l) the Accounting Officer of a municipality must by 25 January of each year-

(a) Assess the performance of the Municipality during the first half of the financial year, taking into account-

(i) The monthly statements referred to in section 71(Schedule C) for the first half of the financial year

(ii) The municipality's service delivery performance during the first half of the financial year, and the service deliver targets and performance indicators set in the service delivery and budget implementation plan:

(iii) The past year's annual report and progress on resolving problems identified in the Annual Report.

(iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Port St John's Municipality is reporting on its performance in terms of the above legal provision read together with Local Government Municipal Systems Act; 32 of 2000 on Mid-year performance, which requires that the Mayor must submit the report to Council by the 31st of January in terms of the Municipal Finance Management Act, section 54(1) (f).

The mid-year performance assessment also deals with the performance of Key performance indicators of the municipality at departmental and institutional level. This will also give an indication as to how the municipality has performed in achieving the targets set for the period 01 July to 31 December 2022.

The mid-year performance assessment reports and supporting tables have been prepared in accordance with Municipal Finance Management Act Circular 13: Service

Delivery and Budget implementation Plan and the Municipal Budget and Reporting Regulations, to illustrate the performance in the first six months.

Although we have structured ourselves to deliver the services required, we could not deliver in all instances due to the lack of appropriate funds but we continuously strive to deliver on the objectives and targets approved by the honourable Mayor as set out in the Service Delivery and Budget Implementation Plan (SDBIP)

2. PURPOSE OF THE REPORT

The Budget analysis is very important in view of the municipal operations and its direct relationship with the service delivery. In view of the above introduction, the municipality need to ensure that expenditure is appropriately funded from realistically anticipated revenue. In that regard, there is a need to constantly assess the revenue generating capacity and performance of the municipality to ensure alignment with both the operational and capital related expenditure. This report looks to analyse the revenue, expenditure, cash flow and capital performance to date in preparation of the only adjustment budget window available in January as per Municipal Financial Management Act.

3. BUDGET PERFORMANCE ANALYSIS

3.1 FINANCIAL POSITION

The **statement of financial position** lists all the Council's Current and Non-Current Assets and liabilities together with their financial values representing the economic resources of the municipality. Table C6 is meant to improve the stakeholder's understanding and management of budget and the impact of actual expenditure in comparison to the budget implications on the financial position.

Current Assets reflect the financial assets that have cash value and are owned by Council and all other assets that are expected to provide financial benefit to Council within one financial year. The financial benefit is through the rendering of services to the community and revenue generation through refuse removal services and other revenue generating activities.

Largest **current assets** are **Cash and cash equivalent** at R169 Million. Consumer debtors and other debtors combined at R7.735 million. **Call investments deposits** were at R0 at the end of the first six months. Current assets are highly liquid, in that

they can easily be converted to cash when required to meet short term obligations which are paying salaries, allowances and suppliers for goods and services.

The largest **current liabilities** are Trade Creditors and other payables at R43,6 Million, of which others relates to current and prior year Unspent Conditional Grants.

The **current ratio** of the municipality is currently sitting at 318.04% which indicates a healthy financial position as the municipality's current assets are greater than current liabilities. The municipality is thus able to pay its employees and creditors on a monthly basis. However, attention should be given to the **collection rate** as there are long outstanding balances owed by service consumers, which are sitting at R58.5 million and bulk of those are domestic consumers.

The consumer deposits balance of R61 thousand as reflected in the Statement of Financial Position, is only relating to consumer accounts that were opened with the municipality since the beginning of 2019/20 financial year and as such it is grossly understated due to balances that were not transferred.

Non-Current Assets are resources with a cash value which another party has made a legal commitment to hand over to Council over a period exceeding one financial year. The property, plant and equipment item remains the most material resource on the statement of financial position at R534 Million.

Infrastructure assets form 79% of the total asset register and are mainly required to generate revenue and are crucial in service delivery for the municipality. It is high time that the municipality prioritise repairs and maintenance of the existing infrastructure assets to improve the service delivery capacity of the assets since the municipality is faced with ageing infrastructure. If planned and costed maintenance is not done, the municipality might be faced with reserve backlog due to ageing infrastructure.

Non-Current liabilities are legal commitments from other parties acquired to enhance service delivery. **Provisions** are the largest and currently the only existing non-current liability at R15,2 million. These are **employee benefit obligations** which are based upon actuarial valuations for all the municipality's defined benefit pension plans and post-employment medical benefits. The statement of financial position is currently showing the equity of the municipality as R610 Million as at end of the first six months, most in accumulated surplus and this equity is not fully funded. Most of the equity is

held under fixed assets therefore it is a small portion that can be affected by inflation fluctuations.

(Below is Schedule C_table:C6 for Statement of Financial Position)

Choose name from list - Table C6 Monthly Budget Statement - Financial Position - M06 December

Description	Ref	2021/22	Budget Year 2022/23			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		124,087	125,055	80,064	169,478	80,064
Call investment deposits		(2,100)	5,471	311	-	311
Consumer debtors		5,752	9,318	9,373	16,094	9,373
Other debtors		4,610	2,769	4,548	(8,359)	4,548
Current portion of long-term receivables		-	-	-	-	-
Inventory		62,303	68,265	68,339	61,985	68,339
Total current assets		194,652	210,878	162,634	239,199	162,634
Non current assets						
Long-term receivables		-	-	-	-	-
Investments		-	-	-	-	-
Investment property		4,462	15,543	4,462	4,462	4,462
Investments in Associate		-	-	-	-	-
Property, plant and equipment		496,644	518,995	543,335	534,181	543,335
Biological		-	-	-	-	-
Intangible		584	(68)	516	584	516
Other non-current assets		-	-	-	-	-
Total non current assets		501,691	534,470	548,314	539,227	548,314
TOTAL ASSETS		696,343	745,348	710,948	778,426	710,948
LIABILITIES						
Current liabilities						
Bank overdraft		-	-	-	-	-
Borrowing		1,773	284	-	1,773	-
Consumer deposits		61	61	61	61	61
Trade and other payables		43,654	41,865	43,654	58,178	43,654
Provisions		15,197	14,857	15,197	15,197	15,197
Total current liabilities		60,686	57,066	58,912	75,210	58,912
Non current liabilities						
Borrowing		2,682	2,967	3,019	2,682	3,019
Provisions		12,852	16,978	12,852	12,852	12,852
Total non current liabilities		15,534	19,944	15,871	15,534	15,871
TOTAL LIABILITIES		76,220	77,010	74,783	90,744	74,783
NET ASSETS	2	620,123	668,338	636,165	687,682	636,165
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		634,353	668,338	634,165	610,022	634,165
Reserves		-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	2	634,353	668,338	634,165	610,022	634,165

3.2 FINANCIAL PERFORMANCE

The **statement of financial performance** is used to measure performance of the institution and also monitor the cash flow projections in comparison with actual expenditure and revenue for a specific period. This statement summarizes the revenue realised and expenditure incurred by the municipality on both cash and accrual bases.

The table below shows an analysis of Operating and Capital revenue and expenditure against budget. During the first six month ending 31 December 2022, **the Municipality had an operating surplus of R77.6 Million as at end of December 2022. The total operating expenditure actual of R98.2 million is less than the actual total revenue of R138.1 million as it shows a Surplus of R39.8 Million.**

SUMMARY REVENUE AND EXPENDITURE FOR THE SIX MONTHS ENDING 31 DECEMBER 2022

EC154 Port St Johns - Table C1 Consolidated Monthly Budget Statement Summary – 1st and 2nd Quarter

Description	Original Budget	Adjusted Budget	Monthly actual	Year TD actual	Year TD budget	Full Year Forecast
Total Revenue	237,156	231,506	55,03	138,13	115.753	231,506
Total operating Expenditure	263,999	264,812	16,847	98.288	132,406	264,812
Surplus/(Deficit)	(26,843)	(33,306)	38,183	39,842	(16,653)	(33,306)

The following **revenue streams** were budgeted for in 2022/23 financial year and (Year to date (YTD) actual figures for the first six months of 2022/2023 are as follows: -

Property rates revenue are R11.014 Million and Refuse revenue R543 thousand with Property rates having positive variance at 41% and services charges having negative variance of 46% respectively. Billing has been done in the beginning of the financial year for property rates, hence we have a huge percentage.

There are still many challenges that need to be addressed in the Property rates and Refuse charges by the municipality due to non-payments of these services by debtors.

Government: The debtors are up to date with current debts but the challenge is with the old debt from National public works which engagements are being done by both institutions.

•There were employees that owed the municipality for the month of December 2022 amounting to R 39 093.82 and these are included under the household debtor's category

The cumulative total billing for the first six months is R11,014 Million.

For the 1st quarter of 2022/23, billing has been done in the beginning of the financial year for property rates and monthly for Refuse charges. The municipal property rates policy states that the municipality bills in advance its customers in July and the bill is payable in 12 equal instalments. The municipality has to implement the revenue enhancement strategy to improve the revenue base and to ensure long term financial sustainability.

Interest earned from external investments is sitting at R875 thousand yielding a year to date negative variance of 71% when compared to the year to date budgeted revenue, resulting from maturity dates that have not been realised in this first six months and low revenue collection. The interest on outstanding debtors is however sitting at R3, 453 million with a positive variance of 65% owing to non-payment of services by consumers.

Total grant operating revenue is currently at R121,8 million year to date, and this has resulted in a positive variance of 21% resulting from the Equitable Share grant first, tranche that was received during the month of July 2022 and 2nd tranche December and last tranche will be received in March 2023. Equitable share grant is received in three tranches during the year hence there is a positive variance in transfers. The municipality managed to generate other revenue of R995 thousand for the first six months, this comprises of revenue realized from selling of tender documents, commission fees etc., this however reflects a negative variance of 66% resulting from sundry revenue, due to slow spending of conditional grants in the first quarter. The bigger portion of sundry revenue is input VAT from conditional grants.

The **expenditure incurred** as at half yearly of 2022/23 was as follows: spending on employee related costs at R47,5 million with a positive variance of 11% year to date

Depreciation and asset impairment is budgeted at R53,8 million for the year. In the first six months no depreciation and asset impairment had been processed on the system, manually its amounting to R72 829 227. The monthly depreciation calculations will be

performed once the asset management module is fully installed and integrated with the financial accounting system. In this regard, the monthly section 71 reports are

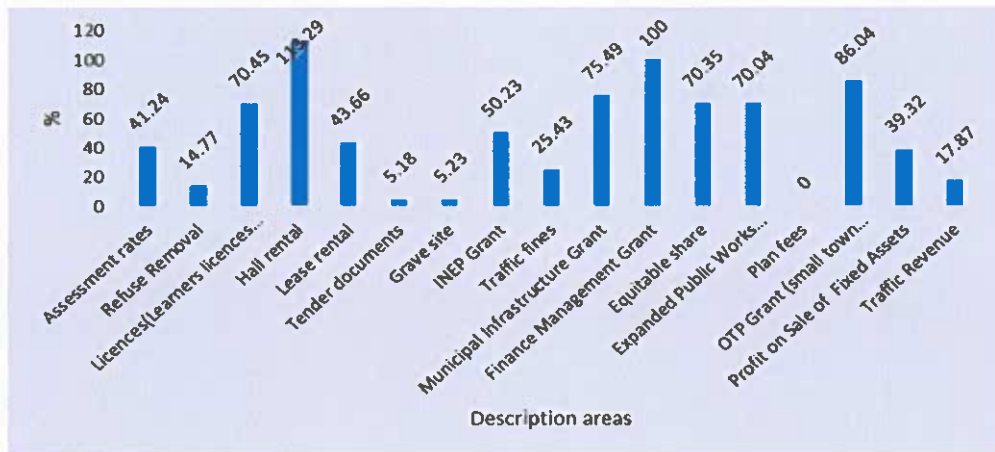
understated by the depreciation amounts not being charged as the depreciation is supposed to be expensed monthly. Debt impairment provision of R5,7 million and is also based on budgeted figures and this shall be calculated at year end. The finance charges are R94 thousand showing a negative variance of 54% and this item has to be monitored to avoid unauthorised expenditure.

Contracted services are currently under spending sitting at R8,1 million with a positive variance of 19% resulting from budget alignment to MSCOA requirements that is being addressed and expenditure that is sitting on commitments. Also implementation of cost containment measures. Transfers and grants were R4.6 million currently with a year to date negative variance of 41%. Other expenditure incurred R30.8 million with a year to date negative variance of 15%. This is also affected by the budget alignment to MSCOA requirements and expenditure that is sitting on outstanding commitments. Also implementation of cost containment measures.

Description	Actual Budget	Monthly Budget	Actual (Monthly collection)	Variance	Reasons for Variances
Assessment rates	11,964,580.00	997,048.33	411,172.23	-585,879.10	There's been a decline in payments from the rate payers as they say there are issues that need to be sorted by the municipality before they can pay.
Refuse Removal	2,000,000.00	166,666.67	24,613.55	-142,053.12	There's been a decline in payments from the rate payers as they say there are issues that need to be sorted by the municipality before they can pay and the letter was submitted to the municipal management.

Licences(Learners licences &hawkers licences)	100,000.00	8,333.33	5,870.67	-2,462.66	The hawkers in town did not want to pay this financial year, they said they submitted a letter to the municipality of which the municipality has not responded.
Hall rental	12,000.00	1,000.00	1,132.92	+132.92	More bookings than expected.
Lease rental	170,000.00	14,166.67	6,185.27	-7,981.40	The difference is caused by an outstanding amount for Steve's restaurant still to be settled.
Tender documents	390,000.00	32,500.00	1,684.25	-30,815.75	Customers are downloading the tender documents on e-tenders hence the decline in collection.
Grave site	69,000.00	5,750.00	300.83	-5,449.17	It depends on the number of burials.
INEP Grant	17,680,000.00	1,473,333.33	740,000.00	-733,333.33	
Traffic fines	70,000.00	5,833.33	1,483.33	-4,350.00	
Municipal Infrastructure Grant	38,862,000.00	3,238,500.00	2,444,666.67	-793,833.33	
Finance Management Grant	2,650,000.00	220,833.33	220,833.33	-	
Equitable share	182,985,000.00	15,248,750.00	10,727,853.33	-4,520,896.67	
Expanded Public Works Programme	1,582,000.00	131,833.33	92,333.33	-39,500.00	
Plan fees	69,000.00	5,750.00	0	-5,750.00	

OTP Grant (small town revitalisation)	5,000,000.00	416,666.67	385,490.73	-31,175.94	
Profit on Sale of Fixed Assets	301,500.00	25,125.00	9,879.17	-15,245.83	Auction is done once a financial year and it depends on the items to be auctioned.
Traffic Revenue	1,350,000.00	112,500.00	20,108.58	-92,391.42	The network issue, because sometimes the traffic department cannot function for weeks.
	275,530,080.00				



(Below is Schedule C_table:C4 for Statement of Financial Performance)

Choose name from list - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	Ref	Budget Year 2022/23								
		2021/22 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		2,483	15,632	15,632	22	11,614	7,816	3,197	41%	15,632
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		1,043	2,000	2,000	90	543	1,000	(457)	-6%	2,000
Rental of facilities and equipment		118	170	170	5	65	85	(20)	-24%	170
Interest earned - external investments		5,832	6,000	6,000	353	875	3,000	(2,126)	-71%	6,000
Interest earned - outstanding debtors		5,813	4,175	4,175	606	3,453	2,988	1,365	65%	4,175
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		281	70	70	-	(5)	35	(39)	-113%	70
Licences and permits		56	100	100	61	61	50	11	23%	100
Agency services		-	-	-	-	-	-	-	-	-
Transfers and subsidies		177,385	187,217	201,067	53,844	121,793	100,533	21,260	21%	201,067
Other revenue		3,459	21,490	1,990	54	336	995	(659)	-66%	1,990
Gains		-	302	302	-	-	151	(151)	-100%	302
Total Revenue (excluding capital transfers and contributions)		196,449	237,156	231,566	55,036	138,135	115,733	22,382	19%	231,566
Expenditure By Type										
Employee related costs		93,799	86,124	86,218	8,443	47,518	42,959	4,560	11%	86,218
Remuneration of councillors		13,717	15,960	15,960	1,118	6,903	7,960	(1,077)	-13%	15,960
Debt impairment		5,194	5,706	5,706	-	-	2,853	(2,853)	-100%	5,706
Depreciation & asset impairment		66,884	53,859	53,859	-	-	26,930	(26,930)	-100%	53,859
Finance charges		2,927	407	407	20	94	204	(110)	-54%	407
Bulk purchases - electricity		-	-	-	-	-	-	-	-	-
Inventory consumed		1,162	1,244	1,244	13	93	622	(529)	-85%	1,244
Contracted services		10,940	14,018	13,728	1,941	8,157	6,870	1,287	19%	13,728
Transfers and subsidies		22,286	15,710	15,710	341	4,630	7,855	(3,225)	-41%	15,710
Other expenditure		59,283	70,971	71,980	4,971	30,892	36,134	(5,242)	-15%	71,980
Losses		-	-	-	-	-	-	-	-	-
Total Expenditure		278,193	263,999	264,812	16,847	98,288	132,406	(34,118)	-26%	264,812
Surplus/(Deficit)		(81,744)	(26,843)	(33,306)	38,188	39,847	(16,653)	56,500	(0)	(33,306)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		67,514	61,542	61,542	8,044	37,813	30,771	7,042	0	61,542
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		(14,230)	34,699	28,236	46,232	77,660	14,118			28,236
Taxation		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		(14,230)	34,699	28,236	46,232	77,660	14,118			28,236
Attributable to minorities		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		(14,230)	34,699	28,236	46,232	77,660	14,118			28,236
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		(14,230)	34,699	28,236	46,232	77,660	14,118			28,236

3.3 CAPITAL REVENUE AND EXPENDITURE

The table below shows capital expenditure and sources of capital funding, actual performance and year to date figures compared to the budget. The capital expenditure for the first six months of 2022.23 from grant funding and internal funds is R38.8 million and R8.4 million respectively. The two resulted in positive variances of 2% and negative 61% year to date.

