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MID- YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT 2023-2024

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List of Abbreviations and Acronyms

CFO :	Chief Financial Officer
COGTA:	Cooperative Governance and Traditional Affairs
DIMAFO:	District Mayors Forum
COGTA:	Cooperative Governance and Traditional Affairs
DM :	District Municipality
HOD :	Head of Department
IDP :	Integrated Development Plan
IGR :	Inter-governmental Relations
PMS :	Performance Management System
LLF :	Local Labour Forum
LM :	Local Municipality
MM :	Municipal Manager
MPAC:	Municipal Public Accounts Committee
MSA :	Municipal Systems Act
OH&S:	Occupational Health and Safety
ORTDM:	O.R. Tambo District Municipality
PSJ :	Port St John's
SALGA:	South African Local Government Association
ARCP :	Audit, Risk & Performance Committee
BAC :	Bid Adjudication Committee
BEC :	Bid Evaluation Committee
BSC :	Bid Specifications Committee
SDBIP:	Service Delivery and Budget Implementation Plan

1. LEGISLATIVE REQUIREMENTS

Municipalities are required to assess and report on the budget performance of the first six months of the financial year in line with section 72 of the Municipal Finance Management Act, 56 of 2003. This assessment must include the measurement of performance, the identification of corrective actions and recommendations for the adjustments of KPI's, if necessary. The Municipal Finance Management Act Section 72 requires that; (I) the Accounting Officer of a municipality must by 25 January of each year-

(a) Assess the performance of the Municipality during the first half of the financial year, taking into account-

(i) The monthly statements referred to in section 71(Schedule C) for the first half of the financial year

(ii) The municipality's service delivery performance during the first half of the financial year, and the service deliver targets and performance indicators set in the service delivery and budget implementation plan:

(iii) The past year's annual report and progress on resolving problems identified in the Annual Report.

(iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Port St John's Municipality is reporting on its performance in terms of the above legal provision read together with Municipal Systems Act; 32 of 2000 on Mid-year performance, which states that the mayor must submit the report to Council by the 31st of January in terms of the Municipal Finance Management Act, section 54(1) (f).

2. INTRODUCTION

The Budget analysis is very important in view of the municipal operations and its direct relationship with the service delivery. In view of the above introduction, the municipality need to ensure that expenditure is appropriately funded from realistically anticipated revenue. In that regard, there is a need to constantly assess the revenue generating capacity and performance of the municipality to ensure alignment with both the operational and capital related expenditure. This report looks to analyse the revenue,

expenditure, cash flow and capital performance to date in preparation of the only adjustment budget window available in January as per Municipal Financial Management Act.

The mid-year performance assessment reports and supporting tables have been prepared in accordance with Municipal Finance Management Act Circular 13: Service Delivery and Budget implementation Plan and the Municipal Budget and Reporting Regulations, to illustrate the performance in the first six months.

Although we have structured ourselves to deliver the services required, we could not deliver in all instances due to the lack of appropriate funds, but we continuously strive to deliver on the objectives and targets approved by the honourable Mayor as set out in the Service Delivery and Budget Implementation Plan (SDBIP).

3. BUDGET PERFORMANCE ANALYSIS

3.1 STATEMENT OF FINANCIAL POSITION

The **statement of financial position** lists all the Council's Current and Non-Current Assets and liabilities together with their financial values representing the economic resources of the municipality. Table C6 is meant to improve the stakeholder's understanding and management of budget and the impact of actual expenditure in comparison to the budget implications on the financial position.

(Below is Schedule C_table:C6 for Statement of Financial Position)

Choose name from list - Table C6 Monthly Budget Statement - Financial Position - M06 December

Description	Ref	#REF!	#REF!			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash and cash equivalents		152,973	113,548	113,548	233,641	113,548
Trade and other receivables from exchange transactions		2,415	1,940	1,940	521	1,940
Receivables from non-exchange transactions		2,367	9,800	9,800	22,170	9,800
Current portion of non-current receivables		-	-	-	-	-
Inventory		62,596	61,985	61,985	62,596	61,985
VAT		4,032	3,679	3,679	4,293	3,679
Other current assets		(3,189)	-	-	-	-
Total current assets		221,194	190,952	190,952	323,221	190,952
Non current assets						
Investments		-	-	-	-	-
Investment property		4,332	4,462	4,462	4,332	4,462
Property, plant and equipment		543,973	554,070	567,400	587,012	567,400
Biological assets		-	-	-	-	-
Living and non-living resources		-	-	-	-	-
Heritage assets		-	-	-	-	-
Intangible assets		148	513	420	148	420
Trade and other receivables from exchange transactions		-	-	-	-	-
Non-current receivables from non-exchange transactions		-	-	-	-	-
Other non-current assets		-	-	-	-	-
Total non current assets		548,453	559,045	572,283	591,491	572,283
TOTAL ASSETS		769,647	749,996	763,234	914,712	763,234
LIABILITIES						
Current liabilities						
Bank overdraft		-	-	-	-	-
Financial liabilities		1,296	1,773	1,773	1,296	1,773
Consumer deposits		61	61	61	61	61
Trade and other payables from exchange transactions		40,158	39,055	39,055	49,382	39,055
Trade and other payables from non-exchange transactions		21,206	8,099	8,099	39,623	8,099
Provision		11,455	15,197	15,197	12,592	15,197
VAT		1,243	1,181	1,181	3,497	1,181
Other current liabilities		-	-	-	-	-
Total current liabilities		75,419	65,367	65,367	106,451	65,367
Non current liabilities						
Financial liabilities		6,555	2,682	2,682	6,555	2,682
Provision		12,851	11,042	11,042	9,906	11,042
Long term portion of trade payables		-	-	-	-	-
Other non-current liabilities		-	-	-	-	-
Total non current liabilities		19,406	13,725	13,725	16,461	13,725
TOTAL LIABILITIES		94,825	79,092	79,092	122,912	79,092
NET ASSETS	2	674,822	670,905	684,143	791,800	684,143
COMMUNITY WEALTH/EQUITY						
Accumulated surplus/(deficit)		626,231	670,905	685,049	683,599	685,049
Reserves and funds		(872)	-	-	(872)	-
Other		-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	2	625,359	670,905	685,049	682,727	685,049