(Below is Schedule C_table:C5 for Capital Revenue and Expenditure)

Choose name from list - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December

Vote Description	Ref	Budget Year 2022/23								
		2021/22 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Total Capital single-year expenditure	4	1,253	101,386	120,888	10,695	47,320	60,044	(12,724)	-21%	120,088
Total Capital Expenditure		1,253	101,386	120,888	10,695	47,320	60,044	(12,724)	-21%	120,088
Capital Expenditure - Functional Classification										
Governance and administration		(18)	4,866	4,910	784	1,344	2,433	(1,089)	-45%	4,910
Executive and council		87	2,504	2,548	-	104	1,252	(1,148)	-92%	2,548
Finance and administration		(105)	2,362	2,362	794	1,240	1,181	59	5%	2,362
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		845	3,200	3,198	-	6	1,600	(1,594)	-100%	3,198
Community and social services		845	3,200	3,198	-	6	1,600	(1,594)	-100%	3,198
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		426	93,319	112,021	9,901	45,978	58,011	(10,041)	-18%	112,021
Planning and development		0	925	925	-	56	462	(407)	-86%	925
Road transport		426	92,394	111,096	9,901	45,914	58,548	(9,634)	-17%	111,096
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	1,253	101,386	120,888	10,695	47,320	60,044	(12,724)	-21%	120,088
Funded by:										
National Government		237	52,979	71,350	7,291	30,525	35,675	(5,151)	-14%	71,350
Provincial Government		-	5,000	5,000	-	8,333	2,500	5,833	233%	5,000
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		237	57,979	76,350	7,291	38,857	38,175	682	2%	76,350
Borrowing	6	-	-	-	-	-	-	-	-	-
Internally generated funds		1,717	43,407	43,737	3,403	8,463	21,869	(13,406)	-61%	43,737
Total Capital Funding		1,953	101,386	120,888	10,695	47,320	60,044	(12,724)	-21%	120,088

4. FINANCIAL PERFORMANCE ANALYSIS

4.1 DEBTORS AGE ANALYSIS

The municipality had a total consumer debtors balance of R62.1 million, ranging between 0 day to over a year, detailed below by age of total debtors' balance:

Choose name from list - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Description	NT Code	Budget Year 2022/23									Total over 90 days	Actual End Debtors Within 90 Days	Measurement - Bad Debt Loss Liab. Current Policy		
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181 Days-1 yr	Over 1 yr	Total					
R thousands															
Debtors Age Analysis By Income Source															
Trade and Other Receivables from Exchange Transactions - Water	*280	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	*300	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Non-exchange Transactions - Property Rates	*400	1 031	680	670	-	7 643	566	53 954	(11 474)	48 735	46 794	-	-	-	-
Receivables from Exchange Transactions - Waste Water Management	*500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Waste Management	*600	187	188	196	-	193	91	12 253	134	13 149	12 603	-	-	-	-
Interest on Assets Debtor Accounts	*810	-	-	-	-	-	-	162	-	162	162	-	-	-	-
Receivables unauthorised, irregular, frivolous and wasteful expend Lic	*820	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	*900	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total By Income Source	2800	1 218	868	866	-	7 836	728	66 409	(11 340)	62 165	58 588	-	-	-	-
M06/22 - Initial only															
		0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debtors Age Analysis By Customer Group															
Organs of State	2200	332	354	333	-	4 624	284	26 616	(13 384)	21 319	20 330	-	-	-	-
Communi. at	2300	427	202	203	-	1 418	67	12 230	(1 400)	13 187	12 395	-	-	-	-
Households	2400	1 060	328	328	-	1 798	307	24 422	(854)	27 600	25 672	-	-	-	-
Other	2500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total By Customer Group	2800	1 829	892	864	-	7 840	728	66 409	(11 384)	62 165	58 588	-	-	-	-

The total debt with a potential to be irrecoverable amounts to R58.5 million, determined on the basis of being more than 90 days in arrears and this is 94.20% of the total debtors' balance.

The increasing debtors' balances by the municipality is evident from the low collection rate of 40.58%, comparing actual billing to amounts collected as at 31 December 2022 yielding an average collection rate of 40.92% and 37.06% respectively.

Q2

DESCRIPTION	ANNUAL BUDGET	BILLING	COLLECTION	%
Assessment rates	11,964,580.00	5,506,821.48	2,253,585.28	40.92
Refuse Removal	2,000,000.00	542,572.00	201,070.08	37.06

4.2 CREDITORS AGE ANALYSIS

The municipality should strive to pay suppliers within 30 days to avoid interest payments. In terms of the MFMA s65(2)(e) all creditors should be paid within 30 days. Total amount outstanding is R701 thousand.

Choose name from list - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December

Description	NT Code	Budget Year 2022/23									Total	Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year			
R thousands												
Creditors Age Analysis By Customer Type												
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	(1,391)	62	(2,788)	(305)	1,732	(19)	987	1,611	(722)	-	
Auditor General	0800	-	-	-	-	-	-	-	21	21	-	
Other	0900	-	-	-	-	-	-	-	-	-	-	
Total By Customer Type	1800	(1,391)	62	(2,788)	(305)	1,732	(19)	987	1,633	(701)	-	

The correct and complete accounting for creditors will be achieved once the creditor's module of the financial accounting system is fully operational.

4.3 CASH FLOW STATEMENT

The table below highlights the cash flow position of the municipality for the first six months of 2022/23. The year to date cash flow statement of the municipality depicts that the municipality has a favourable cash position.

The cash and cash equivalents to date show positive cash outlay of the municipality. This is however as a result of both conditional grants and equitable share paid. This situation is however not sustainable if the revenue collection is not improved.

GRANTS SUMMARY FOR 2022.23

DESCRIPTION	ANNUAL BUDGET 2022/2023	AMOUNT RECEIVED TO DATE	EXPENDITURE TO DATE	EXPENDITURE PERCENTAGE %
Equitable Share	R 182,985,000.00	R 128,731,000.00	R 117,536,994.00	64.23
EPWP	R 1,582,000.00	R 1,108,000.00	623,026.80	39.38
MIG	R 38,862,000.00	R 29,336,000.00	21,759,430.65	55.99
INEP	R 17,680,000.00	R 8,880,000.00	8,856,744.41	50.09
FMG	R 2,650,000.00	R 2,650,000.00	1,390,744.00	52.48
DSRAC	R 550,000.00	R 550,000.00	R 92,171.88	16.76
Small Town Revitalisation	R 5,000,000.00	R 11,220,153.24	6,162,589.46	123.25
ERADICATION OF ALIEN PLANTS PROJECT	R 1,220,000.00	R 1,220,000.00	1,212,778.38	99.41
DISASTER RELIEF	R 13,300,000.00	R 13,300,000.00	R 953,567.96	7.17
Total Grants	R 80,844,000.00	R 68,264,153.24	R 158,588,047.54	196.17

(Below is Schedule C_table:C7 for Cash Flow)

Choose name from list - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	2021/22			Budget Year 2022/23			YTD variance	YTD variance %	Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget			
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		447	8,308	10,376	117	2,204	-	2,204	#DIV/0!	10,376
Service charges		316	1,172	1,172	10	292	-	292	#DIV/0!	1,172
Other revenue		1,336	21,830	2,330	114	9,507	138,861	(129,354)	-83%	2,330
Transfers and Subsidies - Operational		150,970	187,217	201,067	53,091	121,447	-	121,447	#DIV/0!	201,067
Transfers and Subsidies - Capital		21,400	61,542	61,542	-	4,302	-	4,302	#DIV/0!	61,542
Interest		33	6,000	6,000	353	875	3,000	(2,125)	-71%	6,000
Dividends		-	-	-	-	-	-	-	-	-
Payments										
Suppliers and employees		-	(188,317)	(189,129)	(5,983)	(48,262)	(94,565)	(46,303)	49%	(189,129)
Finance charges		-	(407)	(407)	-	-	(204)	(204)	100%	(407)
Transfers and Grants		-	(15,710)	(15,710)	-	-	(7,855)	(7,855)	100%	(15,710)
NET CASH FROM/(USED) OPERATING ACTIVITIES		174,501	81,636	77,241	47,792	90,365	39,237	(51,127)	-130%	77,241
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	302	302	-	-	-	-	-	302
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-
Payments										
Capital assets		(30,365)	(101,386)	(120,988)	(8,152)	(21,519)	-	21,519	#DIV/0!	(120,988)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(30,365)	(101,084)	(119,786)	(8,152)	(21,519)	-	21,519	#DIV/0!	(119,786)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		(61)	(61)	(61)	-	(61)	(61)	-	-	(61)
Payments										
Re payment of borrowing		-	-	-	-	-	-	-	-	-
NET CASH FROM/(USED) FINANCING ACTIVITIES		(61)	(61)	(61)	-	(61)	(61)	-	-	(61)
NET INCREASE/ (DECREASE) IN CASH HELD		144,076	(19,509)	(42,606)	39,550	68,786	39,177			(42,606)
Cash/cash equivalents at beginning:		(22,089)	150,035	122,980	1,150	100,693	122,980			100,693
Cash/cash equivalents at month/year end:		121,987	130,526	80,374	40,700	169,479	101,181			80,374

5. SERVICE DELIVERY PERFORMANCE ANALYSIS

This service delivery performance is based on the approved 2022/23 Service Delivery and Budget Implementation Plan (SDBIP) of the institution, which details the implementation of service delivery and the budget for the financial year. The Service Delivery and Budget Implementation Plan is an annual plan that converts the Integrated Development Plan and Budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibilities to directorates to deliver the services as allocated in their individual Key Performance Areas.

The format of the report reflects the Municipality's Key Performance Indicators (KPI) per Municipal Key Performance Statement Area; annual targets and quarterly targets, budget, actual performance, ward, reason for deviation & corrective measure where non- or poor performance is recorded. Each Key Performance Area has a number of Municipal Key Performance Indicators (KPIs), which were deliberately designed by the

Municipality to focus its development initiatives in a more coherent and organised manner. This report will endeavour to report the Municipality's performance in terms of the five National Government's Strategic Key Performance Areas (KPA's) for Local Government, which have been endorsed by Port St. Johns Municipality: -

- I. KPA2- Basic Service Delivery (BSD)
- II. KP3-Financial Viability and Management (FVM)
- III. KPA4 -Local Economic Development (LED)
- IV. KPA5- Good Governance and Public Participation (GGPP)
- V. KPA6- Municipal Transformation and Institutional Development (MTID)

The approach followed in generating this report mainly focused on two key aspects being; legislative compliance and evidence based assessment. The overall assessment of actual performance against targets set for the Key Performance Indicators as documented in the SDBIP is illustrated in terms of the following assessment methodology:

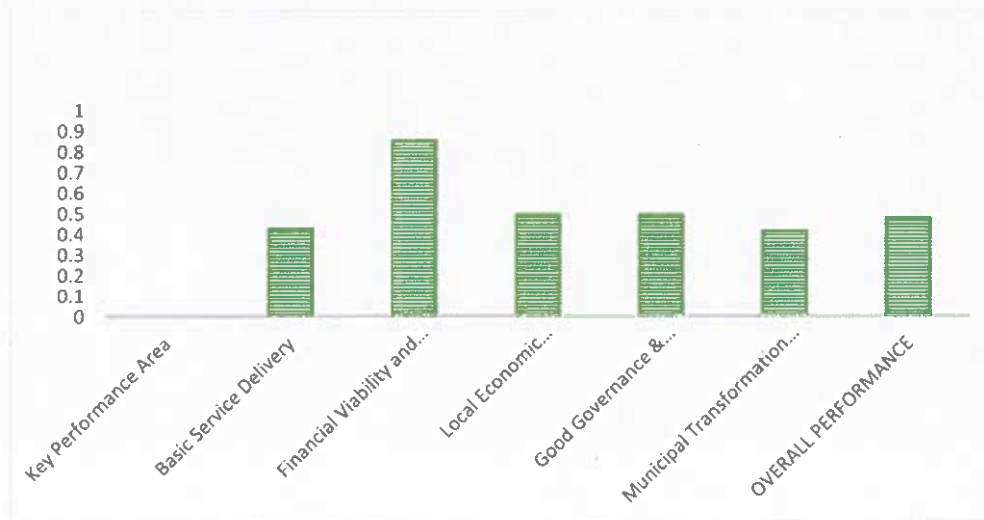
- A. **Achieved:** supporting evidence is attached as contained in the SDBIP and;
- B. **Not achieved:** Descriptive reason for non- performance is provided as well as corrective measure.

The table below provides a summary of the institution's performance over the review period, which is reflected on a greater detail in Annexure A: 2022/23 Mid-year performance report: -

5.1 KEY PERFORMANCE INDICATOR (KPI) SCORE PER KEY PERFORMANCE AREA
TABLE 5.1.1

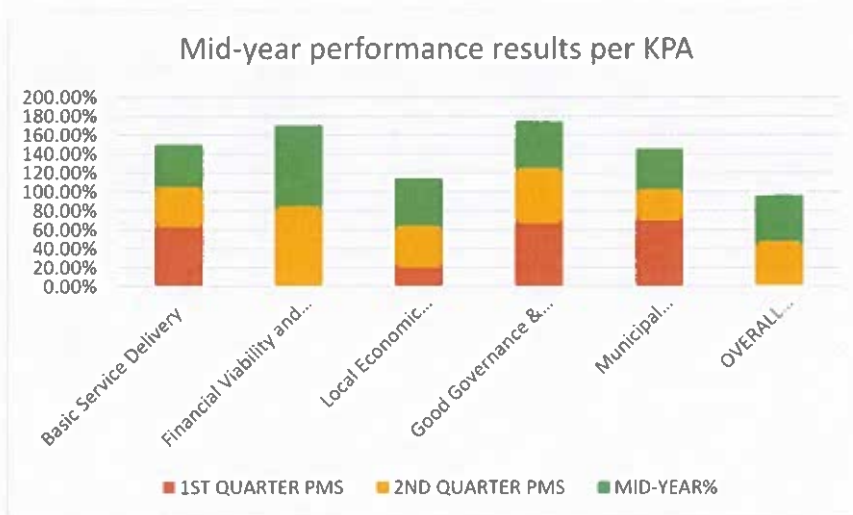
KPA#	Key Performance Area	Total Targets/KPIs for 2022/2023 FY	Total Targets/KPIs for Mid-year	Targets Achieved	Targets Not Achieved	Targets Not Applicable	Percentage Achieved at Mid-year
1.	Basic Service Delivery	45	42	18	24	03	43%
2.	Financial Viability and Management	10	07	06	01	03	86%
3.	Local Economic Development	10	10	05	05	0	50%
4.	Good Governance & Public Participation	23	18	09	09	05	50%
5.	Municipal Transformation & Institutional Development	15	12	05	07	03	42%
	OVERALL PERFORMANCE	103	89	43	46	14	48%

5.1.2 Mid-year performance Chart



5.2 COMPARISON OF QUARTERLY PERFORMANCE

KEY PERFORMANCE AREA	1 ST QUARTER	2 ND QUARTER	MID-YEAR%
	PMS	PMS	
Basic Service Delivery	62.5%	43%	43%
Financial Viability and Management	85.7%	86%	86%
Local Economic Development	20%	50%	50%
Good Governance & Public Participation	66.7%	56.3%	50%
Municipal Transformation & Institutional Development	70%	33.3%	42%
OVERALL PERFORMANCE	61.2%	48%	48%



At the beginning of the financial year, the Performance agreements for the Municipal Manager and senior Managers were prepared and signed by relevant managers within the legislated timeframe. The Annual performance report for 2021-2022 was prepared in terms of section 46 of the Municipal Systems Act (32 of 2000), approved by Council and submitted to Auditor General of South Africa. The draft Annual report was also prepared, noted by Council and also submitted to Auditor General together with Annual performance report. All these reports went through the necessary review process from Internal Audit, Audit Committee, through to Council. Service providers for most of roads projects were appointed prior to the start of the financial year, however there were delays in appointments of service providers for INEP projects.

In the second quarter we have taken note of the delays in some of the projects, which contributed to the low performance that was recorded in this period. We have also noted with concern the delays in executing some of the targets more especially the service delivery performance targets.

At mid-year the overall performance was sitting at 48% which was based on the applicable targets for the assessment period. Targets due for reporting were 89 of which 43 were achieved leaving a remainder of 46 targets not achieved. Most of the KPAs have their performance declined owed to various destructions including among others the community unrest towards the end of quarter and in quarter 2. The

performance results indicate that the all key performance areas need more attention to ensure that they improve from quarter 3 moving forward. It is important to note that most of the poor performed targets are service delivery targets.

5.3 CONTRIBUTORS TO THE REPORTED PERFORMANCE

- Community instability in quarter one and beginning of quarter two.
- Non-adherence to the procurement plans due to disruptions as result of community unrest which also led to the delays in the implementation of some targets.
- Training committee that is not functional and affects skills development matters
- Limited budget allocations emanated from virements made as result of emergency projects (security) that led to non-implementation of some projects.
- Limited knowledge in the development of specification by departments has been identified as a gap.
- Non adherence to the IDP/ Budget & PMS process plan.
- Transition at administration level as some contracts of senior Managers and Municipal Manager lapsed during this period.
- Lack of records keeping facility to safe guard municipal information including the performance information.

6. MUNICIPAL TURNAROUND STRATEGY

The improvement of the audit opinion remains one of the top priorities of the staff and Council:

- a) Our audit opinion has been issued to date, the current audit opinion is a Qualification of opinion, continuous processes are needed by all stakeholders and more specific internal stakeholders to improve on the weaknesses identified in the audit opinion of 30 June 2022. The tackling of this challenge must be a collective effort from Council, management and staff.
 - Management and the whole work force must be committed and strive to improve its internal controls and mechanisms.
 - This performance target is of a very high priority of Management together with the Council of Port St Johns Municipality.

- The fully implementation of MFMA circular 68 Unauthorised, Irregular, Fruitless and Wasteful expenditure and MFMA circular 97 Cost containment measures as it one of the biggest challenges facing the municipality. These identified factors will be overcome with the co-operation and assistance and dedication of all staff in Port St Johns Municipality.
- The challenge now is to rise to the occasion like the previous year and work towards an Unqualified Audit Opinion and/or to achieve a Clean Audit.

7. ADJUSTMENT BUDGET 2022/23

Regulation 23 of the Municipal Budget and Reporting Regulations provides, inter alia for the following: -

“An adjustment budget may be tabled in the Municipal Council at any time after the Mid-year Budget and Performance Assessment has been tabled in the Council, but not later than 28 February of each year. Furthermore, except under certain circumstances only one adjustment budget may be tabled in Council during a financial year.”

The following matters will, inter alia, be included in the Adjustments Budget:

1) Cost containment will be adhering to especially on the employee related cost. The employee related cost and the contracted costs need to be within norms set by National Treasury of 25-40% and 2-5% respectively. The employee related cost do not respond to the high vacancy rates the municipality is facing.

2) The Municipality will revise the revenue projected in line with the financial performance to date. This will be in line with MFMA Section 18, which requires that the municipality budget its expenditure from realistically anticipated revenue. Several revenue streams highlighted above may not be achieved by the municipality if the status quo remains as it is for the past 6 months. The following revenue streams need to be investigated and aligned properly to ensure SMART principles:

- Property Rates
- Refuse Removal
- Other Income

- Interest Earned from External Investments
- Interest Earned from Outstanding Debtors

The following revenue streams need to be investigated and adjusted during adjustment budget since there were low revenue collection identified during the first six months:

Property Rates, Refuse Removal, Other Income, Interest Earned from External Investments and Interest Earned from Outstanding Debtors.

The following factors are contributing towards the shortfall of budgeted income vs. actual income:

- a) Conscious reduction of payment by all consumers of Port St Johns Municipality.
- b) The economic slowdown of Households to drastically has led to the non-payment of municipal services.

The following expenditure items will, however, require adjustment during adjustment budget.

- Employee related costs

Employee related costs will need to be relooked at during adjustment budget due to vacancies that have not been filled in the first six months as per approved budget. and organogram.

- General expenditure

In General Expenses, there are projects that has not been implemented in the first six months and will be relooked in the adjustment budget such as Training of ward committee`s and Unemployed Graduates.

- Accommodation

The actual expense paid during the past six months on all departments and half yearly budget for accommodation is high. Strict measures will be applied by the office of the Municipal Manager and the senior managers over the next six (6) months. The accommodation budgeted expenditure for Councillors and Officials need to be adjusted.

- Telephone

Other expenditure that was high during the past six months was telephone expenses and Telephone budget expenditure for Councillors and Officials need to be adjusted.

- Fuel and oil

The actual expense paid during the past six months for all departments versus half yearly budget for Fuel and oil is high and will need adjustment. Fuel and oil budgeted expenditure need to be adjusted.

8. CONCLUSION

In light of the performance assessment made based on the first six months of the financial year it is projected that the Service Delivery and Budget Implementation Plan adjustment for the 2022/2023 financial year is necessary

9. RECOMMENDATIONS

1. That the Mid-year Budget and Performance Assessment Report of Port St John's Local Municipality for the period ended 31 December 2022 as referred to in S72 of the MFMA be **noted** by the Audit and Risk Committee.
2. That the Port St John's Local Municipality's Mid-Year Budget and Performance Assessment Report: 2022-2023 be submitted to the Mayor by the 25th January 2023 and be further presented to Council for **adoption**.
3. The PSJ LM Mid-Year Budget and Performance Assessment Report: 2022-2023 be submitted to Provincial and National Treasury in both electronic copy & hard copy.
4. After consideration of the report by Council, Council further defers the report to the Municipal Public Accounts for an oversight report on Mid-Year Budget and Performance Assessment for 2022-2023 financial year.
5. The budget adjustment is necessary as referred to in S54 of the MFMA be and must be presented to Council during the month on or before 28 February 2023.

10. ANNEXURES

ANNEXURE A – MONTHLY BUDGET STATEMENT SUMMARY

ANNEXURE B – STATEMENT OF FINANCIAL PERFORMANCE (REVENUE AND EXPENDITURE)

ANNEXURE C – STATEMENT OF CAPITAL EXPENDITURE

ANNEXURE D – STATEMENT OF FINANCIAL POSITION


ANNEXURE E – CASH FLOW STATEMENT

ANNEXURE F- SERVICE DELIVERY PERFORMANCE

ANNEXURE G- PERFORMANCE REPORT OF THE ENTITY

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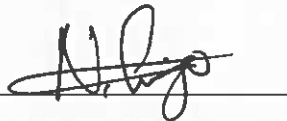
Compiled by:



**M. FIHLANI
MUNICIPAL MANAGER**

Date: 24/01/2023

Endorsed by:



**CLLR. N. MLOMBILE-CINGO
MAYOR**

Date: 24/01/2023

ANNEXURE A- MONTHLY BUDGET STATEMENT SUMMARY

Choose name from list - Table C1 Monthly Budget Statement Summary - M06 December

Description	2021/22	Budget Year 2022/23							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands									
Financial Performance									
Property rates	2,483	15,632	15,632	22	11,014	7,816	3,197	41%	15,632
Service charges	1,043	2,000	2,000	90	543	1,000	(457)	-46%	2,000
Investment revenue	5,832	6,000	6,000	353	875	3,000	(2,125)	-71%	6,000
Transfers and subsidies	177,385	187,217	201,067	53,844	121,793	100,533	21,260	21%	201,067
Other own revenue	9,706	26,307	6,807	726	3,910	3,403	507	15%	6,807
Total Revenue (excluding capital transfers and contributions)	196,449	237,156	231,506	55,036	138,135	115,753	22,382	19%	231,506
Employee costs	93,799	86,124	86,218	8,443	47,518	42,959	4,560	11%	86,218
Remuneration of Councillors	13,717	15,960	15,960	1,118	6,903	7,980	(1,077)	-13%	15,960
Depreciation & asset impairment	68,884	53,859	53,859	-	-	26,930	(26,930)	-100%	53,859
Finance charges	2,927	407	407	20	94	204	(110)	-54%	407
Inventory consumed and bulk purchases	1,162	1,244	1,244	13	93	622	(529)	-85%	1,244
Transfers and subsidies	22,286	15,710	15,710	341	4,630	7,855	(3,225)	-41%	15,710
Other expenditure	75,417	90,695	91,414	6,912	39,050	45,857	(6,807)	-15%	91,414
Total Expenditure	278,193	263,999	264,812	16,847	98,288	132,406	(34,118)	-26%	264,812
Surplus/(Deficit)	(81,744)	(26,843)	(33,306)	38,188	39,847	(16,653)	56,500	-339%	(33,306)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	67,514	61,542	61,542	8,044	37,813	30,771	7,042	23%	61,542
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	(14,230)	34,699	28,236	46,232	77,860	14,118	63,542	450%	28,236
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	(14,230)	34,699	28,236	46,232	77,860	14,118	63,542	450%	28,236
Capital expenditure & funds sources									
Capital expenditure	1,253	101,386	120,088	10,695	47,320	60,044	(12,724)	-21%	120,088
Capital transfers recognised	237	57,979	76,350	7,291	36,857	38,175	682	2%	76,350
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	1,717	43,407	43,737	3,403	8,463	21,869	(13,406)	-61%	43,737
Total sources of capital funds	1,953	101,386	120,088	10,695	47,320	60,044	(12,724)	-21%	120,088
Financial position									
Total current assets	194,652	210,878	162,634	-	239,199	-	-	-	162,634
Total non current assets	501,691	534,470	548,314	-	539,227	-	-	-	548,314
Total current liabilities	60,686	57,066	58,912	-	75,210	-	-	-	58,912
Total non current liabilities	15,534	19,944	15,871	-	15,534	-	-	-	15,871
Community wealth/Equity	634,353	666,338	634,165	-	610,022	-	-	-	634,165
Cash flows									
Net cash from (used) operating	174,501	81,636	77,241	47,702	90,365	39,237	(51,127)	-130%	77,241
Net cash from (used) investing	(30,365)	(101,084)	(119,786)	(8,152)	(21,519)	-	21,519	#DIV/0!	(119,786)
Net cash from (used) financing	(61)	(61)	(61)	-	(61)	(61)	-	-	(61)
Cash/cash equivalents at the month/year end	121,987	130,526	80,374	40,700	169,478	101,181	(68,297)	-68%	80,374
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	1,828	855	864	-	7,840	758	65,468	(15,508)	62,105
Creditors Age Analysis									
Total Creditors	(1,391)	62	(2,798)	(305)	1,732	(19)	987	1,033	(701)

ANNEXURE B-STATEMENT OF FINANCIAL PERFORMANCE (REVENUE AND EXPENDITURE)

Choose name from list - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	Ref	2021/22		Budget Year 2022/23						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YTD actual	YTD Budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		2,483	15,632	15,632	22	11,014	7,816	3,197	41%	15,632
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		1,043	2,000	2,000	90	543	1,000	(457)	-23%	2,000
Rental of facilities and equipment		118	170	170	5	65	85	(20)	-12%	170
Interest earned - external investments		5,832	6,000	6,000	353	875	3,000	(2,125)	-35%	6,000
Interest earned - outstanding debits		5,813	4,175	4,175	606	3,453	2,088	1,365	33%	4,175
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		261	70	70	-	(5)	35	(3)	-4%	70
Licences and permits		56	100	100	61	61	50	11	11%	100
Agency services		-	-	-	-	-	-	-	-	-
Transfers and subsidies		177,385	187,217	201,067	53,844	121,793	100,533	21,260	17%	201,067
Other revenue		3,459	2,190	1,990	54	336	995	(659)	-30%	1,990
Other		-	302	302	-	-	151	(151)	-50%	302
Total Revenue (excluding capital transfers and contributions)		196,440	237,156	231,506	55,836	138,135	115,753	22,382	16%	231,506
Expenditure By Type										
Employee related costs		93,799	86,124	86,218	8,443	47,518	42,959	4,560	11%	86,218
Remuneration of councillors		13,717	15,960	15,960	1,118	6,903	7,980	(1,077)	-13%	15,960
Debt repayment		5,194	5,706	5,706	-	-	2,853	(2,853)	-100%	5,706
Depreciation & asset impairment		68,884	53,859	53,859	-	-	26,930	(26,930)	-100%	53,859
Finance charges		2,927	407	407	20	94	204	(110)	-27%	407
Bulk purchases - electricity		-	-	-	-	-	-	-	-	-
Inventory consumed		1,162	1,244	1,244	13	93	622	(529)	-43%	1,244
Contracted services		10,940	14,018	13,728	1,941	8,157	6,870	1,287	19%	13,728
Transfers and subsidies		22,286	15,710	15,710	341	4,630	7,855	(3,225)	-21%	15,710
Other expenditure		59,283	70,971	71,980	4,971	30,892	36,134	(5,242)	-17%	71,980
Losses		-	-	-	-	-	-	-	-	-
Total Expenditure		278,193	263,999	264,812	16,847	98,288	132,486	(34,118)	-26%	264,812
Surplus/(Deficit)										
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		(81,744)	(28,943)	(33,384)	38,188	38,847	(16,453)	56,588	146%	(33,384)
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		67,514	61,542	61,542	8,044	37,813	30,771	7,042	19%	61,542
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		(14,230)	34,899	28,236	46,232	77,688	14,118			28,236
Taxation		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		(14,230)	34,899	28,236	46,232	77,688	14,118			28,236
Attributable to monorates		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		(14,230)	34,899	28,236	46,232	77,688	14,118			28,236
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		(14,230)	34,899	28,236	46,232	77,688	14,118			28,236

ANNEXURE C- STATEMENT OF CAPITAL EXPENDITURE

Choose name from list - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December

Vote Description R thousands	Ref	Budget Year 2022/23								
		2021/22 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Expenditure - Functional Classification										
Governance and administration		(18)	4,866	4,910	794	1,344	2,433	(1,089)	-45%	4,910
Executive and council		87	2,504	2,548	-	104	1,252	(1,148)	-92%	2,548
Finance and administration		(105)	2,362	2,362	794	1,240	1,181	59	5%	2,362
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		845	3,200	3,156	-	6	1,600	(1,594)	100%	3,156
Community and social services		845	3,200	3,156	-	6	1,600	(1,594)	-100%	3,156
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		426	93,319	112,021	9,901	45,978	58,911	(10,041)	-18%	112,021
Planning and development		0	925	925	-	56	462	(407)	-86%	925
Road transport		426	92,394	111,096	9,901	45,914	55,548	(9,634)	-17%	111,096
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	1,253	101,386	120,088	10,695	47,320	60,044	(12,724)	-21%	120,088
Funded by:										
National Government		237	52,979	71,350	7,291	30,525	35,675	(5,151)	-14%	71,350
Provincial Government		-	5,000	5,000	-	8,333	2,500	5,833	233%	5,000
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		237	57,979	76,350	7,291	38,857	38,175	682	2%	76,350
Borrowing	6	-	-	-	-	-	-	-	-	-
Internally generated funds		1,717	43,407	43,737	3,403	8,463	21,869	(13,406)	-61%	43,737
Total Capital Funding		1,953	101,386	120,088	10,695	47,320	60,044	(12,724)	-21%	120,088

ANNEXURE D- STATEMENT OF FINANCIAL POSITION

Choose name from list - Table C6 Monthly Budget Statement - Financial Position - M06 December

Description	Ref	2021/22	Budget Year 2022/23			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		124,087	125,055	80,064	169,478	80,064
Call investment deposits		(2,100)	5,471	311	-	311
Consumer debtors		5,752	9,318	9,373	16,094	9,373
Other debtors		4,610	2,769	4,548	(8,359)	4,548
Current portion of long-term receivables		-	-	-	-	-
Inventory		62,303	68,265	68,339	61,985	68,339
Total current assets		194,652	210,878	162,634	239,199	162,634
Non current assets						
Long-term receivables		-	-	-	-	-
Investments		-	-	-	-	-
Investment property		4,462	15,543	4,462	4,462	4,462
Investments in Associates		-	-	-	-	-
Property, plant and equipment		496,644	518,995	543,335	534,181	543,335
Biological		-	-	-	-	-
Intangible		584	(68)	516	584	516
Other non-current assets		-	-	-	-	-
Total non current assets		501,691	534,470	548,314	539,227	548,314
TOTAL ASSETS		696,343	745,348	710,948	778,426	710,948
LIABILITIES						
Current liabilities						
Bank overdraft		-	-	-	-	-
Borrowing		1,773	284	-	1,773	-
Consumer deposits		61	61	61	61	61
Trade and other payables		43,654	41,865	43,654	58,178	43,654
Provisions		15,197	14,857	15,197	15,197	15,197
Total current liabilities		60,686	57,066	58,912	75,210	58,912
Non current liabilities						
Borrowing		2,682	2,967	3,019	2,682	3,019
Provisions		12,852	16,978	12,852	12,852	12,852
Total non current liabilities		15,534	19,944	15,871	15,534	15,871
TOTAL LIABILITIES		76,220	77,010	74,783	90,744	74,783
NET ASSETS	2	620,123	668,338	636,165	687,682	636,165
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		634,353	668,338	634,165	610,022	634,165
Reserves		-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	2	634,353	668,338	634,165	610,022	634,165

ANNEXURE E- CASH FLOW STATEMENT

Choose name from list - Table C7 Monthly Budget Statement - Cash Flow - M08 December