- Current Assets reflect the financial assets that have cash value and are owned by Council of which future economic benefits are expected to flow to the Municipality.
- Largest **current assets** are **Cash and cash equivalent** at R233 Million followed by trade and other receivables from non – exchange R 22.1 million. **Interest from non-exchange revenue** were at R3,1million at the end of the first six months.
- The liquidity of Current assets is negatively impacted by the high debtor's balance that is irrecoverable meaning that it cannot be converted to cash to meet the Municipality's immediate needs, however due to a healthy bank balance the municipality is not under duress. The inventory consists of stock in transit which is completed electricity projects that must be transferred to Eskom.
- **Current liabilities** consist of Trade and other payables from exchange transactions at R49.3 million which relates to current and prior year Unspent Conditional Grants.
- The **current ratio** of the municipality is currently sitting at 3:04 which indicates a healthy financial position as the municipality's current assets are greater than current liabilities. The municipality is thus able to pay for its day-to-day operations and financial obligations when they become due. However, attention should be given to the **collection rate** as there are long outstanding balances owed by service consumers, which are sitting at R69.5 million and bulk of those are domestic consumers.
- **Non-Current Assets** are long-term assets which have a useful life of more than a year. The property, plant and equipment item remain the most material resource on the statement of financial position at R587 million.
- Infrastructure assets form 61.07% of the total asset register and are not income generating assets. Plant and equipment is almost fully depreciated, and the municipality has to develop an asset replacement strategy. The municipality prioritises the repairs and maintenance of the existing infrastructure assets to improve the service delivery however due to the severe weather conditions in Port St Johns the road infrastructure has to be impaired. Currently there is a backlog on maintenance of roads and the existing plant and machinery cannot

handle this load due to its poor state and demand exceeding the capacity of the available plant.

- **Non-Current liabilities** consist of legal commitments from other parties acquired to enhance service delivery and **Provisions** are the largest and currently the only existing non-current liability at R9.9 million. These are **employee benefit obligations** which are based upon actuarial valuations for all the municipality's defined benefit pension plans and post-employment medical benefits.
- The statement of financial position is currently showing the equity of the municipality as R682 Million as at end of the first six months, most in accumulated surplus and this equity is not cash backed. Most of the equity is held under fixed assets therefore it is a small portion that can be affected by inflation fluctuations.

3.2 FINANCIAL PERFORMANCE

The **statement of financial performance** is used to measure performance of the institution and monitor the cash flow projections in comparison with actual expenditure and revenue for a specific period. This statement summarizes the revenue realised and expenditure incurred by the municipality on both cash and accrual basis.

The table below shows an analysis of Operating and Capital revenue and expenditure against budget.

EC154 Port St Johns - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	Ref	#REF! Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue										
Exchange Revenue										
Service charges - Electricity		-	-	-	-	-	-	-	-	-
Service charges - Water		-	-	-	-	-	-	-	-	-
Service charges - Waste Water Management		-	-	-	-	-	-	-	-	-
Service charges - Waste management		1,085	1,500	1,500	95	569	638	(68)	-11%	1,500
Sale of Goods and Rendering of Services		5,031	130	130	5	21	85	(44)	-68%	130
Agency services		-	-	-	-	-	-	-	-	-
Interest		-	-	-	-	-	-	-	-	-
Interest earned from Receivables		1,124	5,030	5,030	91	535	2,515	(1,980)	-79%	5,030
Interest from Current and Non Current Assets		10,586	49,201	49,201	196	6,194	24,600	-	-	49,201
Dividends		-	-	-	-	-	-	-	-	-
Rent on Land		-	-	-	-	-	-	-	-	-
Rental from Fixed Assets		146	200	200	10	68	100	(32)	-32%	200
Licence and permits		62	120	120	22	22	60	(38)	-63%	120
Operational Revenue		1,379	1,557	1,557	66	338	779	(441)	-57%	1,557
Non-Exchange Revenue										
Property rates		-	11,965	11,965	-	15,875	5,982	9,893	165%	11,965
Surcharges and Taxes		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		225	100	100	-	-	50	(50)	-	100
Licence and permits		-	-	-	-	-	-	-	-	-
Transfers and subsidies - Operational		203,015	200,917	200,917	64,171	146,655	100,458	46,197	-	200,917
Interest		5,974	1,970	1,970	606	3,137	985	2,152	-	1,970
Fuel Levy		-	-	-	-	-	-	-	-	-
Operational Revenue		-	-	-	-	-	-	-	-	-
Gains on disposal of Assets		2,250	302	302	-	1	151	(150)	-	302
Other Gains		-	-	-	-	-	-	-	-	-
Discontinued Operations		-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		230,877	272,991	272,991	85,284	173,415	136,383	37,032	27%	272,991
Expenditure By Type										
Employee related costs		95,116	95,990	95,990	10,178	51,677	47,995	3,682	8%	95,990
Remuneration of councillors		13,082	14,101	14,101	1,249	7,300	7,051	340	5%	14,101
Bulk purchases - electricity		-	-	-	-	-	-	-	-	-
Inventory consumed		469	2,946	2,946	58	262	2,278	(2,016)	-	2,946
Debt impairment		93	1,456	1,456	-	-	1,456	(1,456)	-100%	1,456
Depreciation and amortisation		42,187	57,414	57,414	22	22	28,707	(28,685)	-100%	57,414
Interest		2,211	274	274	11	65	137	(73)	-53%	274
Contracted services		12,787	25,739	25,699	2,074	8,867	12,458	(3,591)	-29%	25,699
Transfers and subsidies		11,143	15,130	15,130	3,667	9,427	7,565	1,862	25%	15,130
Irrecoverable debts written off		9,235	4,867	4,867	-	1,685	2,433	(748)	-	4,867
Operational costs		68,114	82,488	82,528	7,187	23,837	40,851	(17,013)	-42%	82,528
Losses on Disposal of Assets		-	-	-	-	-	-	-	-	-
Other Losses		-	-	-	-	-	-	-	-	-
Total Expenditure		254,438	300,406	300,406	24,445	103,232	150,931	(47,700)	-32%	300,406
Surplus/(Deficit)		(23,562)	(27,415)	(27,415)	40,818	70,183	(14,549)	84,732	(0)	(27,415)
Transfers and subsidies - capital (monetary allocations)		67,740	88,298	108,828	18,865	38,835	54,414	(15,579)	(0)	108,828
Transfers and subsidies - capital (in-kind)		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		44,179	60,883	81,413	59,684	109,018	39,865			81,413
Income Tax		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after income tax		44,179	60,883	81,413	59,684	109,018	39,865			81,413
Share of Surplus/(Deficit) attributable to Joint Venture		-	-	-	-	-	-	-	-	-
Share of Surplus/(Deficit) attributable to Minorities		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		44,179	60,883	81,413	59,684	109,018	39,865			81,413
Share of Surplus/(Deficit) attributable to Associate		-	-	-	-	-	-	-	-	-
Intercompany/Parent subsidiary transactions		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) for the year		44,179	60,883	81,413	59,684	109,018	39,865			81,413

- During the first six months ended 31 December 2023, the Municipality had an operating surplus of R70.1 million as at end of December 2023.
- The municipality revenue for the six months performed well as the actual revenue is more than the projected amount. This is due to annual billings and grants received.
- Own revenue is underperforming and will necessitate that the revenue be adjusted downwards which will also affect the expenditure.

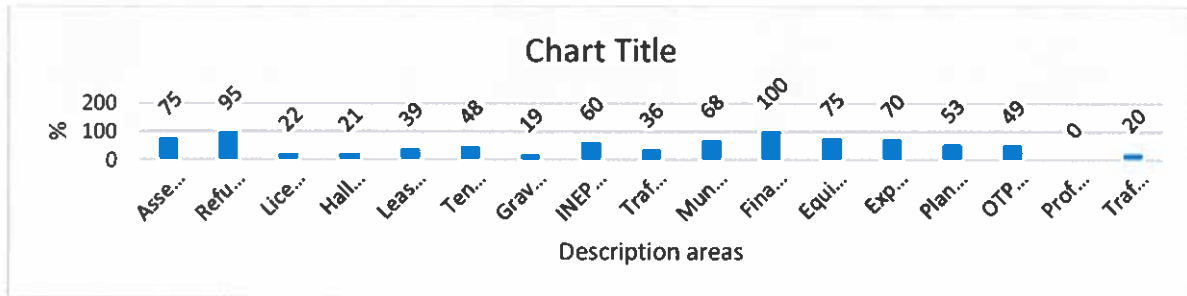
- The total operating expenditure actual of R103.2 million is less than the actual total revenue of R173.4 million as it shows a Surplus of R70.1 million.

3.2.1 SUMMARY REVENUE AND EXPENDITURE FOR THE SIX MONTHS ENDING 31 DECEMBER 2023

EC154 Port St Johns - Table C1 Monthly Budget Statement Summary - M06 December

Description	#REF!	#REF!							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	11,965	11,965	-	15,875	5,982	9,893	165%	11,965
Service charges	1,085	1,500	1,500	95	589	638	(68)	-11%	1,500
Investment revenue	10,586	-	-	-	-	-	-		-
Transfers and subsidies - Operational	10,586	49,201	49,201	196	6,194	24,600	(18,406)	-75%	49,201
Other own revenue	208,620	210,325	210,325	64,972	150,777	105,163	45,614	43%	-
Total Revenue (excluding capital transfers and contributions)	230,877	272,991	272,991	65,264	173,415	136,383	37,032	27%	272,991
Employee costs	95,116	95,990	95,990	10,178	51,677	47,995	3,682		95,990
Remuneration of Councillors	13,082	14,101	14,101	1,249	7,390	7,051	340		14,101
Depreciation and amortisation	42,187	57,414	57,414	22	22	28,707	(28,685)		57,414
Interest	2,211	274	274	11	65	137	(73)		274
Inventory consumed and bulk purchases	469	2,946	2,946	58	262	2,278	(2,016)		2,946
Transfers and subsidies	11,143	15,130	15,130	3,667	9,427	7,565	1,862	25%	15,130
Other expenditure	90,229	114,551	114,551	9,261	34,389	57,199	(22,809)	-40%	114,551
Total Expenditure	254,438	300,406	300,406	24,445	103,232	150,931	(47,700)	-32%	300,406
Surplus/(Deficit)	(23,562)	(27,415)	(27,415)	40,818	70,183	(14,549)	84,732	-582%	(27,415)
Transfers and subsidies - capital (monetary)	67,740	88,298	108,828	18,865	38,835	54,414	(15,579)	-29%	108,828
Transfers and subsidies - capital (in-kind)	-	-	-	-	-	-	-		-
Surplus/(Deficit) after capital transfers & contributions	44,179	60,883	81,413	59,684	109,018	39,865	69,153	173%	81,413
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-		-
Surplus/ (Deficit) for the year	44,179	60,883	81,413	59,684	109,018	39,865	69,153	173%	81,413
Capital expenditure & funds sources									
Capital expenditure	4,959	124,551	145,081	16,739	42,401	72,541	(30,140)	-42%	145,081
Capital transfers recognised	2,621	88,804	108,828	15,421	40,474	54,414	(13,940)	-26%	108,828
Borrowing	-	-	-	-	-	-	-		-
Internally generated funds	2,337	35,748	36,253	1,319	5,639	18,127	(12,488)	-69%	36,253
Total sources of capital funds	4,959	124,551	145,081	16,739	46,113	72,541	(26,427)	-36%	145,081
Financial position									
Total current assets	221,194	190,952	190,952		323,221				190,952
Total non current assets	548,453	559,045	572,283		591,491				572,283
Total current liabilities	75,419	65,367	65,367		106,451				65,367
Total non current liabilities	19,406	13,725	13,725		16,461				13,725
Community wealth/Equity	625,359	670,905	685,049		682,727				685,049
Cash flows									
Net cash from (used) operating	142,374	84,342	104,872	45,013	134,699	51,483	(83,216)	-162%	104,872
Net cash from (used) investing	(30,613)	(124,250)	(144,780)	(2,351)	(13,055)	-	13,055	#DIV/0!	(144,780)
Net cash from (used) financing	(284)	-	-	-	(284)	-	284	#DIV/0!	-
Cash/cash equivalents at the month/year end	152,973	113,548	113,548	41,150	233,641	117,833	(115,808)	-98%	113,548
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	2,371	988	846	11,928	851	862	73,319	(17,366)	73,800
Creditors Age Analysis									
Total Creditors	762	(3,610)	(2,190)	(2,766)	817	464	1,434	(561)	(5,650)

The following **revenue streams** were budgeted for in 2023/24 financial year and YTD actual figures for the first six months of 2023/24 are as follows: Property rates revenue are R15.8 million and Refuse revenue R569 thousand with Property rates having positive variance at 165% and services charges having negative variance of 11% respectively. Billing has been done in the beginning of the financial year for property rates, hence we have a huge percentage.