Description	Ref	2021/22		Budget Year 2022/23			YTD variance	YTD variance %	Full Year Forecast	
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual				YearTD budget
CASHFLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		447	8,308	10,376	117	2,294	-	2,204	#DIV/0!	10,376
Service charges		316	1,172	1,172	10	292	-	252	#DIV/0!	1,172
Other revenue		1,336	21,830	2,330	114	9,507	138,861	(129,354)	-93%	2,330
Transfers and Subsidies - Operational		150,970	187,217	201,067	53,091	121,447	-	121,447	#DIV/0!	201,067
Transfers and Subsidies - Capital		21,400	61,542	61,542	-	4,302	-	4,302	#DIV/0!	61,542
Interest		33	6,000	6,000	351	875	3,000	(2,125)	-71%	6,000
Dividends		-	-	-	-	-	-	-	-	-
Payments										
Supplies and employees		-	(188,317)	(189,179)	(5,983)	(48,262)	(94,565)	(46,303)	65%	(189,129)
Finance charges		-	(407)	(407)	-	-	(204)	(204)	100%	(407)
Transfers and Grants		-	(15,710)	(15,710)	-	-	(7,855)	(7,855)	100%	(15,710)
NET CASH FROM/(USED) OPERATING ACTIVITIES		174,581	81,838	77,241	47,702	98,385	38,237	(51,127)	118%	77,241
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	302	302	-	-	-	-	-	302
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-
Payments										
Capital assets		(30,365)	(101,386)	(120,085)	(8,152)	(21,519)	-	21,519	#DIV/0!	(120,286)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(30,365)	(101,084)	(119,783)	(8,152)	(21,519)	-	21,519	#DIV/0!	(119,786)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/financing		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		(61)	(61)	(61)	-	(61)	(61)	-	-	(61)
Payments										
Repayment of borrowing		-	-	-	-	-	-	-	-	-
NET CASH FROM/(USED) FINANCING ACTIVITIES		(61)	(61)	(61)	-	(61)	(61)	-	-	(61)
NET INCREASE/ (DECREASE) IN CASH HELD		144,871	(19,509)	(42,606)	39,550	66,766	38,177			(42,606)
Cash/cash equivalents at beginning		(22,089)	150,935	122,980	1,150	100,693	122,980			130,693
Cash/cash equivalents at month/year end		121,987	130,526	80,374	40,700	169,473	161,157			88,087

ANNEXURE F - SERVICE DELIVERY PERFORMANCE

KEY PERFORMANCE INDICATOR (KPI)	Q1 2023		Q2 2023		Q3 2023		M-TERM ACTUAL PERFORMANCE	REASON FOR VARIATION	CORRECTIVE MEASURE	VARIATION	MEASURE BY SOURCE PORTFOLIO OR SERVICE	MESSAGE TABLE PERSON										
	Q1	Q2	Q1	Q2	Q1	Q2																
	ACTUAL TARGET	ACTUAL TARGET	ACTUAL TARGET	ACTUAL TARGET	ACTUAL TARGET	ACTUAL TARGET																
Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2	1	Construction of Access Roads	2	1	30% of work done on construction of gravel Access Road	n/a	n/a	5	1. Advertising 2. Appointment letter 3. 3 Monthly progress Report 4. Site Minutes	Engineering services									
														100% of work done on construction of gravel Access Road by end June 2023	1	Service provider appointed	R5,708,688.00	Nil	%	Progress of work done on construction of gravel Access Road	2.	1
														Nil	1	Service provider appointed	R5,708,688.00	Nil	%	Progress of work done on construction of gravel Access Road		
Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2	2	Construction of Access Roads	2	2	30% of work done on construction of gravel Access Road	n/a	n/a	12	1. Advertising 2. Appointment letter 3. 3 Monthly progress Report 4. Site Minutes	Engineering services									
														100% of work done on construction of gravel Access Road by end June 2023	1	Service provider appointed	R6,094,110.00	Nil	%	Progress of work done on construction of gravel Access Road	2.	2
														Nil	1	Service provider appointed	R6,094,110.00	Nil	%	Progress of work done on construction of gravel Access Road		
Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2	3	Construction of Access Roads	2	3	30% of work done on construction of gravel Access Road	n/a	n/a	16	1. Advertising 2. Appointment letter 3. 3 Monthly progress Report 4. Site Minutes	Engineering services									
														100% of work done on construction of gravel Access Road by end June 2023	1	Service provider appointed	R5,320,819.00	Nil	%	Progress of work done on construction of gravel Access Road	2.	3
														Nil	1	Service provider appointed	R5,320,819.00	Nil	%	Progress of work done on construction of gravel Access Road		

Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2.1	Construction of Access Roads	2.4	% Progress of work done on 0.007km construction of Mlankala Bridge by end June 2023	Nil	June 2023	100% of work done on 0.007km construction of Mlankala Bridge by end June 2023	R3,995,436.00	1	Service provider appointed	30% of work done on 0.007km construction of Mlankala Bridge	Not achieved	Construction of the bridge has not yet started as we currently busy with the pre-construction related matters and sourcing of permits and related approvals.	The target will be revised to ensure that it is in line with the approvals that are to be received from the relevant sector departments in the third of 2022/23 FY.	15	1. Advert letter 2. Appointment letter 3. 3 Monthly progress Report 4. Site Minutes	Engineering services
Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2.1	Construction of Access Roads	2.5	% Progress of work done on 8km construction of Kwadyovuzza - Mgcwini gravel Access Road	Nil	June 2023	100% of work done on 8km construction of Kwadyovuzza - Mgcwini gravel Access Road by end June 2023	R5,077,553.00	1	Service provider appointed	30% of work done on 8km construction of Kwadyovuzza to Emngcwi gravel Access Road	Achieved, 1 service provider appointed and 68% of work done on 8km construction of Kwadyovuzza to Emngcwi gravel Access Road	n/a	n/a	4	1. Advert letter 2. Appointment letter 3. 3 Monthly progress Report 4. Site Minutes	Engineering services
Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2.1	Construction of Access Roads	2.6	% Progress of work done on 9km construction of Mthimde gravel Access Road	Nil	June 2023	100% of work done on 9km construction of Mthimde gravel Access Road by end June 2023	R5,433,738.00	1	Service provider appointed	30% of work done on 9km construction of Mthimde gravel Access Road	Achieved, 1 service provider appointed and 84% of work done on 9km construction of Mthimde gravel Access Road	n/a	n/a	20	1. Advert letter 2. Appointment letter 3. 3 Monthly progress Report 4. Site Minutes	Engineering services

2	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2.1	Construction of Access Roads	2.7	% progress of work done on 9km construction of Codesa-Madake ni gravel Access Road	Nil	100% of work done on 9km construction of Codesa-Madake ni gravel Access Road by end June 2023	R5,287,556.00	1	Service provider appointed	30% of work done on construction of Codesa to Madake ni gravel Access Road	Achieved, 1 service provider appointed and 75.6% of work done on 9km construction of Codesa to Madake ni gravel Access Road	n/a	n/a	2	1. Advert letter 2. Appointment letter 3. 3 Monthly progress Report 4. Site Minutes	Engineering services
2	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2.1	Construction of Access Roads	2.8	% progress of work done on 9km construction of Mabeke gravel Access Road	Nil	100% of work done on 9km construction of Mabeke gravel Access Road by end June 2023	R4,500,000.00	1	Service provider appointed	30% of work done on construction of Babete gravel Access Road	Achieved, 1 service provider done on 30.5% of work done on 9km construction of Babete gravel Access Road	n/a	n/a	2	1. Advert letter 2. Appointment letter 3. 3 Monthly progress Report 4. Site Minutes	Engineering services
2	2	Adequate provision and maintenance of basic infrastructure services by June 2022	2.1	Construction of Access Roads	2.9	% progress of work done on 8.7km construction of Mthumba gravel Access Road	Nil	100% of work done on 8.7km construction of Mthumba gravel Access Road by end June 2023	R5,000,000.00	1	Service provider appointed	30% of work done on construction of Mthumba gravel Access Road	Not achieved	Due to the complexity of problems identified a Consulting Engineer has been engaged to ensure that the municipality successful avoids unnecessary claims from the beneficiaries which would be classified as wasteful expenditure.	A program will be developed to ensure that the project is completed as planned and the required versions to the predetermined objectives are achieved in the 3rd quarter of 2022/23 financial year.	19	1. Advert letter 2. Appointment letter 3. 3 Monthly progress Report 4. Site Minutes	Engineering services

2	Basic Service delivery	2	1	2.1	Construction of Access Roads	2.10	% progress of work done on 8.7km construction of Qaqa-Malongo gravel Access Road by end June 2023	Nil	100% of work done on 8.7km construction of Qaqa-Malongo gravel Access Road by end June 2023	R5 000 000.00	1	Service provider appointed	30% of work done on construction of Qaqa-Malongo gravel Access Road	Achieved, 1 service provider appointed and 36.9% of work done on 9km construction of Qaqa-Malongo gravel Access Road	n/a	n/a	19	1. Advertiser 2. Appointment letter 3. 3 Monthly progress Report 4. Site Minutes	Engineering services
2	Basic Service delivery	2.1	2.11	2.11	Construction of Access Roads	2.11	% progress of work done on 3km construction of Agate Terrace paved access road Phase 2	60%	100% of work done on 3kms construction of Agate Terrace paved access road Phase 2 (accumulative) by end June 2023	R5, 000 000	100% of work done on 3kms construction of Agate Terrace paved access road Phase 2 (accumulative)	No target	No target	No target	No target	6	1. 3 Monthly Progress reports 2. Site minutes 3. Close-out report	Engineering services	
2	Basic Service delivery	2.1	2.12	2.12	Construction of Access Roads	2.12	% progress of work done on 3kms construction of Agate Terrace paved access road Phase 3	Nil	100% of work done on 3kms construction of Agate Terrace paved access road Phase 3 by end June 2023	R5, 000 000	20% of work done on 3kms construction of Agate Terrace paved access road Phase 3 (accumulative)	45% of work done on 3kms construction of Agate Terrace paved access road Phase 3 (accumulative)	Not Achieved	There has been no funding commitment received for implementation of the project.	Target to be revised during the third quarter of 2022/2023 financial year.	10	Monthly Progress reports 2. Site minutes	Engineering services	

Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2. Efficient and effective development and management of Public amenities	2. 13	Number of high mast lights installed	Nil	5 high mast lights installed by end June 2023	R5,200,000.00	1	Service provider appointed	Site establishment, site clearance, digging of holes and planning of poles done	Not Achieved	The service provider has been appointed during the month of December 2022, after the tender was re-advertised as there were no suitable bidders appointed /found during the first advert	A revised program will be developed to ensure that the project is completed as planned. The revised program will be developed in the 3rd Quarter of 2022/23 FY.	10	1. Advertiser 2. Appointment letter 3. 3 Monthly progress reports	Engineering services
Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2. Coordinate and facilitate the implementation of INEP projects	2. 14	% progress of work done on 180 household electricity connections at Lutshaya village	Nil	100% of work done on 180 household electricity connections at Lutshaya village by end June 2023	R3,600,000.00	1	Service provider appointed	30% progress of work done on 180 household electricity connections at Lutshaya village	Not Achieved	There were delays in the appointment of a service provider due to strike which prevented the municipality in implementing normal business activities. The municipality managed to process appointments during the month of November 2022.	The service provider will be engaged in bringing more team to FastTrack the work on site. The target will be achieved in Q3 of 2022/23 FY. The target for Lutshaya to be adjusted to 90 households. This will be during adjustment in Q2 of this financial year.	10	1. Advertiser 2. Appointment letter 3. 3 Monthly Progress Report 4. Beneficiary listings	Engineering services

Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2.1	Coordinate and facilitate the implementation of INEP projects	2.15	% progress of work done on 120 households connected at Mthimde Luzuphu village by end June 2023	R2,400,000.00	1	Service provider appointed	30% progress of work done on 120 household connections at Mthimde Luzuphu village	Not Achieved	There were delays in the appointment of a service provider due to strike which prevented the municipality in implementing normal business activities. The municipality managed to process appointments during the month of November 2022.	The service provider will be engaged in bringing more team to FastTrack the work on site. The target will be achieved in Q3 of 2022/23 FY.	2, 6, 8, 17 & 19	1. Advertiser 2. Appointment letter 3. 3 Monthly Progress Report 4. Beneficiary listings	Engineering services
Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2.1	Coordinate and facilitate the implementation of INEP projects	2.16	% progress of work done on 140 households connected at Ndayini Mkhumbini village	R800,000.00	1	Service provider appointed	30% progress of work done on 140 household connections at Ndayini Mkhumbini village	Not Achieved	There were delays in the appointment of a service provider due to strike which prevented the municipality in implementing normal business activities. The municipality managed to process appointments during the month of November 2022.	The service provider will be engaged in bringing more team to fasttrack the work on site. The target will be achieved in Q3 of 2022/23 FY.	18	1. Advertiser 2. Appointment letter 3. 3 Monthly Progress Report 4. Beneficiary listings	Engineering services

Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2.1	Coordinate and facilitate the implementation of INEP projects	2.17	% progress of work done on 106 households connected at Zinyosini village	Nil	100% of work done on 106 households connected at Zinyosini village by end June 2023	R2,120,000.00	1	Service provider appointed	30% progress of work done on 106 households connected at Zinyosini village	Not Achieved	There were delays in the appointment of a service provider due to strike which prevented the municipality in implementing normal business activities. The municipality managed to process appointments during the month of November 2022.	The service provider will be engaged in bringing more team to fast-track the work on site. The target will be achieved in Q3 of 2022/23 FY.	20	1. Advertiser 2. Appointment letter 3. 3 Monthly Progress Report 4. Beneficiary listings	Engineering services
Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2.1	Coordinate and facilitate the implementation of INEP projects	2.18	% progress of work done on 150 households connected at Qandu village	Nil	100% of work done on 150 households connected at Qandu village by end June 2023	R3,000,000.00	1	Service provider appointed	30% progress of work done on 150 households connected at Qandu village	Not Achieved	There were delays in the appointment of a service provider due to strike which prevented the municipality in implementing normal business activities. The municipality managed to process appointments during the month of November 2022.	The service provider will be engaged in bringing more team to fast-track the work on site. The target will be achieved in Q3 of 2022/23 FY.	17	1. Advertiser 2. Appointment letter 3. 3 Monthly Progress Report 4. Beneficiary listings	Engineering services

2	Basic Service delivery	2	1	Coordinate and facilitate the implementation of INEP projects	2	19	% progress of work done on 110 household connections at Gomolo village	Nil	100% of work done on 110 household connections at Gomolo village by end June 2023	R2,200,000.00	1	Service provider appointed	30% progress of work done on 110 household connections at Gomolo village	Achieved, 1 service provider appointed and 40% progress of work done on 110 household connections at Gomolo village	n/a	n/a	1	1. Advertiser letter 2. Appointment Progress Report 3. 3 Monthly Progress Report 4. Beneficiary listings	Engineering services
2	Basic Service delivery	2	1	Coordinate and facilitate the implementation of INEP projects	2	20	% progress of work done on 80 household connections at Lukhwaz weni emasami village	Nil	100% of work done on 80 household connections at Lukhwaz weni emasami village by end June 2023	R1,600,000.00	1	Service provider appointed	30% progress of work done on 80 household connections at Lukhwaz weni emasami village	Not Achieved	There were delays in the appointment of a service provider due to strike which prevented the municipality in implementing normal business activities. The municipality managed to process appointments during the month of November 2022.	The service provider will be engaged in bringing more team to fastrack the work on site. The target will be achieved in Q3 of 2022/23 FY.	1	1. Advertiser letter 2. Appointment Progress Report 3. 3 Monthly Progress Report 4. Beneficiary listings	Engineering services
2	Basic Service delivery	2	1	Coordinate and facilitate the implementation of INEP projects	2	21	% progress of work done on 98 household connections at Mingezu village	Nil	100% of work done on 98 household connections at Mingezu village by end June 2023	R1,960,000.00	1	Service provider appointed	30% progress of work done on 98 household connections at Mingezu village	Not Achieved	There were delays in the appointment of a service provider due to strike which prevented the municipality in implementing normal business	The service provider will be engaged in bringing more team to fastrack the work on site. The target will be achieved in Q3 of 2022/23 FY.	2	1. Advertiser letter 2. Appointment Progress Report 3. 3 Monthly Progress Report 4. Beneficiary listings	Engineering services

Basic Service delivery	2	Rapid provision of social & community services by end June 2023	2.1	Coordinate the implementation of Integrated Waste Management Plan	2.24	% Progress of work done on partitioning of the land fill site shelter	Nil	100% work done on partitioning of land fill site shelter by end June 2023	R500 000.00	1	Service provider appointed	50% work done on partitioning of land fill site shelter	Not Achieved	The funds for partitioning of landfill site were redirected to the rehabilitation of the landfill site in quarter 1, which was an emergency case and was not budgeted for as we normally use the Municipal plant.	The partitioning will be reconsidered during the adjustment period in quarter 3 as there are no funds available now	5	1. Purchase order 2. Progress report	Community Services
Basic Service delivery	2	Rapid provision of social & community services by end June 2023	2.1	Coordinate the implementation of Integrated Waste Management Plan	2.25	Number of assessments conducted for Land fill site	Nil	1 Land fill site Assessment conducted by end June 2023	R200 000.00	1	Service provider appointed for assessment of land fill site	1 service provider consultation conducted	Not Achieved	The project is still at procurement. Gaps were identified on the specification and sent back to user department and further consultations had to be made.	The Specification Committee is scheduled to sit before 13th January 2023. Target will be done in quarter 3 of 2022/23	5	1. Terms of reference 2. Advert 3. Appointment letter 4. Attendance Register 5. inception report	Community Services
Basic Service delivery	2	Rapid provision of social & community services by end June 2023	2.1	Efficient and effective development and management of Public amenities	2.26	% Progress of work done on construction of office building Phase 1 at animal Pound (accumulative)	Nil	100% of work done on construction of office building Phase 1 at animal Pound (accumulative) by end June 2023	R500 000.00	1	Service provider appointed	Designs approved	Not Achieved	We have struggled to get technicians from Engineering due to their tight schedule. To draw the designs we decided to appoint a service provider/ Architecture.	The advert for Architecture was closed on the 19 December 2022. The evaluation committee will sit before the end of January 2023. Target will be achieved in quarter 3 of 2022/23	4	1. Specification 2. Advert 3. Appointment letter 5. Approved designs	Community Services