Description	Actual Budget	Monthly Budget	Actual (Year to date collection)	Variance	Reasons for Variances
Assessment rates	11,964,580.00	997,048.33	8,982,891.12	2,981,688.88	The amnesty offer to customers has improved collection.
Refuse Removal	1,500,000.00	125 000.00	1,429,619.19	70,380.81	The amnesty offer to customers has improved collection.
Licences (Learners licences & hawkers licences)	120,000.00	10,000.00	25,788.00	94,212.00	Non-payment by hawkers in town.
Hall rental	17,000.00	1,416.66	3,600.00	13,400.00	Few bookings done

Lease rental	200,000.00	16,666.66	78,165.00	121,835.00	Sign boards are not paying.
Tender documents	20 000.00	1,667.00	9,572.00	10,428.00	Customers are downloading the tender documents on e-tenders.
Grave site	20,000.00	1,667.00	3,790.00	16,210.00	It depends on the number of burials.
INEP Grant	26,768,000	2,230,666	16,000,000.00	10,768,000.00	Received in trenches
Traffic fines	100,000.00	8.3333.33	35,700.00	64,300.00	Under collection by traffic department reasons known by end user.
Municipal Infrastructure Grant	48,979,000.00	4,081,583.33	33.326,000.00	15,653,000.00	To be received in May 2024
Finance Management Grant	2,650,000.00	220,833.33	2,650,000.00		
Equitable share	193,713,000.00	16,142,750.00	145,087,000.00	48,626,000	To be received in March 2024.
Expanded Public Works Programme	1,555,000.00	129,583.33	1,088,000.00	467,000.00	Received in trenches
Plan fees	20, 000,000	1,667.00	10,573.58	9,426.42	Still on track.

OTP Grant (small town revitalisation)	15,000,000.00	1,250,000	7,308,738.97	7,691,261.03	Received in trenches
Profit on Sale of Fixed Assets	301,500.00	25,125.00	0	301,500.00	Auction is done once a financial year, and it depends on the items to be auctioned.
Traffic Revenue	1,500,000.00	125,000.00	299,627.00	1,200,373.00	The network issue, because sometimes the traffic department cannot function for weeks.

- Interest earned from receivables is sitting at R535 thousand yielding a year-to-date negative variance of 79 % when compared to the year-to-date budgeted revenue, resulting from maturity dates that have not been realised in this first six months and low revenue collection. The interest on current and non-current assets is sitting at R6, 1 million.
- Total transfers and subsidies-operational is currently at R145 million year to date, resulting from the Equitable Share grant that was received during the month of July 2023, December 2023 and last tranche will be received in March 2024.

3.2.2 EXPENDITURE MANAGEMENT

The **expenditure incurred** as at half yearly of 2023/24 was as follows:

- Spending on employee related costs at R51.6 million with a positive variance of 8 % year to date

- Depreciation and asset impairment is budgeted at R57.4 million for the year. In the first six months no depreciation and asset impairment had been processed on the system, manually its amounting to R43,929,635. The monthly depreciation calculations will be performed once the asset management module is fully installed and integrated with the financial accounting system.
- Contracted services are currently under spending sitting at R8,8 million with a negative variance of 29% resulting from expenditure that is sitting on commitments.
- Transfers and subsidies were R9.4 million currently with a year-to-date positive variance of 25%.
- Other expenditure incurred R23.8 million with a year-to-date negative variance of 42%.

3.3 CAPITAL REVENUE AND EXPENDITURE

The table below shows capital expenditure and sources of capital funding, actual performance and year to date figures compared to the budget. The capital expenditure for the first six months of 2023/24 from grant funding and internal funds is R38,8 million and R8,4 million respectively. The two resulted in positive variances of 2% and negative 61% year to date.

(Below is Schedule C_table:C5 for Capital Revenue and Expenditure)

EC154 Port St Johns - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December

Vote Description	Ref	#REF!			#REF!					Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands	1									
Single Year expenditure appropriation	2									
Vote 9 - Executive AND Council (20: CAPEX)		-	1,290	1,290	562	576	645	(69)	-11%	1,290
Vote 10 - LED (21: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 11 - Municipal Manager (22: CAPEX)		(46)	150	150	-	-	75	(75)	-100%	150
Vote 12 - Corporate Service (23: CAPEX)		180	600	600	0	0	300	(300)	-100%	600
Vote 13 - Community Service (24: CAPEX)		104	4,750	4,750	1	389	2,375	(1,976)	-83%	4,750
Vote 14 - Financial Services (26: CAPEX)		(33)	367	367	-	154	183	(29)	-16%	367
Vote 15 - Infrastructural Engineering (28: CAPEX)		518	30,234	30,234	1,109	3,510	15,117	(11,607)	-77%	30,234
Vote 16 - Executive AND Council (30: CAPEX)		10	750	750	-	29	375	(346)	-92%	750
Vote 17 - LED (31: CAPEX)		385	2,000	2,000	-	-	1,000	(1,000)	-100%	2,000
Vote 18 - Municipal Manager (32: CAPEX)		12	484	484	-	-	242	(242)	-100%	484
Vote 19 - Corporate Services (33: CAPEX)		392	1,500	1,500	-	-	750	(750)	-100%	1,500
Vote 20 - Community Services (34: CAPEX)		203	4,400	4,400	290	661	2,200	(1,539)	-70%	4,400
Vote 21 - Financial Services (36: CAPEX)		334	50	50	-	-	25	(25)	-100%	50
Vote 22 - Infrastructural Engineering (38: CAPEX)		2,899	77,978	98,508	14,777	37,071	49,254	(12,183)	-25%	98,508