2	2	Rapid provision of social & community services by end June 2023	2.1	Efficient and effective development and management of Public Amenities	2.27	% progress of work done on construction of ward 03 Community Hall (accumulative)	Nil	100% of work done on construction of ward 03 Community Hall (accumulative) by end June 2023	R3 000 000.00	1	Service provider appointed on Turnkey basis	Designs approved & Handover	Achieved, service provider appointed on Turnkey basis and Building plans/designs have been submitted and approved.	n/a	n/a	R3.00	1. Advert letter 2. Appointment letter 3. Approved designs 4. Site handover minutes	Engineering services
2	2	Rapid provision of social & community services by end June 2023	2.1	Efficient and effective development and management of Public Amenities	2.28	% progress of work done on construction of ward 16 Community Hall (accumulative)	Nil	100% of work done on construction of ward 16 Community Hall (accumulative) by end June 2023	R3 000 000.00	1	Service provider appointed on Turnkey basis	Designs approved & Handover	Achieved, service provider appointed on Turnkey basis and Building plans/designs have been submitted and approved.	n/a	n/a	16	1. Advert letter 2. Appointment letter 3. Approved designs 4. Site handover minutes	Engineering services
2	2	Rapid provision of social & community services by end June 2023	2.1	Efficient and effective development and management of Public Amenities	2.29	Number of Sport Grounds maintained	Nil	2 Sport Grounds maintained by end June 2023	R1 000 000.00	1	Service provider appointed	1 Sport Ground maintained	Not Achieved	We delayed to get specification due to tight schedule of Engineering services to assist in doing specification.	The specification is ready for Specification committee which is scheduled to sit before end of January 2023. Target will be achieved in quarter 3 of 2022/23	4 & 11	1. Specification 2. Advert letter 3. Appointment letter 4. Progress report 5. Practical completion certificate	Community Services

Basic Service delivery	2	Rapid provision of social & community services by end June 2023	2.1	Efficient and effective development and management of Public amenities	2.30	Number of Community Halls maintained	Nil	2	Community Halls maintained by end June 2023	R1 000 000	1	Service provider appointed	1	Community hall maintained	Not Achieved	We delayed to get specification due to tight schedule of Engineering services to assist in doing specification.	The specification is ready for Specification committee which is scheduled to sit before end of January 2023. Target will be achieved in quarter 3 of 2022/23	4 & 11	1. Specification 2. Advert 3. Appointment letter 4. Progress report 5. Practical completion certificate	Community Services
Basic Service delivery	2	Rapid provision of social & community services by end June 2023	2.1	Coordinate the implementation of Integrated Waste Management Plan	2.31	Number of recycling bins provided to 20 schools	Nil	20	recycling bins provided to 20 schools by end June 2023	R700 000.00	1	Service provider appointed	20	recycling bins provided to 20 schools	Not Achieved	We have experienced delays in terms of delivery by the appointed services provider due to insufficient material requested.	The service provider will deliver within 14 days. Target will be achieved in quarter 3 of 2022/23	All wards	1. Specification 2. Advert 3. Appointment letter 4. Delivery note 5. Confirmation of receipt (by schools)	Community Services
Basic Service delivery	2	Rapid provision of social & community services by end June 2023	2.1	Efficient and effective development and management of Public amenities	2.32	% progress of work done on renovations of ablution and shower facilities at second beach and Ablution facilities at taxi rank (accumulative)	Nil	100%	work done on renovations of ablution and shower facilities at second beach and Ablution facilities at taxi rank by end June 2023	R500 000.00	1	Service provider appointed	40%	work done on renovations of ablution and shower facilities at second beach (accumulative)	Not Achieved	SCM discovered that after they have requested 3 quotations, they have noticed that the quotations were above R30 000. then they re-advised the material on 7 days' notice.	The renovations will be reconsidered during the adjustment period in quarter 3 of 2022/23 as there are no funds available now	6	1. Specification 2. Advert 3. Appointment letter 4. Quarterly Progress report	Community Services

2	2	Rapid provision of social & community services by end June 2023	2. 1	Provision of Free Basic Services	2. 33	Number of Households benefited from the Free Basic Services electricity	14 293	13 000 Households benefited from Free Basic Services electricity (non-accumulative) by end June 2023	R3,200,000.00	13 000 Households benefited from Free Basic Services electricity (non-accumulative)	13 000 Households benefited from Free Basic Services electricity (non-accumulative)	Achieved- 13 000 Households benefited from Free Basic Services (non-accumulative)	n/a	n/a	n/a	Budget & Treasury Office
2	2	Rapid provision of social & community services by end June 2023	2. 1	Provision of Free Basic Services	2. 34	Number of Households benefited from the Free Basic Services alternative energy	1000	1 000 Households benefited from Free Basic Services alternative energy (non-accumulative) by 30 June 2023	R1,886,400.00	1000 Households benefited from Free Basic Services alternative energy	No target	n/a	n/a	no target for the quarter	no target for the quarter	Budget & Treasury Office
2	2	Rapid provision of social & community services by end June 2023	2. 1	Provision of Free Basic Services	2. 35	Number of Indigent registers updated and submitted to Council for approval	1	1 Indigent register updated and submitted to Council for approval by 30 June 2023	Operational	Indigent Data collected	Indigent Data collected	Achieved- Indigent data collected	n/a	n/a	n/a	Budget & Treasury Office

2	2	Rapid provision of social & community services by end June 2023	2. 1	Facilitate the removal of alien plants through partnerships	2. 36	Number of hectares done for the removal of Alien Plants in wards	170 hectares	30 hectares done for the removal of Alien Plants in wards by end June 2023	R1 323 023.00	30 hectares done for the removal of Alien plants in wards	No Target	No target for the quarter	n/a	n/a	1,2,3,4,5,6,7,8,9,10,11,12,13,14,15,16,17,18,19,20	1. 3 Monthly Progress reports 2. Close-out report	Community services
Basic Service delivery	2	Coordinate & facilitate economic infrastructure development through public private partnerships by end June 2023	2. 1	Facilitate the provision of economic infrastructure for shared growth	2. 37	Number of shelters constructed for informal traders at Isinuka	Nil	5 Shelters constructed for informal traders at Isinuka by end June 2023	R300 000.00	1 Service provider appointed	5 Shelters constructed for informal traders at Isinuka	Not Achieved			6	1. Specification 2. Advert 3. Appointment letter 4. Progress report 5. Practical completion 6. Close out report	Planning & Local Economic Development
Basic Service delivery	2	Coordinate & facilitate economic infrastructure development through public private partnerships by end June 2023	2. 1	Facilitate the provision of economic infrastructure for shared growth	2. 38	Number of informal traders stalls installed next to Taxi Rank	Nil	10 informal traders stalls installed next to Taxi Rank by end June 2023	R500 000.00	1 Service provider appointed	10 informal traders stalls installed next to Taxi Rank	Not Achieved 20 Informal Traders stalls	The installation was delayed by non-Availability of Engineering as it was going to be done with the assistance of technical experts.	The decision has been taken to buy material and use EPWP for installation of informal traders stalls. The target will be achieved in quarter 4 of 2022/23	6	1. Specification 2. Advert 3. Appointment letter 4. Progress report 5. Close out report	Planning & Local Economic Development

2	Basic Service delivery	2	Coordinate & facilitate economic infrastructure development through public private partnerships by end June 2023	2.1	Facilitate the provision of economic infrastructure for shared growth	2.39	Number of SMMEs provided with operational equipment	Nil	10 SMMEs provided with operational equipment by end June 2023	R350 000.00	1	Service provider appointed	10	SMMEs provided with operational equipment	Achieved Supported with operational material	There was no service provider appointed as we received a support from the department of small business development	n/a	6	1. Specification 2. Advert 3. Appointment letter 4. Progress report 5. Distribution register 6. Attendance register	Planning & Local Economic Development
2	Basic Service delivery	2.1	Coordinate & facilitate economic infrastructure development through public private partnerships by end June 2023	2.1	Facilitate the provision of economic infrastructure for shared growth	2.40	Number of sets of designs produced for refurbishment of 6 day hiking visitors house.	Nil	1 set of designs produced for refurbishment of 6 day hiking visitors house by end June 2023	R300 000.00	Specific approval	Service provider appointed	Not Achieved	Not Achieved	Not Achieved		6	1. Specification 2. Advert 3. Appointment letter	Planning & Local Economic Development	
2	Basic Service delivery	2.1	Coordinate & facilitate economic infrastructure development through public	2.1	Facilitate the provision of economic infrastructure for shared growth	2.41	Number of local Hiking trails maintained	Nil	2 local Hiking trails maintained by end June 2023	R350 000.00	1	Service provider appointed	1	local Hiking trails maintained	Not Achieved	Delays with SCM processes	6, & 10	1. Specification 2. Advert 3. Appointment letter 4. Progress report	Planning & Local Economic Development	

Basic Service delivery	2	Coordinate & facilitate economic infrastructure development through public private partnerships by end June 2023	2.1	Facilitate the provision of economic infrastructure for shared growth	2.42	% of work done on construction of Pottery Machine structure for disabled people	Nil	100% of work done on construction of Pottery Machine structure for disabled people by end June 2023	R150 000.00	Building plans & Specific approval	50% of work done on construction of Pottery Machine structure for disabled people	Not achieved	There are challenges with the initial identified site.	The target will be adjusted need to be adjusted out of the SDBIP as the issue of the site cannot be anticipated	4	1. Approved building plans 2. Quarterly Progress reports	Municipal Manager
Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2.1	Implementation of infrastructure maintenance plan	2.43	Number of kms of gravel access roads maintained (bladed) in wards	82.2km	82 kms of gravel access roads maintained (bladed) in wards by end June 2023	R4 553 160.21	20.5 kms of gravel access roads maintained (bladed) in wards	20.5 kms of gravel access roads maintained (bladed) in wards	Achieved 75.2 km access roads maintained (bladed) in wards	n/a	n/a	1,2,3,4,5,6,8,9,10,11,12,13,14,15,16,17,18,19,20	1. Maintenance Plan 2. 6 Monthly progress Reports 3.6 Maintenance certificate signed by Ward Council/Ward Committee	Engineering services

Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2. 1	Implementation of infrastructure maintenance plan	2. 44	% progress of work done on 10kms of gravel access roads maintained (tip and processing) (non-accumulative)	10km	% progress of work done on 10kms of gravel access roads maintained (tip and processing) (non-accumulative) by end June 2023	R335	25% progress of work done on 10kms of gravel access roads maintained (tip and processing) (non-accumulative)	25% progress of work done on 10kms of gravel access roads maintained (tip and processing) (non-accumulative)	Achieved % (Q1 260% and Q2 160% progress of work done on 10kms of gravel access roads maintained (tip and processing) (non-accumulative))	n/a	n/a	1.2,3,4,5,6,8,9,10,11,12,13,14,15,16,17,18,19,20	1. Maintenance Plan 2. 6 Monthly progress Reports 3. 6 Maintenance certificate signed by Ward Councilor/Ward Committee	Engineering services
Basic Service delivery	2	Adequate provision and maintenance of basic infrastructure services by June 2023	2. 1	Implementation of infrastructure maintenance plan	2. 45	Number of street lights maintained in ward 4 & 6 (non-accumulative)	280	280 street lights maintained in ward 4 & 6 (non-accumulative) by end June 2023	R335	70 street lights maintained in ward 4 & 6 (non-accumulative)	70 street lights maintained in ward 4 & 6 (non-accumulative)	Achieved 157 street lights maintained in ward 4 & 6 (non-accumulative)	n/a	n/a	Ward 4 and 6	1. Maintenance Plan 2. 6 Quarterly progress Reports 3. 6 Maintenance certificate signed by Ward Councilor/Ward Committee	Engineering services

KEY PERFORMANCE INDICATOR	Y P 4	O B 4	M A 4	Q 1 4	S E 4	I M P 4	R E V 4	B A S E L I N E 4	A C H I E V E D 4	A C T I O N S 4	S T R A T E G Y 4	Q U A N T I T Y 4	Q U A N T I T Y 4	Q U A N T I T Y 4	M I - T E R M 4	R E A S O N 4	C O R R E C T I V E 4	W O R K I N G 4	M E A S U R E 4	R E L E V A N T 4
Financial Viability & Management	3		1	3	1	3	1	3	1	1	Operational	No target	No target	n/a	n/a	n/a	n/a	Institutional	n/a	Budget and Treasury Office
Financial Viability & Management	3		1	3	1	3	2	3	2	12%	Operational	3%	3%	Achieved-14.20%	n/a	n/a	n/a	Institutional	1-6 Monthly Revenue Collection Reports	Budget and Treasury Office

Financial Viability & Management	4	Create sound financial management, supply chain and asset management environment by end June 2023	3.1	Compliance to MFMA provisions and prescriptions with specific reference to budget and expenditure including payroll	3.8	% of funds spent on conditional grants allocation	100% MIG, INEP 82.9%, EPWP 98.6%, STR 78.47% DSRAC 60%, ,	100% of funds spent on conditional grant allocation (EPWP, FMG, MIG, INEP, STR, DSRAC) by June 2023	Operational	25% of funds spent on conditional grant allocation (EPWP, FMG, MIG, INEP, STR, DSRAC)	40% of funds spent on conditional grant allocation (EPWP, FMG, MIG, INEP, STR)	Not Achieved- EPWP 82.9%, FMG 78.47%, MIG 98.6%, STR 78.47%, DSRAC 60%, ,	The funds were transferred late in quarter 1 which then affect our performance schedule which also affect quarter 2. We have spent 2.8%.	Will spend more in quarter 3.	PSJUM	1.2 Quarterly Expenditure reports	Engineering services, Budget & Treasury and Community services
Financial Viability & Management	6	Create sound financial management, supply chain and asset management environment by end June 2023	3.1	Regular implementation, monitoring and reporting on supply chain management prescript	3.9	Number of Supply Chain Management reports produced in terms MFMA requirements submitted to the mayor	4	4 Supply Chain Management report produced in terms MFMA requirements and submitted to the mayor by June 2023	Operational	1 Quarterly Supply Chain Management report produced in terms MFMA requirements and submitted to the mayor	1 Quarterly Supply Chain Management report produced in terms MFMA requirements and submitted to the mayor	Achieved-2 Supply Chain Management report produced	N/A	N/A	PSJUM	1.2 Quarterly SCM implementation reports 2.1 Proof of submission to the Mayor	Budget and Treasury Office
Financial Viability & Management	8	Create sound financial management, supply chain and asset management	3.1	Effective and efficient implementation of asset management policy	3.10	Number of GRAP asset management register updated	1	1 GRAP asset management register updated by June 2023	Operational	1 Asset management report produced	1 Asset management report produced	Achieved-2 Asset Management report produced	n/a	n/a	PSJUM	1.2 Asset management report	Budget and Treasury Office

KEY RESULTS AREA	ENVIRONMENTAL	SOCIAL	ECONOMIC	GOVERNANCE	PERFORMANCE	INDICATOR	UNIT	STATUS	REASON FOR VARIATION	CORRECTIVE MEASURE	ACTUAL PERFORMANCE	REASON FOR VARIATION	CORRECTIVE MEASURE	ACTUAL PERFORMANCE	REASON FOR VARIATION	CORRECTIVE MEASURE	ACTUAL PERFORMANCE
Local Economic Development	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4
Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	4	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Promote rural economic development through formalized agricultural production	4	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Number of Macadamia Nuts Farmers supported with seedlings	4	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Nil	03	Macadamia Nuts Farmers supported with seedlings by end June 2023	03	Macadamia Nuts Farmers supported with seedlings	03	Macadamia Nuts Farmers supported with seedlings	03	Macadamia Nuts Farmers supported with seedlings	03	Macadamia Nuts Farmers supported with seedlings	03	Macadamia Nuts Farmers supported with seedlings	03	Macadamia Nuts Farmers supported with seedlings	03	Macadamia Nuts Farmers supported with seedlings	03
Service provider appointed	R	150 000.00	150 000.00	150 000.00	150 000.00	150 000.00	150 000.00	150 000.00	150 000.00	150 000.00	150 000.00	150 000.00	150 000.00	150 000.00	150 000.00	150 000.00	150 000.00
Local Economic Development	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4
Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	4	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Enhance eco-tourism, oceans economy, heritage and sports tourism participation	4	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Number of Small tourism businesses supported	4	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Nil	03	4 Small tourism businesses supported by end June 2023	03	4 Small tourism businesses supported by end June 2023	03	4 Small tourism businesses supported by end June 2023	03	4 Small tourism businesses supported by end June 2023	03	4 Small tourism businesses supported by end June 2023	03	4 Small tourism businesses supported by end June 2023	03	4 Small tourism businesses supported by end June 2023	03	4 Small tourism businesses supported by end June 2023	03
R589,646.89	R589,646.89	R589,646.89	R589,646.89	R589,646.89	R589,646.89	R589,646.89	R589,646.89	R589,646.89	R589,646.89	R589,646.89	R589,646.89	R589,646.89	R589,646.89	R589,646.89	R589,646.89	R589,646.89	R589,646.89
Service provider appointed	2	Small tourism businesses supported	2	Small tourism businesses supported	2	Small tourism businesses supported	2	Small tourism businesses supported	2	Small tourism businesses supported	2	Small tourism businesses supported	2	Small tourism businesses supported	2	Small tourism businesses supported	2
Not achieved	1	Approved specifications	1	Approved specifications	1	Approved specifications	1	Approved specifications	1	Approved specifications	1	Approved specifications	1	Approved specifications	1	Approved specifications	1
Spec submitted	2	Advert letter	2	Advert letter	2	Advert letter	2	Advert letter	2	Advert letter	2	Advert letter	2	Advert letter	2	Advert letter	2
Advert issued	3	Appointment letter	3	Appointment letter	3	Appointment letter	3	Appointment letter	3	Appointment letter	3	Appointment letter	3	Appointment letter	3	Appointment letter	3

Local Economic Development	4	Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	4.1	Enhance eco-tourism, oceans economy, heritage and sports tourism participation	4.3	Number of Cultural Intszwa supported	Nil	1 Group of Cultural Intszwa supported by end June 2023	R20000.00	1. Service provider appointed	1 group of Cultural Intszwa supported	Not Achieved	Misalignment with MSCOA	To be implemented after budget adjustment	PSJLM	1. Approved specifications 2. Advert 3. Appointment letter 4. Database for small tourism businesses 5. Delivery note 6. Distribution register	Planning & Local Economic Development
Local Economic Development	4	Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	4.1	Enhance eco-tourism, oceans economy, heritage and sports tourism participation	4.4	Number of Cultural Heritage celebrations conducted	1	1 Cultural Heritage celebration conducted by end June 2023	R80000.00	1. Service provider appointed	1 Cultural Heritage celebration conducted	Not Achieved	Port St Johns Community Unrest in October & November as the offices were inaccessible	To be implemented in the 2023/24 FY due to the fact that it is aligned to the Heritage period.	PSJLM	1. Approved specifications 2. Advert 3. Appointment letter 4. Delivery note 5. Distribution register	Planning & Local Economic Development
Local Economic Development	4	Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	4.1	Implementation of the LED Strategy	4.5	Number of SMMEs cooperatives supported	Nil	20 SMMEs Cooperatives supported by end June 2023	100000.00	Specific approval	1 Service Provider appointed	Achieved 20 SMMEs and Cooperatives provided with operational equipment	The municipality received additional support from Dept. of Small business and development	n/a	All wards	1. Approved Specification 2. Appointment letter	Planning & Local Economic Development

Local Economic Development	4	Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	4.1	Implementation of the LED Strategy	4.6	Number of SMMEs supported	Nil	10 SMMEs supported by end June 2023	200 000.00	Specific allocation approved	10 SMMEs supported	Achieved: 15 SMMEs and Cooperatives provided with operational equipment	the municipality received additional support from Dept. of small business and development	n/a	All wards	1. Approved Specification 2. Distribution register 3. Distribution report 4. Database for SMMEs cooperatives	Planning & Local Economic Development
Local Economic Development	4	Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	4.1	Coordinate partnerships for job creation (CDW, CWP, EPWP, etc.)	4.7	No. of EPWP jobs created	60	80 EPWP Jobs created by end June 2023	R2 932 000.00	80 EPWP Jobs created	No target	Achieved: 80 EPWP Jobs created	n/a	All wards	1. Advert Report 2. Recruitment Report 3. Appointment letter 4. Employment Contract	Community Services, Planning & LED, Municipal Managers Office & Engineering services	
Local Economic Development	4	Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	4.1	Implementation of LED Strategy	4.8	Number of temporal lifeguards recruited for festive season & Easter holidays	40	40 Temporal lifeguards recruited for festive season & Easter holiday	R500 000.00	20 Temporal life guards appointed for festive season	20 Temporal life guards appointed for Easter holidays	Achieved: 40 Temporal life guards appointed for Easter holidays	n/a	All wards	1. 2 Advert 2.2 Recruitment report 3. 40 Employment contracts & appointment letters	Community Services	

Local Economic Development	4	Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	4.1	Implementation of the LED Strategy	4.9	Number of Small scale Farmers supported	1	by end June 2023	R600 000.00	1 Service provider appointed	06 Small scale Farmers supported	Not Achieved	Awaiting appointment by SCM				1. Approved specifications 2. Advert 3. Appointment letter 4. Database for small scale farmers 5. Delivery note 6. Distribution register 7. Distribution report	Planning & Local Economic Development
Local Economic Development	4	Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	4.1	Implementation of the LED Strategy	4.10	Number of River Mountain marathon fun run hosted	Nil	1 River Mountain marathon fun run hosted by end June 2023	R 400 000.00	1 River Mountain marathon fun run hosted	No target	Not Achieved	Port St Johns Community Unrest in October & November as the offices were inaccessible	To be implemented in the 2023/24 FY due to the fact that it is aligned to the Heritage period.			1. Specification 2. Advert 3. appointment letter 4. Event Report 5. Attendance register	Planning & Local Economic Development

KEY STRATEGIC AREA	TOP PRIORITY	STRATEGIC OBJECTIVE	KEY RESULTS INDICATOR	BASED ON	DATE	STATUS	INITIATIVE	RESOURCES	REASON FOR VARIATION	CORRECTIVE MEASURE	IMPACT	REMARKS	RESPONSIBLE PERSON
Good governance & Public participation	5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1 Promote accountability and transparency	5.1 Number of Mayoral outreach programs conducted	3	4	R350 000.00	1. Mayoral Outreach Programme conducted	n/a	n/a	Achieved 2	1. 2 Public Notice Reports 2. 2 Events 3. 2 Attendance register	Municipal Manager
	5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1 Promote accountability and transparency	5.1 Number of Compliant IDP documents prepared and submitted to Council for approval in terms of MSA requirements	1	1	Operational	1. IDP/Budget & PMS Process plan prepared and submitted for Council approval. The situational analysis was conducted but could not be presented to the relevant structures due to other competing programs on the planned dates and thereafter there was Council recess.	IDP/Budget & PMS Process plan prepared and submitted for Council approval. The situational analysis was conducted but could not be presented to the relevant structures due to other competing programs on the planned dates and thereafter there was Council recess.	The situational analysis will be Finalised in quarter 1 of 2022/23. The Political steering committee is scheduled for the 09 January 2023 &	Not achieved	1. IDP/Budget & PMS Process Plan resolution extract for IDP/Budget approval 2. Council resolution extract for IDP/Budget approval 3. Situation analysis report 4. Council resolution extract	Municipal Manager

5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure (including payroll)	5.3	Number of Compliant Annual Budgets compiled and submitted for approval by Council	1	1	1	Compliance Annual Budget compiled and submitted for approval by Council by June 2023	Operational	1 IDP and budget process developed and submitted to Council for approval	No target	No target for the quarter	n/a	n/a	PSJLM	1 IDP/ budget & PMS process plan 2. Council resolution extract for process plan	Budget and Treasury Office
5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure (including payroll)	5.4	Number of Compliant Adjusted Budgets compiled and submitted for approval by Council	1	1	1	Compliance Adjusted Budgets compiled and submitted for approval by Council by June 2023	Operational	1 IDP/Budget & PMS process developed and submitted to Council for approval	No target	Achieved, 1 adjustment budget compiled & submitted for approval by Council	This was a special adjustment done as a result of funds received for disaster grant.	The target will be considered in the mid-year adjustment period.	PSJLM	1 IDP/Budget & PMS process plan	Budget and Treasury Office
5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Promote accountability and transparency	5.5	Number of Compliant 2023/24 SDBIP documents compiled in terms of MSA	1	1	1	Compliance 2023/24 SDBIP documents compiled in terms of MSA	Operational	No target	No target	n/a	no target for the quarter	no target for the quarter	PSJLM	n/a	Municipal Manager

Good governance & Public participation	5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Promote accountability and transparency	5.6	Number of revised 2022/23 SDBIP documents produced in terms of MSA requirements	1	1 revised 2022/23 SDBIP documents produced in terms of MSA requirements by end June 2023	Operational	1 Monitoring & Evaluation sessions conducted per department	1 Monitoring & Evaluation sessions conducted per department	Not achieved	There was community instability in October & November 2022	Monitoring & Evaluation sessions will be conducted in 3rd quarter of 2022/2023	PSJUM	1. Notice 2. Minutes 3. Attendance register	Municipal Manager
Good governance & Public participation	5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Promote accountability and transparency	5.7	Number of Annual reports compiled in terms of MSA requirements	1	1 2021/22 Annual Report documents compiled in terms of MSA requirements by end June 2023	Operational	1 draft 2021/22 Annual Report documents compiled in MSA requirements	No target	Achieved, 1 draft 2021/22 Annual Report documents compiled in MSA requirements	n/a	n/a	PSJUM	1. Draft Annual report 2. Resolution Extract for tabling 3. Proof of submission to COGTA, ARC & Treasury	Municipal Manager

5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Promote accountability and transparency	5.8	Number of IGR Forums conducted	2	4 IGR Forums conducted by end June 2023	R50 000.00	1 IGR Forum conducted	1 IGR Forum conducted	1 IGR Forum conducted	Not achieved	The scheduled IGR forum for quarter 2 was cancelled due to other competing programs and thereafter Council had to go on a December recess	IGR forum in quarter 1 was conducted. The IGR forum has been scheduled for the 20 January 2023.	PSJLM	1. 2 Notices 2. 2 Reports 3. Attendance registers	Municipal Manager
5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Promote accountability and transparency	5.9	Number of IDP/Budget & PMS Representative Forums convened	3	4 IDP/Budget & PMS Representative Forums convened by end June 2023	R660 000.00	1 IDP/Budget & PMS Rep Forum convened	1 IDP/Budget & PMS Rep Forum convened	1 IDP/Budget & PMS Rep Forum convened	Not achieved	The scheduled IDP/Budget & PMS rep forum for quarter 2 was cancelled due to other competing programs and thereafter Council had to go on a recess	1 IDP/Budget & PMS Rep Forum was convened in quarter 1. The IDP/Budget & PMS rep forum for quarter 2 has been scheduled for the 20 January 2023	PSJLM	1. 2 Public Notice 2. Minutes 3. 2 Attendance registers	Municipal Manager
5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Promote accountability and transparency	5.10	Number of IDP/Budget & PMS Roadshows conducted	4	4 IDP/Budget & PMS Roadshows conducted by end		No Target	No Target	No Target	n/a	no target for the quarter	no target for the quarter	All wards	n/a	Municipal Manager

5	Good governance & Public participation	5	1	5. Promote accountability and transparency	5. 11	Number of Strategic Planning session convened	1	1	June 2023	R2, 140, 265.94	No target	No target	n/a	no target for the quarter	no target for the quarter	PSJLM	n/a	Municipal Manager
5	Good governance & Public participation	5. 1	5. 1	5. Promote accountability and transparency	5. 12	Number of Risk Management reports submitted to Audit & Risk Committee	Ni	4	Risk Management Committee reports submitted to Audit & Risk Committee by end June 2023	Operational	1 Risk Management Committee report submitted to Audit & Risk Committee	1 Risk Management Committee report submitted to Audit & Risk Committee	Achieved, 2 Risk Management Committee reports submitted to Audit & Risk Committee	n/a	n/a	PSJLM	1. 2 Notices of Audit & Risk Committee 2. 2 Minutes of Audit & Risk committee 3. 2 Attendance register of Audit & Risk committee 4. 2 Risk Management Committee report	Municipal Manager

Good governance & Public participation	5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Promote accountability and transparency	5.13	Number of Ordinary Audit & Risk Committee meetings convened	4	4	Operational	1 Ordinary Audit & Risk Committee meeting convened	1 Ordinary Audit & Risk Committee meeting convened	Achieved - 2 Ordinary Audit & Risk Committee meetings convened	n/a	n/a	PSJLM	1.2 Notices 2. Minutes 3.2 Attendance registers	Municipal Manager
Good governance & Public participation	5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Promote accountability and transparency	5.14	Number of compliance documents uploaded into the municipal website	9	12	Operational	3 Compliance documents uploaded into the municipal website	3 Compliance documents uploaded into the municipal website	Achieved - 6 Compliance documents uploaded into the municipal website	n/a	n/a	PSJLM	1.2 Screenshots	Municipal Manager
Good governance & Public participation	5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Promote accountability and transparency	5.15	Number of Open Council conducted	Nil	1	R 400 000.00	1 Open Council conducted	No target	Not Achieved	Limited budget due to provisions made to cover security costs for security hired as a result of community instability from October 2022	The project will be considered during the mid-year adjustment period for implementation in quarter 3 of 2022/23.	PSJLM	1. Public Notice 2. Advert Register 3. Attendance Register 4. Minutes	Corporate Services

Good governance & Public participation	5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Implementation of the Batho Pele principles and Public participation policy	5.18	Number of Public Participation engagements convened	Nil	4 Public Participation Engagements convened by 30 June 2023	R150 600.00	No target	No target	n/a	no target for the quarter	no target for the quarter	1,2,3,4,5,6,7,8,9,10,11,12,13,14,15,16,17,18,19,20	Corporate Services	
Good governance & Public participation	5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Promote accountability and transparency	5.19	Number of Ordinary Council Meetings convened	Nil	4 Ordinary Council Meetings convened by end June 2023	Operational	1 Ordinary Council Meeting convened	1 Ordinary Council Meeting convened	Achieved: 2 Ordinary Council Meetings convened	n/a	n/a	PSJLM	1.2 Notices 2.2 Minutes 3.2 Attendance register	Corporate Services

<p>Good governance & Public participation</p>	<p>5</p>	<p>To promote sound leadership, good governance, public participation & enabling environment by end June 2023</p>	<p>5.1</p>	<p>Promote accountability and transparency</p>	<p>5.20</p>	<p>Number of War rooms revived</p>	<p>2</p>	<p>20 War rooms revived in wards by end June 2023</p>	<p>R200 000.00</p>	<p>5 War rooms revived in wards</p>	<p>5 War rooms revived in wards</p>	<p>Not achieved</p>	<p>Limited budget due to increments incurred because of Security costs resulted by instability and confirmation by the District Municipality to provide assistance</p>	<p>The project will be considered during the mid-year adjustment period for implementation in quarter 3 of 2022/23.</p>	<p>All wards</p>	<p>1.2 Programs 2.2 Attendance registers 3.2 Reports</p>	<p>Corporate Services</p>
<p>Good governance & Public participation</p>	<p>5</p>	<p>To promote sound leadership, good governance, public participation & enabling environment by end June 2023</p>	<p>5.1</p>	<p>Conduct awareness campaigns of government Programs</p>	<p>5.21</p>	<p>Number of Crime awareness campaigns conducted</p>	<p>4</p>	<p>4 Crime awareness campaigns conducted by end June 2023</p>	<p>R100 000.00</p>	<p>1 Crime awareness campaign conducted</p>	<p>1 Crime awareness campaign conducted</p>	<p>Not Achieved</p>	<p>The crime awareness campaign was scheduled to be held on the 28 September at Majola but due to the community protest, we couldn't have managed to conduct.</p>	<p>Will move in quarter 3.</p>	<p>All wards</p>	<p>1.2 Attendance register 2.2 Signed report</p>	<p>Community Services</p>

5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Conduct awareness campaigns of government Programs	5.22	Number of Environmental awareness campaigns conducted	4	4	Environmental awareness campaigns conducted by end June 2023	R100 000.00	1	1	1	Environmental awareness campaign conducted	Not Achieved	The Environmental awareness campaign was scheduled to be held on the 28 September at Majola but due to the community protest, we couldn't have managed to conduct.	will move in quarter 3.	All wards	1.2	Community Services
5	To promote sound leadership, good governance, public participation & enabling environment by end June 2023	5.1	Conduct awareness campaigns of government Programs	5.23	Number of literacy programs conducted	5	4	Literacy program conducted by end June 2023	R100 000.00	1	1	1	Literacy program conducted	Achieved, 2	n/a	n/a	PSJLM	1.2	Community Services

INT. PROJECT AREA	KEY OBJECTIVE	KEY PERFORMANCE INDICATOR	TARGET VALUE	STATUS	COMPLETION DATE	MILESTONE		ACTUAL PERFORMANCE	REASON FOR VARIATION	CORRECTIVE MEASURE	MONITORING MEASURE	RESPONSIBLE OFFICER
						START DATE	END DATE					
Municipal Transformation & Institutional Development	Create conducive administrative environment & Institutional Development by June 2022	6.1	6.1	1	1	6.1	Operational	Not Achieved	Non-functioning of Training Committee especially in Q2 Financial year	Facilitation of revival of Training committee	PS/JLM	Corporate Services
Municipal Transformation & Institutional Development	Create conducive administrative environment & Institutional Development by June 2022	6.2	6.2	1	1	1	Operational	Not Achieved	Project achieved and approved on 31 May 2022, updating /removal of the KPI was not done	Request removal of the KPI on SDBIP adjustment in Q3 of 2022/23 financial year	PS/JLM	Corporate Services
Municipal Transformation & Institutional Development	Create conducive administrative environment & Institutional Development by June 2022	6.3	6.3	1	1	1	Operational	Achieved, 50% of work done on installation of fiber cable on municipal offices	n/a	n/a	PS/JLM	Corporate Services