Total Capital single-year expenditure	4	4,959	124,551	145,081	16,739	42,401	72,541	(30,140)	-42%	145,081
Total Capital Expenditure		4,959	124,551	145,081	16,739	42,401	72,541	(30,140)	-42%	145,081
Capital Expenditure - Functional Classification										
<i>Governance and administration</i>		850	5,190	5,190	562	770	2,595	(1,825)	-70%	5,190
Executive and council		(23)	2,674	2,674	562	616	1,337	(721)	-54%	2,674
Finance and administration		873	2,517	2,517	0	155	1,258	(1,104)	-88%	2,517
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		307	13,650	13,650	291	3,491	6,825	(3,334)	-49%	13,650
Community and social services		307	13,650	13,650	291	3,491	6,825	(3,334)	-49%	13,650
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		3,892	108,711	126,241	15,886	41,852	63,121	(21,269)	-34%	126,241
Planning and development		385	2,000	2,000	-	-	1,000	(1,000)	-100%	2,000
Road transport		3,417	106,711	124,241	15,886	41,852	62,121	(20,269)	-33%	124,241
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
Energy services		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	4,959	124,551	145,081	16,739	46,113	72,541	(26,427)	-36%	145,081
Funded by:										
National Government		2,054	73,804	93,828	13,547	31,067	46,914	(15,827)	-34%	93,828
Provincial Government		567	15,000	15,000	1,874	9,388	7,500	1,888	25%	15,000
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm		-	-	-	-	-	-	-	-	-
Agencies, Households, Non-profit institutions, Private Enterprises, Public		-	-	-	-	-	-	-	-	-
Corporations, Higher Educ Institutions)		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		2,621	88,804	108,828	15,421	40,474	54,414	(13,940)	-26%	108,828
Borrowing	6	-	-	-	-	-	-	-	-	-
Internally generated funds		2,337	36,746	36,253	1,319	5,639	18,127	(12,488)	-69%	36,253
Total Capital Funding		4,959	124,551	145,081	16,739	46,113	72,541	(26,427)	-36%	145,081

4. FINANCIAL PERFORMANCE ANALYSIS

4.1 DEBTORS AGE ANALYSIS

The municipality had a total consumer debtors balance of R73.8 million, ranging between 0 day to over a year, detailed below by age of total debtors' balance:

EC154 Port St Johns - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

ECL-194 Port of John's - Supporting Table S-3 Monthly Budget Statement - 8100 Debtors - 30/06/2020													
Description	MT Code	RPEP								Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debtors LfA Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181 Days-1 Yr	Over 1Yr				
All towns/lands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	-	-	-	-	-	-	-	-	-	-	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	2,171	792	652	11,736	659	671	60,639	(17,333)	59,989	56,374	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Waste Management	1600	200	136	194	192	192	191	12,518	(34)	13,646	13,059	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	162	-	162	162	-	-
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	-	-	-	-	-	-	-	-	-	-	-	-
Total By Income Source	2000	2,371	888	846	11,928	851	862	73,319	(17,367)	73,804	69,585	-	-
RPEP													
		0	0	0	0	0	0	0	0	-	0	-	0
Debtors Age Analysis By Customer Group													
Organs of State	2000	389	377	286	7,522	286	286	32,405	(14,938)	25,642	25,591	-	-
Commercial	2100	552	215	196	1,890	199	198	13,419	(1,423)	15,250	14,287	-	-
Households	2400	1,430	395	365	2,513	368	378	27,494	(1,034)	31,508	29,717	-	-
Other	2500	-	-	-	-	-	-	-	-	-	-	-	-
Total By Customer Group	2000	2,371	888	846	11,928	851	862	73,319	(17,367)	73,804	69,585	-	-

- The total debt with a potential to be irrecoverable amounts to R69.5 million, determined based on being more than 90 days in arrears and this is 94.30% of the total debtors' balance.
- The increasing debtors' balances by the municipality is evident from the low collection rate of debtors over 90 days.

- The overall collection rate to date based on billing to date against amounts collected as at 31 December 2023 is 82% comparing actual billing to how ever collection against total debt is **14%**

Dec-23				
DESCRIPTION	ANNUAL BUGDET	BILLING	COLLECTION	%
Assessment rates	11,964,828.00	7,937,489.50	8,982,891.12	88.36
Refuse Removal	1,500,000.00	569,178.00	1,352,076.33	237.55

4.2 CREDITORS AGE ANALYSIS

The municipality strives to pay suppliers within 30 days to avoid interest payments. In terms of the MFMA s65(2)(e) all creditors should be paid within 30 days. Total amount outstanding is R (5.6) million.

EC154 Port St Johns - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December

Description	NT Code	#REF!									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	762	(836)	(4,018)	(3,678)	817	430	1,434	(583)	(5,672)	-
Auditor General	0800	-	(2,774)	1,828	912	-	34	-	21	21	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	762	(3,610)	(2,190)	(2,766)	817	464	1,434	(581)	(5,650)	-

The correct and complete accounting for creditors will be achieved once the creditor's module of the financial accounting system is fully operational and utilised correctly.

4.3 CASH FLOW STATEMENT

The table below highlights the cash flow position of the municipality for the first six months of 2023/24. The year-to-date cash flow statement of the municipality depicts that the municipality has a favourable cash position.

The cash and cash equivalents to date show positive cash outlay of the municipality. This is however as a result of both conditional grants and equitable share received. This situation is however not sustainable if the revenue collection is not improved.

EC154 Port St Johns - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	#REF! Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		4,664	6,047	6,047	362	5,242	-	5,242	#DIV/0!	6,047
Service charges		883	1,011	1,011	78	1,431	-	1,431	#DIV/0!	1,011
Other revenue		9,884	2,107	2,107	82	394	162,253	(161,859)	-100%	2,107
Transfers and Subsidies - Operational		169,171	200,917	200,917	63,440	147,485	-	147,485	#DIV/0!	200,917
Transfers and Subsidies - Capital		39,446	88,298	108,828	557	23,309	-	23,309	#DIV/0!	108,828
Interest		10,436	7,500	7,500	196	6,194	-	6,194	#DIV/0!	7,500
Dividends		-	-	-	-	-	-	-	-	-
Payments										
Suppliers and employees		(92,111)	(221,265)	(221,265)	(19,702)	(49,356)	(110,632)	(61,277)	55%	(221,265)
Interest		-	(274)	(274)	-	-	(137)	(137)	100%	(274)
Transfers and Subsidies		-	-	-	-	-	-	-	-	-
NET CASH FROM/(USED) OPERATING ACTIVITIES		142,374	84,342	104,872	45,813	134,699	51,483	(83,216)	-162%	104,872
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	302	302	-	1	-	1	#DIV/0!	302
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-
Payments										
Capital assets		(30,613)	(124,551)	(145,081)	(2,351)	(13,056)	-	13,056	#DIV/0!	(145,081)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(30,613)	(124,250)	(144,780)	(2,351)	(13,055)	-	13,055	#DIV/0!	(144,780)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-
Payments										
Repayment of borrowing		(284)	-	-	-	(284)	-	284	#DIV/0!	-
NET CASH FROM/(USED) FINANCING ACTIVITIES		(284)	-	-	-	(284)	-	284	#DIV/0!	-
NET INCREASE/(DECREASE) IN CASH HELD		111,477	(39,908)	(39,908)	42,683	121,340	51,483			(39,908)
Cash/cash equivalents at beginning		41,495	153,456	153,456	(1,513)	112,281	153,456			112,281
Cash/cash equivalents at month/year end		152,973	113,548	113,548	41,150	233,621	117,833			113,548

4.4 GRANTS PERFORMANCE

The Municipality is expected to have spent 50% on all conditional grants by 30 December 2023, however this could not be achieved for MIG and Disaster relief fund. This is due to the planning of projects procurement process being started in August and appointments done in September. The delays were caused by the capacity challenges in the engineering department and changes to project priorities. Furthermore, National Treasury would reduce the INEP grant by R2.4 million and MIG by R3.2 million through the re-gazetting.

Description	Annual Budget 2022/2023	Amount Received to Date	Expenditure To Date	Expenditure %	Unspent %
Equitable Share	R 193,713,000.00	R 145,087,000.00	R 142,984,292	74%	58%
EPWP	R 1,555,000.00	R 1,088,000.00	R 1,091,796.00	70%	23%

MIG	R 48,979,000.00	R 33,326,000.00	R 23,020,301.46	47%	43%
INEP	R 26,768,000.00	R 16,000,000.00	R 16,541,658.78	62%	38%
FMG	R 2,650,000.00	R 2,650,000.00	R 997,968.61	38%	62%
DSRAC	R 550,000.00	R 550,000.00	R 298,789.63	54%	46%
Small Town Revitalisation	R 15,000,000.00	R 7,308,738.63	R 9,789,863.72	65%	35%
DISASTER RELIEF	R 20,530,000.00	R 20,530,000.00	R 4,106,710.34	20%	80%
Total Grants	R 309,745,000.00	R 226,539,738.63	R 131,007,593.54		

5. SERVICE DELIVERY PERFORMANCE ANALYSIS

This service delivery performance is based on the approved 2023/24 Service Delivery and Budget Implementation Plan (SDBIP) of the institution, which details the implementation of service delivery and the budget for the financial year. The Service Delivery and Budget Implementation Plan is an annual plan that converts the Integrated Development Plan and Budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibilities to directorates to deliver the services as allocated in their individual Key Performance Areas.

The report's structure displays the Municipality's Key Performance Indicators (KPI) for each Municipal Key Performance Area, including budget, actual performance, ward, reason for departure, and corrective measures where non- or poor performance is noted. Numerous Municipal Key Performance Indicators (KPIs) are available for each Key Performance Area. The Municipality has created these KPIs to concentrate its development endeavours in a more cohesive manner: -

- I. Kpa 1- Spatial Planning (SP)
- II. KPA2- Basic Service Delivery (BSD)
- III. KP3-Financial Viability and Management (FVM)
- IV. KPA4 -Local Economic Development (LED)
- V. KPA5- Good Governance and Public Participation (GGPP)
- VI. KPA6- Municipal Transformation and Institutional Development (MTID)

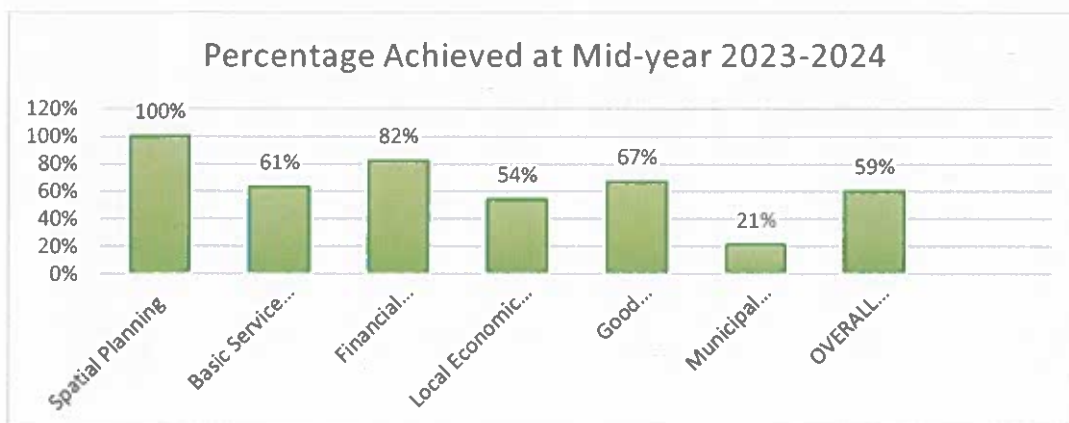
The two main focuses of the methodology employed to create this report were evidence-based assessment and legislative compliance. The following assessment technique serves as an example of how the overall evaluation of actual performance in relation to the goals established for the Key Performance Indicators as stated in the SDBIP is carried out:

- A. **Achieved:** supporting evidence is attached as contained in the SDBIP and.
- B. **Not achieved:** Descriptive reason for non- performance is provided as well as corrective measure.