Municipal Transformation & Institutional Development	6	Create conducive administrative environment & Institutional Development by June 2022	6.1	Implementation of the Workplace Skills Plan	6.4	Number of employees capacitated	3	June 2023	20 employees capacitated by end June 2023	R 502 580.00	5 employees capacitated	5 employees capacitated	Achieved: 3 employees capacitated	Approval from the Municipal Manager on training of Officials as per the departmental submission on Training Implementation Plan and 6 recently recruited National Treasury interns which cannot be split for CPMD training, 2 Internal Audit Interns graduated on 02/12/2022	n/a	PSJLM	1. Training implementation plan 2. Proof of Enrollment 3. Attendance Registers 4. Academic Results 5. Training implementation reports	Corporate Services
Municipal Transformation & Institutional Development	6	Create conducive administrative environment & Institutional Development by June 2022	6.1	Implementation of the Workplace Skills Plan	6.5	Number of Councilors capacity building programs implemented	Nil	15	Councilors capacity building programs implemented by 30 June 2023	R500,600.00	3 Councilors capacity building programs implemented	3 Councilors capacity building programs implemented	Achieved: 3 Councilors capacity building programs implemented	n/a	n/a	PSJLM	1. Proof of Registration 2. Attendance Registers 3. Academic Results 4. Training report	Corporate Services
Municipal Transformation & Institutional Development	6	Create conducive administrative environment & Institutional Development	6.1	Implementation of the Workplace Skills Plan	6.6	Number of ward committees trained	Nil	200	ward committees trained by end June 2023	R400 000.00	No target	No target in this quarter	No target in this quarter	n/a	n/a	PSJLM	n/a	Corporate Services

Municipal Transformation & Institutional Development	6	by June 2022	6.1	Strengthening of labour structures	6.7	Number of LLF Meetings convened	3	12 LLF Meetings convened by 30 June 2023	Operational	3 LLF Meeting Convened	3 LLF Meeting Convened	Not Achieved	LLF Meetings were not convened due to instability in town and delays of the employer component training/workshop	1 LLF Meeting convened in Q1 of 2022/23 FY. LLF Meeting will be facilitated to sit in January 2023. agenda items have been requested from the Labour Component	PSJLM	1.6 Notice 2.6 Attendance registers 3.6 Minutes	Corporate Services
Municipal Transformation & Institutional Development	6	Create conducive administrative environment & Institutional Development by June 2022	6.1	Implementation of PMS policy	6.8	Number of Automated performance Management systems installed	12	Number of Automated performance Management systems installed by end June 2023	R1 000,000.00	Specific approval	Service provider appointed	Not Achieved	Draft specification was developed but funds were redirected for emergency intervention	The target will be reprioritized for the next financial year as the available funds may not be sufficient.	PSJLM	1. Approved Specification 2. Advert 3. Appointment letter 34. Service level agreement	Municipal Manager
Municipal Transformation & Institutional Development	6	Create conducive administrative environment & Institutional Development by June 2022	6.1	Implementation of PMS policy	6.9	Number of performance Reports submitted to the Municipal Manager by each department	Nil	12 Monthly performance Reports submitted to the Municipal Manager by each department by end June 2023		3 Monthly performance Reports submitted to the Municipal Manager by each department	3 Monthly performance Reports submitted to the Municipal Manager by each department	Not Achieved	n/a	n/a	PSJLM	1. Monthly performance reports 2. Submission registers or screenshots	All departments

Municipal Transformation & Institutional Development	6	Create conducive administrative environment & Institutional Development by June 2022	6.1	Implementation of PMS policy	6.10	Number of Quarterly performance Reports submitted to the Municipal Manager by each department	Nil	4 Quarterly performance Reports submitted to the Municipal Manager by each department by end June 2023	Operational	3 Monthly Risk Management reports submitted to the Municipal Manager by each department	1 Quarterly performance Reports submitted to the Municipal Manager by each department	1 Quarterly performance Reports submitted to the Municipal Manager	n/a	n/a	PSJLM	1 Quarterly performance Reports submitted to the Municipal Manager per department registers or screenshots	All departments
Municipal Transformation & Institutional Development	6	Create conducive administrative environment & Institutional Development by June 2022	6.1	Implementation of the PMS Policy	6.11	Number of Monthly Risk management reports submitted to the Municipal Manager by each department	12	12 Monthly Risk Management reports submitted to the Municipal Manager by each department by end June 2023	Operational	3 Monthly Risk Management reports submitted to the Municipal Manager by each department	3 Monthly Risk Management reports submitted to the Municipal Manager by each department	Not Achieved	n/a	n/a	PSJLM	1 Monthly risk reports 2. Submission registers or screenshots	All departments
Municipal Transformation & Institutional Development	6	Create conducive administrative environment & Institutional Development	6.1	Implementation of the PMS Policy	6.12	Number of quarterly Risk management reports submitted to the Municipal Manager by each	12	4 Quarterly Risk Management reports submitted to the Municipal Manager by each department by end June 2023	Operational	1 Quarterly Risk Management reports submitted to the Municipal Manager	1 Quarterly Risk Management reports submitted to the Municipal Manager	Achieved	n/a	n/a	PSJLM	1. 4 Quarterly risk reports 2. Submission registers	All departments

Municipal Transformation & Institutional Development	6	Create conducive administrative environment & Institutional Development by June 2022	6. 1	Implementation of the PMS Policy	6. 13	Number of quarterly performance evaluations conducted for MM & senior managers	Nil	each department by end June 2023	4 Quarterly performance Evaluations conducted for MM & senior managers by end June 2023	R212 16:29	1 Quarterly performance Evaluation conducted for MM & senior managers	1 Quarterly performance Evaluation conducted for MM & senior managers	Not achieved	There were changes in the management which made it difficult to conduct the performance evaluation as the contracts were signed by the outgoing incumbents	The performance evaluations will be done from quarter 3 of 2022/2023 as the newly appointed senior managers & MM assumed duties in the middle of quarter 2	PSJLM	1. Evaluation reports 2. Evaluation schedule 3. Attendance registers	Municipal Manager
Municipal Transformation & Institutional Development	6	Create conducive administrative environment & Institutional Development by June 2022	6. 1	Implementation of the PMS Policy	6. 14	Number of Mid-term performance assessments conducted for MM & senior Managers	Nil	each department by end June 2023	1 Mid-term performance assessments conducted for MM & senior Managers by end June 2023	Operational	No target	No target	n/a	no target for the quarter	no target for the quarter	PSJLM	n/a	Municipal Manager

Municipal Transition & Institutional Development	6	Create conducive administrative environment & institutional Development by June 2022	6, 1	Implementation of the PMS Policy	6, 15	Number of annual performance assessment conducted and submitted to Council for MM & senior Managers	Nil	1	Annual performance assessment conducted and submitted to Council for MM & senior Managers by end June 2023	Operational	No target	No target	n/a	no target for the quarter	no target for the quarter	PSJLM	n/a	Municipal Manager
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ANNEXURE G



PORT ST JOHNS DEVELOPMENT AGENCY

MID-TERM PERFORMANCE REPORT

2022/2023

1. BACKGROUND AND STRATEGIC THRUST

1.1 Background

The Port St Johns Development Agency is a municipal entity. It was established in 2001 to serve as a service delivery mechanism for local economic development, marketing and investment promotion. The entity is 100% owned by the Port St Johns Local Municipality.

1.2 Mandate and services

The approved mandate of Port St Johns development agency as per Council Resolution taken on the 17th of April 2014 is as follows:

- Facilitation and co-ordination of strategic projects including infrastructural projects that are catalytic in nature to stimulate economic growth in Port St Johns;
 - Strengthen & sustain investor confidence through good corporate governance;
 - Facilitate and coordinate high impact projects, adventure Tourism and agriculture
 - Facilitate and coordinate development of strategic land parcels for the benefit of PSJLM;
 - Marketing and promotion of Port St Johns as a prime tourist and investment destination; and
 - Facilitate trade, craft development, research and investment portfolios in all sectors
-

KEY PRIORITY PROGRAMMES/PROJECTS FOR 2022/2023

UNIT NAME

: CORPORATE GOVERNANCE, MONITORING & EVALUATION

STRATEGIC OUTCOME ORIENTED GOAL1

: SUSTAINED INVESTOR CONFIDENCE

STRATEGIC OBJECTIVE

: STRENGTHEN & SUSTAIN INVESTOR CONFIDENCE THROUGH GOOD CORPORATE GOVERNANCE

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2 Target		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
Corporate Governance	No. of Board meetings.	A minimum of 4 Board meetings held by June 2023.	1 Board Meeting held.	1 Board meeting held.	1 Board Meeting held.	1 Board Meeting held	Attendance registers. Board minutes.	N/A	N/A	R138 866.27
	No. of Board Committee meetings.	4 Audit Committee meetings held by June 2023.	1 Audit and Risk Committee meeting held.	1 Audit and Risk meeting held.	1 Audit and Risk Committee meeting held.	1 Audit and Risk meeting held.	Attendance registers. AC Minutes	N/A	N/A	Operational
		2 HR Committee meetings held by June 2023.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2 Target		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
		2 Social and Ethics Committee meetings held by June 2023.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Operational
Performance Management	No. of compliance reports submitted to the Board, Audit Committee and Municipality.	4 in year performance reports submitted to the Board, Audit Committee and Municipality on the prescribed timeframes.	2021 / 2022 Quarter 4 Performance Report submitted to the ARC, BOD, Municipality and AG.	2021 / 2022 Quarter 4 Performance Report to the ARC, BOD, Municipality and AG.	2022 / 2023 Quarter 1 Performance Report submitted to the ARC, BOD, Municipality	2022 / 2023 Quarter 1 Performance Report to the ARC, BOD, Municipality	Quarterly Reports ARC and Board Minutes Goods received book.	N/A	N/A	Operational
			2021/2022 Annual Performance Report submitted to the ARC, BOD, Municipality and AG.	2021/2022 Annual Performance Report submitted to the ARC, BOD, Municipality and AG.			2021/2022 Annual Performance Report and 2021/2022 Annual Report. ARC and			Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2 Target		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
							Board minutes Goods received book.			
	No. of Midterm Reports submitted	1 Midterm Performance Report submitted to the ARC, BOD and Municipality by 30 January 2023.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Operational
	No. of SCM Reports approved by BOD & AC.	4 Quarterly SCM Reports in place by 30 June 2023.	2021/2022 Quarter 4 SCM Report submitted to BOD and AC.	2021/2022 Quarter 4 SCM Report submitted to BOD and AC.	Quarter 1 SCM Report submitted to BOD and ARC.	Quarter 1 SCM Report.	Quarterly SCM Report. Board Resolution ARC minutes	N/A	N/A	Operational
	No. of performance review reports	4 performance review reports	2021/2022 Quarter 4 Review	2021/2022 Quarter 4 Review	2021/2022 Quarter 1 Review	2021/2022 Quarter 1 Review	Internal Audit Reports.	2021/2022 Quarter 1 Review	2021/2022 Quarter 1 Review	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2 Target		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
	from the Business Plan submitted.	in place by 30 June 2023.	Report by Internal Audit in place.	Report by Internal Audit in place.	Report by Internal Audit in place	Report not submitted to Internal Audit.	Audit Report. N/A	Report not submitted to Internal Audit due to its expiry term of office	Report will be submitted to the Internal Audit once the parent Municipality appointed the Internal Audit.	
	2021/2022 Annual Report developed.	2021/2022 Annual Report prepared and submitted to the Board and Municipality by 31 January 2023	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Operational
	No. of Compliance Submissions to CIPC.	Submit one Annual Return to CIPC by 30 June 2023.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R800.00

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2 Target		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
		2 MFMA Compliance Checklist report in place by 30 June 2023.	MFMA Compliance checklist report	1 MFMA Compliance checklist.	MFMA Compliance Checklist Report in place.	MFMA Compliance Checklist Report in place.	MFMA Compliance Checklist Report.	N/A	N/A	Operational
Risk Management	No. of risks assessments undertaken.	Risk Assessment undertaken and Risk Register Developed by 31 August 2023.	1 Institutional Risk Register developed.	0 Institutional Risk Register developed	1 Institutional Risk Register developed. Deferred from Q1	0 Institutional Risk Register developed	N/A	Unable to get an assistance from Internal Audit of O.R. Tambo as they were busy with other LMs.	Agency sought the technical assistance from Provincial Treasury and the Institutional Risk to be undertaken on the Q2 of 2022/23 Q2 Financial Year.	Operational
		MSCOA Risk Register developed.	N/A	N/A	MSCOA Risk Register developed.	MSCOA Risk Register not developed.	N/A	National Treasury advised the Parent	MSCOA project will be presented	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1				Quarter 2 Target		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual	Projection	Actual				
										to the Parent Municipality for incorporation as advised by Provincial Treasury		
	No. of risks management reports developed.	4 Risk Assessments Reports submitted to AC and BOD by 30 June 2023.	1 Risk Management Review Report submitted to AC and Board.	0 Risk Management Review Report submitted to AC and Board.	1 Risk Management Review Report submitted to AC and Board.	0 Risk Management Review Report submitted to AC and Board.		N/A	2022/2023 Institutional Risk Register was not developed by OR. Tambo Internal Audit Unit for review report to be undertaken.	The Agency will continue reviewing the 2021/2022 Institutional Risk Register until the current risk developed on the 2022/2023 Q3 Financial Year.	Operational	

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2 Target		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
		2 Risk Assessments Reports submitted to AC and BOD by 30 June 2023.	N/A	N/A	1 MSCOA Risk Management Report to ARC and BOD.	0 MSCOA Risk Management Report to ARC and BOD.	N/A	MSCOA Risk Management review will be developed once the Municipality create a unit for the entity.	MSCOA project will be presented to the Parent Municipality for incorporation as advised by Provincial Treasury	Operational
		Fraud Assessment undertaken and Risk Register in place.	N/A	N/A	1 Fraud Risk Register Management Report submitted to ARC and BOD	0 Fraud Risk Register Management Report submitted to ARC and BOD.	N/A	Unable to get assistance from Internal Audit of O.R. Tambo as they were busy with other LMs.	The Agency will incorporate the Fraud Risks to the Agency Institutional Risk Register 2022/2023 Q3 Financial Year.	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2 Target		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
Auditing of information.	No. of Audit findings undertaken.	Audit Action Plan in place by 28 February 2023.	N/A	N/A	Audit Action Plan presented to ARC and BOD.	Audit Action Plan presented to ARC and BOD.	Audit Action Plan	N/A	N/A	Operational
	No. of progress report on implementation of Audit Action Plan submitted.	2 Progress Reports on Implementation of the Audit Action Plan presented to ARC and BOD by 30 June 2023.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Operational
	Percentage of External Audit queries addressed.	50% External audit queries addressed by 30 June 2022.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Operational
	No. of Internal Audit Queries addressed.	4 Internal Audit queries reports in place by 30 June 2023	Quarter 4 Internal Audit queries addressed.	Quarter 4 Internal Audit queries addressed.	Quarter 1 Internal Audit queries addressed.	Quarter 1 Internal Audit queries addressed.	Quarter 1 Internal Audit queries report.	N/A	N/A	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2 Target		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
Policy Development	No. of policies reviewed and developed	4 policies approved and in place by 30 June 2022.	N/A	N/A	1 Payroll Management Policy reviewed.	0 Payroll Management Policy reviewed.		Payroll Management Policy was reviewed but not presented to BoD due to delays on its appointment	BoD resolved that the agency should utilise the policies of Municipality in the absence of the agency policies.	Operational
			N/A	N/A	1 Risk Management Policy reviewed.	0 Risk Management Policy reviewed		Unable to get assistance from Internal Audit of O.R. Tambo as they were busy with other LMs.	The agency will make a follow-up to the Risk Unit of O.R. Tambo District Municipality	Operational
Strategic Partnership	No. of strategic partnerships	2 Strategic Partnerships concluded	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2 Target		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
	concluded with stakeholders.	with stakeholders by 30 June 2023								
Strategic Planning.	Strategic Planning Session conducted.	1 Strategic Planning Session held by 30 June 2023.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Operational
	2023/2024 Annual Performance Plan developed.	2023/2024 Annual Performance Plan prepared and approved by the BOD 30 June 2023.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Operational
		2023/2024 Service Delivery Agreement in place by 30 June 2023.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2 Target		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
MSCOA Implementation	No. of Meetings held.	2 meetings held by 30 June 2023.	1 meeting held with National Treasury.	1 meeting held with National Treasury	N/A	N/A	RFA Letter Attendance Register.	N/A		
Budgeting	Budget Adjustment prepared and submitted to BOD, AC and Municipality.	Approved 2022/2023 Budget Adjustment in place by the Board by 31 January 2023.	N/A	N/A	N/A	N/A	N/A	N/A		Operational
	GRAP Compliant Annual Financial Statements submitted to the ARC, BOD and AG.	2021/2022 Annual Financial Statements submitted to the AG and BOD by 31 August 2023.	2021/2022 Annual Financial Statements submitted to the AG, ARC and BOD by 31 August 2023.	2021/2022 AFS submitted to BOD, ARC and AG.	N/A	N/A	2021/2022 Annual Financial Statements . Proof of submission to AG, ARC and AG.	N/A		R260 500.00

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2 Target		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
Revenue and Expenditure Management.	No. of S87 Reports submitted to the municipality.	12 S87 reports submitted to the Municipality by 30 June 2023.	Three Section 87 reports submitted to Municipality	Three Section 87 reports submitted to Municipality	Three Section 87 reports submitted to municipality	Three Section 87 reports submitted to municipality	Three Section 87 Reports Goods received book	N/A	N/A	Operational