5.1 KEY PERFORMANCE INDICATOR (KPI) SCORE PER KEY PERFORMANCE AREA
TABLE 5.1.1

KPA#	Key Performance Area	Total Targets/KPIs for 2023/2024 FY	Total Targets/KPIs for Mid-year	Targets Achieved	Targets Not Achieved	Targets Not Applicable	Percentage Achieved at Mid-year
1.	Spatial Planning	05	05	05	0	0	100%
2.	Basic Service Delivery	60	60	37	23	0	61%
3.	Financial Viability and Management	14	11	09	02	03	82%
4.	Local Economic Development	12	12	07	05	0	54%
5.	Good Governance & Public Participation	25	18	12	06	07	67%
6.	Municipal Transformation & Institutional Development	22	19	04	15	03	21%
	OVERALL PERFORMANCE	138	125	74	51	13	59%

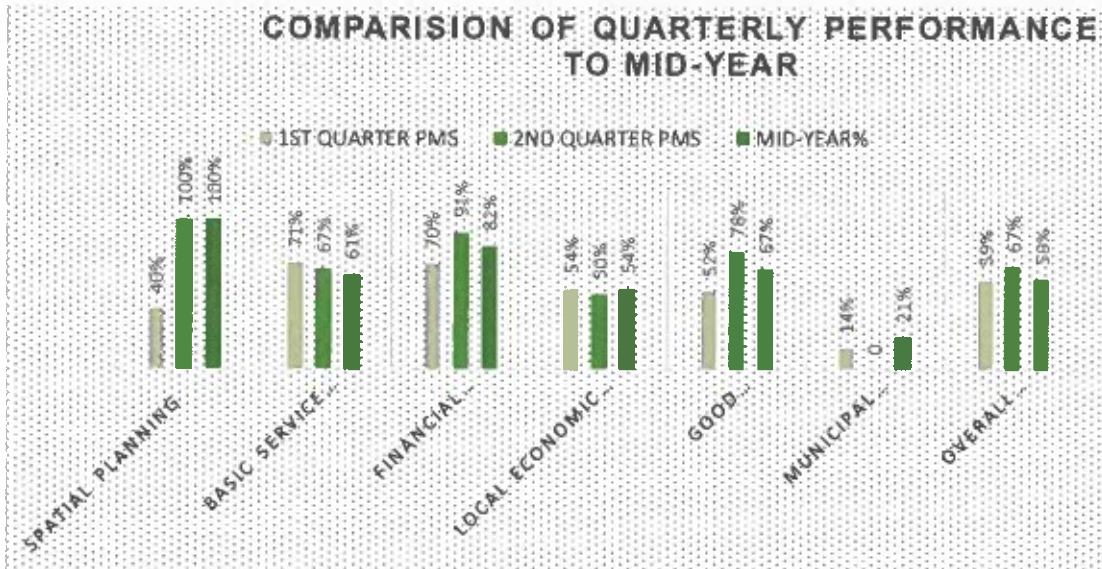
5.1.2 Mid-year performance Chart



5.2 COMPARISON OF QUARTERLY PERFORMANCE

KEY PERFORMANCE AREA	1 ST QUARTER PMS	2 ND QUARTER PMS	MID- YEAR%
Spatial Planning	40%	100%	100%
Basic Service Delivery	71%	67.3%	61%
Financial Viability and Management	70%	91%	82%
Local Economic Development	54%	50%	54%
Good Governance & Public Participation	52%	78%	67%
Municipal Transformation & Institutional Development	14%	46.2%	21%
OVERALL PERFORMANCE	59%	67%	59%

Chart 5.2. Quarterly performance comparison



At the beginning of the financial year, the Performance agreements for the Municipal Manager and senior Managers were prepared for signing by relevant managers. The Annual performance report for 2022-2023 was prepared in terms of section 46 of the Municipal Systems Act (32 of 2000), approved by Council and submitted to Auditor General of South Africa for audit purposes. The draft Annual report was also prepared, noted by Council and also submitted to Auditor General together with Annual performance report. All these reports went through the necessary review process from Internal Audit, Audit Committee, through to Council. Service providers for most of roads projects were appointed in the first quarter of the financial year due to the limited capacity at SCM and Engineering department (shortage of staff) .

In the second quarter we have taken note of the delays in some of the projects, which contributed to the low performance that was recorded in this period. We have also noted with concern the delays in executing some of the targets more especially the service delivery performance targets.

Based on the applicable targets for the assessment period, the overall performance at mid-year was fifty nine percent. One hundred and twenty-five targets were due for

reporting; of those, seventy-four were achieved, leaving the remaining of fifty-one targets not achieved. We have observed a decrease of performance in the number of Key Performance Areas because of the different destructions described in this report as contributors. The performance results show that, to ensure an improvement from quarter three onwards, all major performance areas require more effort.

Comparison at mid-year shows that there was an increase of 8% from quarter one to quarter 2 but declined with the same percentage at mid-year.

5.3 CONTRIBUTORS TO THE REPORTED PERFORMANCE

- Due to insufficient funding, the construction of the Ward 15 Community Hall had to be postponed for implementation from Mid-year subject to availability of funds.
- Mdlankala Bridge project was accommodated under Disaster intervention program by the Department of Transport & Liaison, which started in November 2023, at the same time this bridge was also planned to be implemented under MIG by the Municipality. The SANDF implemented the project with the community's consent, as they opted to SANDF methods as a quicker route than that of the Municipality, after consultation with them. It is critical to note that the Department of Transport approved the construction of Mdlankala Bridge by SANDF without consulting the municipality and as such the municipality had completed planning programs such as bridge designs and EIA processes and Service Provider appointment for construction when Ward 15 Leadership decided that the municipality should let SANDF continue with its program as Community expectations have been raised that the bridge will be ready by 19 April 2024 whereas the municipality had planned to complete it by end of November 2024.
- Agate Terrace paved access road contractor performed poorly and there were further disruptions caused by excessive rainfall.
- The Engineering department is still facing capacity challenges of human resources to oversee ongoing projects, due to shortages of staff. This is due to the recruitment process of the senior manager that has not yet finalised and the disciplinary processes that has dragged beyond anticipation.