UNIT NAME

: CORPORATE SERVICES

STRATEGIC OUTCOME ORIENTED GOAL 2 : CAPABLE, EFFICIENT AND EFFECTIVE STATE-OWNED COMPANY

STRATEGIC OBJECTIVE : ENSURE GOOD GOVERNANCE, INSTITUTIONAL DEVELOPMENT, TRANSFORMATION OF PROVISION OF SERVICES

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
Administration, Fleet and records Management	No. of compliance reports submitted.	12 compliance reports relating to Leave Reconciliation and UIF submitted on the prescribed time frames.	3 First quarter Reconciliation of Leave Register in place	3 First quarter Reconciliation of Leave Register in place	3 Second Quarter Reconciliation of Leave Register in place.	3 Second Quarter Reconciliation of Leave Register in place.	Leave Reconciliation Registers.	N/A	N/A	Operational
			3 Monthly UIF reports submitted to Dept. of Labour.	3 Monthly UIF reports submitted to Dept. of Labour.	3 Monthly UIF reports submitted to Dept of Labour	3 Monthly UIF reports submitted to Dept of Labour.	3 Monthly UIF reports submitted			Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
							to Dept. of Labour.			
Staff Development	No. of policy workshops conducted.	1 Policy workshops held by 30 June 2023.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Operational
	No. of staff members receiving training.	3 staff members registered as per skills development plan by 30 June 2023.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R299 900.00
		3 staff members trained by 30 June 2023.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R299 900.00
		1 ICT staff member trained by	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
		30 June 2023.								
Recruitment and Development	No. of vacancies filled.	1 Receptionist vacancy filled by 30 June 2023.	1 Receptionists appointed.	1 Receptionists place.	N/A	N/A	Recruitment and selection Reports. Appointment letters and Employment contracts	N/A	N/A	R99 525.78
		1 Housekeeper vacancy filled by 30 June 2023.	N/A	N/A	1 Housekeeper appointed.	0 Housekeeper appointed.	N/A	All existing Staff contracts will expire by end of January, the housekeeper will be appointed on renewal	Housekeeper will be appointed once the Staff Contracts renewed on 2022/2023 Quarter 3	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
								of other contracts.	Financial Year.	
		CEO vacancy filled by 30 June 2023.	CEO Advert issued	CEO Advert not issued	CEO Advert issued. deferred from Quarter 1.	CEO advert not issued.	N/A	The advert is still on draft and will be issued by the end of the week.	The Board resolved to appoint the CEO on 2022/2023 Quarter 3 Financial Year	Operational
					1 Chief Executive Officer appointed.	0 Chief Executive Officer appointed	N/A	The appointment of the CEO is still underway.	The Board resolved to appoint the CEO on 2022/2023 Quarter 3 Financial Year.	Operational
Performance Management	No. of Performance Agreements concluded.	1 Performance Agreements concluded.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
		between the Board and CEO by 30 June 2023.								
Asset Management	No. of motor vehicle service intervals done	2 service intervals undertaken by 30 June 2023.	1 motor vehicle service undertaken	1 motor vehicle service undertaken.	N/A	N/A	Quarterly Reconciliation Report	N/A	N/A	R15 171.32
	No. of trips authorities signed and logbooks entries.	4 Quarterly trip report in place by 30 June 2023.	Quarter 1 Reconciliation Report submitted to the CEO.	Quarter 1 Reconciliation Report submitted to the CEO	Quarter 2 Reconciliation Report submitted to the CEO	Quarter 2 Reconciliation Report submitted to the CEO	Quarterly Reconciliation Report	N/A	N/A	Operational
Employees provided with Business Tools.	No. of Provision of Business tools	4 Laptops in place by 30 June 2023.	2 Laptops in place	8 Laptops attained.	1 Laptop in place	1 Laptop in place	Vodacom Letter			

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
	No. of Provision of staff uniform	7 staff members receiving uniform by 30 June 2023	N/A	N/A	N/A	N/A	N/A			R124 820.00
Occupational Health and Safety	No. of PPE Procurement of report submitted.	Quarter 4 report submitted to CEO by 30 June 2023	N/A	N/A	N/A	N/A	N/A			Operational
Information and Communication Technology.	No. of information technology, administration and security workshops held.	2 workshops on information technology admin and security undertaken by 30 June 2023.	1 Workshop on Information technology and Administration undertaken.	1 Workshop on Information technology and Administration undertaken.	N/A	N/A	Attendance Register.			Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
		Website fully operational by June 2022	Maintenance of website	Website Maintained.	Maintenance of Website	Website maintained	Website	N/A	N/A	Operational
		All related software procured and /or renewed.	N/A	N/A	Software Renewals implemented	Software Renewals not implemented.		Non-responsive from Service Providers.	Target deferred to 2022/2023 Quarter 3 Financial Year.	R7 439.01
		ICT Hardware procured.	UPS in place	UPS not in place	UPS in place. Deferred from Quarter 1	UPS not in place.	N/A			Operational
	No. of ICT Committee meetings held.	4 ICT Committee meetings undertaken	1 ICT Committee meeting held.	0 ICT Committee meeting held.			N/A	ICT Committee Members was not established	Target deferred to 2022/2023 Quarter 3	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
		by 30 June 2023.							Financial Year.	
	No. of ICT Reports held.	4 ICT Quarterly Reports by 30 June 2023.	N/A	N/A	1 ICT Committee meeting held.	0 ICT Committee meeting held.	N/A	Committees were not established.	Target deferred to 2022/2023 Quarter 3 Financial Year.	Operational

UNIT NAME : FINANCIAL MANAGEMENT AND COMPLIANCE

STRATEGIC OUTCOME ORIENTED GOAL 2 : CAPABLE, EFFICIENT AND EFFECTIVE STATE - COMPANY

STRATEGIC OBJECTIVES : ENSURE GOOD GOVERNANCE, INSTITUTIONAL DEVELOPMENT, TRANSFORMATION OF PROVISION OF SERVICES

: ESTABLISH SOUND SYSTEM OF FINANCIAL AND RISK MANAGEMENT

: IMPLEMENT A FAIR, EQUITABLE, TRANSPARENT, COMPETITIVE AND COST-EFFECTIVE SUPPLY CHAIN MANAGEMENT SYSTEM

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
Budgeting.	% alignment between the Budget and Business Plan.	Balanced budget approved by Board by 30 June 2023.	N/A	N/A	First Draft Annual Budget prepared and submitted to CEO's Office.	First Draft Annual Budget prepared and submitted to CEO's Office.	Annual Budget			Operational
Revenue and Expenditure Management	No. of S87 reports submitted to the CEO.	12 S87 Reports submitted by 30 June 2023.	Three Section 87 reports submitted to CEO.	Three Section 87 reports submitted to CEO.	Three Section 87 reports submitted to CEO.	Three Section 87 reports submitted to CEO.	S87 Reports			Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
	Midterm Financial Report submitted to the CEO.	Midterm Financial Report in place by 30 June 2023.	N/A	N/A	Midterm Financial Report submitted to the CEO by 10 th January 2023.	Midterm Financial Report submitted to the CEO by 10 th January 2023.	Midterm Financial Report.			Operational
	All Compliance reports submitted to CEO.	100% compliance reports in place by 30 June 2023.	Three monthly Creditors Recon, Payroll Recon & FAR Recon Reconciliati on submitted to CEO.	Three monthly Creditors Recon, Payroll Recon & FAR Recon Reconciliati on submitted to CEO.	Three monthly Creditors Recon, Payroll Recon, Bank Recon & FAR Recon submitted to the CEO.	Three monthly Creditors Recon, Payroll Recon, Bank Recon & FAR Recon submitted to the CEO.	monthly Creditors Recon, Payroll Recon, Bank Recon & FAR Recon			Operational
	Budget Adjustment prepared and submitted to CEO's office	2022/2023 Budget Adjustment in place by 30 June 2023	N/A	N/A	N/A	N/A	N/A			Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
	GRAP compliant Annual Financial Statements approved	2021/2022 Annual Financial Statements in place by 30 June 2023.	2021/2022 AFS submitted to CEO's office	2021/2022 AFS submitted to CEO's office.	N/A	N/A				R260 500.00
Statutory submissions	No of Tax Returns submitted to SARS.	12 PAYE Returns submitted to SARS by 30 June 2023.	3 Monthly PAYE return submitted to SARS	3 Monthly PAYE return submitted to SARS	3 Monthly PAYE return submitted to SARS.	3 Monthly PAYE return submitted to SARS.	PAYE Returns			Operational
		6 VAT returns submitted to SARS by 30 June 2023.	2 VAT return submitted to SARS	2 VAT return submitted to SARS.	1 VAT return submitted to SARS.	1 VAT return submitted to SARS.	VAT Returns.	N/A	N/A	Operational
Supply Chain Management	% Reduction of irregular, expenditure.	100% implementation of the Supply Chain Management Policy by 30 June 2023.	N/A	N/A	Compliance report submitted to the CEO.	Compliance report submitted to the CEO.	Compliance report.	N/A	N/A	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
	No. of contracts awarded to local SMME's.	24 Minimum of contracts awarded to local SMME's by 30 June 2023	6 contracts awarded to SMME's	6 contracts awarded to SMME's	8 Contracts awarded to Local SMME's.	6 contracts awarded to SMME's	Quarterly SCM Report	1 Contract was awarded to SMMEs, however there were delays on delivery by Service Provider. Other RFQs were not submitted	SCM will issue the request to user departments for early submission of RFQ	Operational
	No. of compliance reports submitted.	4 Quarterly SCM Reports submitted to the CEO by 30 June 2023.	Quarter 1 SCM Report submitted to the office of the CEO.	Quarter 1 SCM Report submitted to the office of the CEO.	Quarter 2 SCM Report submitted to the office of the CEO.	Quarter 2 SCM Report submitted to the office of the CEO.	Quarterly SCM Reports	N/A	N/A	Operational
		Approved 2021/2022 Annual SCM Report in place by 30 June 2023.	2021/2022 Annual SCM Report submitted to the CEO	2021/2022 Annual SCM Report submitted to the CEO.	N/A	N/A	Approved 2021/2022 Annual SCM report	N/A	N/A	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
	% Implementation of Procurement Plan.	2022/2023 Procurement Plan approved and in place by 30 June 2023.	2022/2023 Procurement plan developed and approved by CEO.	2022/2023 Procurement plan developed and approved by CEO.	N/A	N/A	Approved 2022/2023 Procurement Plan	N/A	N/A	Operational
	% goods and services procured according to the plan.	100% goods and services procured according to the plan by 30 June 2023.	30% goods and services procured according to the plan.	40% goods and services procured according to the plan.	20% goods and services procured according to the plan.	27% goods and services procured according to the plan.	Procurement Reports	N/A	N/A	Operational
Asset Management	No. of Asset Verifications undertaken	4 Quarterly Asset Verifications undertaken by 30 June 2023.	Quarter 1 Physical Verification undertaken.	Quarter 1 Physical Verification undertaken.	Quarter 2 Physical Verification undertaken.	Quarter 2 Physical Verification undertaken.	Updated Asset physical verification.	N/A	N/A	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for non-performance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
	2022 / 2023 Asset Verification undertaken.	2022/ 2023 Asset Verification undertaken by June 2022.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Operational
Fraud Prevention Management	% of financial disclosure of interest forms completed and signed by All employees	100% Declaration of interest forms completed and signed by all staff members by 30 June 2023.	100% signed declaration of interest forms in place.	100% signed declaration of interest forms in place.	N/A	N/A	Signed declaration of interest forms.	N/A	N/A	Operational

UNIT NAME
STRATEGIC OBJECTIVES

- : BUSINESS DEVELOPMENT AND SPECIAL PROJECTS
- : FACILITATE AND COORDINATE HIGH IMPACT PROJECTS, ADVENTURE TOURISM AND AGRICULTURE
- : FACILITATION AND COORDINATION OF STRATEGIC PROJECTS INCLUDING INFRASTRUCTURAL
- PROJECTS THAT ARE CATALYTIC IN NATURE TO STIMULATE ECONOMIC GROWTH IN PORT ST JOHNS
- : FACILITATE TRADE, CRAFT DEVELOPMENT, RESEARCH AND INVESTMENT PORTFOLIOS IN ALL SECTORS

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for Non-Variance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
Small Harbour Development.	No. of schools attending exposure visits.	2 exposure visits attended	N/A	N/A	1 Visit attended	0 Visit attended		Schools were busy with final exams.	To attend visit at Port St Johns High school during 2022/2023 quarter 3 Financial Year.	Operational
Mamola Tea Estate Development	No. of BOD Mamola meetings attended	4 BOD meetings attended by 30 June 2023.	1 BOD Meeting attended.	0 BOD Meeting attended.	1 BOD meeting attended	0 BOD meeting attended	N/A	BOD meeting not convened during Q2.	BOD meeting to be convened and attended during 2022/2023	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/ Reasons for Non-Variance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
STRATEGIC OUTCOME ORIENTED GOAL 4 : ENHANCED INVESTMENT IN AGRICULTURE, TOURISM, TRADE, RESEARCH AND CRAFT DEVELOPMENT										
Fruit Cluster Development.	Development of fruit cluster business plan	Approved Business plan in place by 30 June 2023.	T o R developed and approved.	T o R developed but not approved.	Appointment of Service Provider	Service Provider was not appointed.	N/A	Still waiting for the approval of TOR by ACEO.	Target deferred to 2022/2023 quarter 3 Financial Year.	Operational
Aquaculture Development.	Feasibility Study Report.	Business plan concluded by 30 June 2023.	N/A	N/A	RFQ issued and procurement processes commenced.	RFQ not issued and procurement processes not commenced.	N/A	Still waiting for approval of TOR by the ACEO.	Target deferred to 2022/2023 quarter 3 Financial Year.	Operational
Market access for craft products.	No. of Exhibitions attended by PSJ Crafters.	4 Exhibitions attended by 30 June 2023	1 Exhibition attended at Grahamstown National	1 Exhibition attended at Grahamstown National	1 Exhibition attended at the Isingqi Sethu and 1 attended MACUFE.	1 Exhibition attended at the Isingqi Sethu. 0 attended MACUFE.	Attendance Register.	Insufficient budget of exhibition stand from O.R. Tambo DM for the	Target suspended for the 2022/2023 Financial Year.	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/ Reasons for Non-Variance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
			Arts Festival.	Arts Festival.				Financial Year.		
	No. of craft projects provided with tools	4 Crafts projects tools provided by 30 June 2023	N/A	N/A	4 craft project tools provided	4 craft project tools provided	Purchase Order	N/A	N/A	Operational
STRATEGIC OUTCOME ORIENTED GOALS : IMPROVED MARKETING OF PORT ST JOHNS AS A PRIME TOURIST DESTINATION										
Visibility of PSJ in the tourism market.	No. of trade shows attended.	4 Trade shows attended	1 NAF attended	1 NAF attended	N/A	N/A	Attendance Register.	Insufficient budget of exhibition stand from O.R. Tambo DM for 2022/2023 Financial Year	Target suspended for the 2022/2023 Financial Year.	Operational
			N/A	N/A	1 MACUFE attended	0 MACUFE attended 1 Isingqi Setu attended	Attendance Register.	Insufficient budget of exhibition stand from O.R. Tambo	Target suspended for the 2022/2023	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for Non-Variance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
					1 Isingqi Setu attended			DM for the Financial Year.	Financial Year	
		1 Tourism month event held by 30 June 2023	1 Tourism month event held.	0 Tourism month event held.	N/A	N/A	N/A	Tourism month event cancelled due to community unrest that brought everything to standstill.	Stakeholder engagements with the Municipality is underway and the target will be reported in the next quarter.	R134 030.00
		2 direction signs in place in place by 30 June 2023.	N/A	N/A	N/A	N/A	N/A			Operational
Promote access to tourist attractions	No. of tourist attractions upgraded	1 Consultation meeting	1 Consultation meeting held.	1 Consultation meeting held.	N/A	N/A	Attendance Register. Stakeholders Minutes	N/A	N/A	Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for Non-Variance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
		held by 30 June 2023								
		1 Hiking trail upgraded by 30 June 2023	N/A	N/A	1 Hiking trail upgraded	0 Hiking trail upgraded		Delays on delivery by the Service Provider	Target deferred to Quarter 3 2022/2023 Financial year	Operational
Production and distribution of marketing material.	No. of marketing material distributed.	200 Wild Coast Maps and 400 PSJ Booklets printed by 30 June 2023	N/A	N/A	200 Wild Coast Maps printed.	0 Wild Coast Maps printed.	N/A	Space for Wild Coast Maps was not advertised by Service Provider	Target dismissed for the 2022/2023 Financial Year.	Operational
		500 distribution of marketing material by 30 June 2023	N/A	N/A	200 Marketing material distributed to information centres	200 Marketing material distributed to information centres within O.R Tambo	Goods received book.	N/A		Operational

Strategic Programme	Key Performance Indicators	Annual Target	Quarter 1		Quarter 2		Means of Verification	Variance/Reasons for Non-Variance	Remedial Action	Expenditure
			Projection	Actual	Projection	Actual				
Stakeholder liaison and management.	No. of meetings held with stakeholders in the tourism sector.	4 Quarterly meetings held with stakeholders in the tourism sector by 30 June 2023.	Quarterly stakeholder's meeting held.	Quarterly stakeholder's meeting held.	Quarterly stakeholder's meeting held.	Quarterly stakeholder's meeting held.	Minutes. Attendance Register.	N/A		Operational