- Modification in the scope of work on the Eskom National Planning report has resulted to the changes in the type and length of the route cable. A further R7 million will be needed for this alteration, of which the Municipality might not be able to obtain. In addition to the shortfall identified, the National Treasury withheld R2.4 million from the INEP allocation through re-gazetting.
- The Supply Chain Management's (SCM) limited capabilities (staff shortage) have delayed the procurement of goods & service thereby affecting the performance across the municipality.
- Lack of monitoring of the implementation of procurement plans.
- The late completion of the risk assessment delayed the implementation of the reviewed risk registers.
- Delays in the evaluation of policies and by-laws.
- Transition in management and slow pace in the recruitment process which was caused by the high number of applications received.

5.4 STEPS TO BE TAKEN TO IMPROVE

- The Mdlankala Bridge project will be removed during the budget adjustment and the share of its allocated funds redirected to the Ward 15 Community Hall, Luzuphu and Bizana access roads to meet the funding shortfalls. When adjusting for mid-year, the Mdlankala Bridge project will be taken out of the SDBIP. Council has approved the movement of funds from Mdlankala Bridge to the three mentioned projects (Ward 15 community hall, Luzuphu and Bizana access roads respectively).
- The underperforming service provider has been issued with the instruction to improve the works starting in the third quarter and have committed to do so. The contractor will submit a revised schedule of work before the end of January 2024 to recover the lost time.
- To oversee the ongoing MIG projects, the Municipality has appointed consultants to help with project management to ease the load of work from the Engineering current personnel.
- A three-month extension has been granted by O.R. Tambo District Municipality for the assistance by the caretaker senior manager. The hiring of the senior

manager of engineering is currently underway, with anticipated completion date of February 2024.

- The mid-year adjustment period will consider the projects that have been impacted by the planning shortcomings for adjustment.
- To guarantee risk registers are implemented and monitored from the start of the financial year throughout, a risk assessment for the upcoming fiscal year will be carried out during the planning phase.
- All policies and bylaws will be reviewed in the third quarter.
- SCM Manager has been appointed and anticipated to assume duties from February 2024. In addition, two interns would be recruited to assist the SCM staff, and the other two posts have been prioritized for recruitment in the third quarter.
- Aiming to complete recruitment for critical positions by the 15 February 2024, the recruitment process is currently underway.

6. MUNICIPAL TURNAROUND STRATEGY

The improvement of the audit opinion remains one of the top priorities of the Municipality and Council:

- a) The audit opinion for the 2022/23 financial year is the Qualified Audit opinion with two qualification paragraphs on PPE and Revenue from non-exchange transactions.
- b) Continuous process improvement and internal controls are needed to improve on the weaknesses identified during the audit. The following points will assist in turning around the situation:
 - Commitment from the Leadership and the whole work force is required to improve its internal controls and mechanisms.
 - Review and streamlining of processes, procedures and policies.
 - Develop and implementation of the mSCOA roadmap.
 - Implementation and monitoring of the audit action plan
 - Combined effort to enhance the revenue of the municipality including data cleansing.
 - Filling of critical positions

- Achieving performance target is of a very high priority for Management together with the Council of Port St Johns Municipality.
- The full implementation of MFMA circular 68 Unauthorised, Irregular, Fruitless and Wasteful expenditure and MFMA circular 97 Cost containment measures as it is one of the biggest challenges facing the municipality due to non-investigation of incidents followed by consequence management.

7. ADJUSTMENT BUDGET 2022/23

Regulation 23 of the Municipal Budget and Reporting Regulations provides, inter alia for the following: -

“An adjustment budget may be tabled in the Municipal Council at any time after the Mid-year Budget and Performance Assessment has been tabled in the Council, but not later than 28 February of each year. Furthermore, except under certain circumstances only one adjustment budget may be tabled in Council during a financial year.”

The Municipality will be performing the second adjustment budget to cater for the additional grant allocations, adjust revenue down and expenditure items .following matters will, inter alia, be included in the Adjustments Budget:

1) Cost containment will be adhering to especially on the employee related cost. The employee related cost and the contracted costs need to be within norms set by National Treasury of 25-40% and 2-5% respectively. The employee related cost does not respond to the high vacancy rates the municipality is facing.

2) The Municipality will revise the revenue projected in line with the financial performance to date. This will be in line with MFMA Section 18, which requires that the municipality budget its expenditure from realistically anticipated revenue.

The following revenue streams need to be investigated and adjusted during adjustment budget since there were low revenue collection identified during the first six months:

Other Income, Interest Earned from External Investments, Interest Earned from Outstanding Debtors and Traffic revenue

The following factors are contributing towards the shortfall of budgeted income vs. actual income:

- a) Conscious reduction of payment by all consumers of Port St Johns Municipality towards municipal services.
- b) The economic slowdown of Households has drastically led to the non-payment of municipal services.

The following expenditure items will, however, require adjustment during adjustment budget.

-Employee related costs

Employee related costs will need to be relooked at during adjustment budget due to vacancies that have not been filled in the first six months as per approved budget. and organogram. Organogram will have to be reviewed in line with staff establishment regulations focusing on 70:30 ratio of service delivery vis non-core functions.

-General expenditure

In General Expenses, there are projects that have not been implemented in the first six months and will be relooked in the adjustment budget such as Training of ward committees, Unemployed Graduates, Placement of graduates. Certain projects need to be provided for such SPU, Public participation, plant hire and municipal water usage bill.

-Accommodation

The actual expense paid during the past six months for corporate services, and executive council accommodation is high. Strict measures will be applied by the office of the Municipal Manager and the senior managers over the next six (6) months. The accommodation budgeted expenditure for Councillors and Officials need to be adjusted.

-Repairs and maintenance (vehicle)

The actual expense paid during the past six months for all departments versus half yearly budget for vehicle maintenance is high and will need adjustment.

-Grants

There must be adjustments on grants because National Treasury would take some funds from INEP & MIG in the next trench. This would reduce the initial allocated funds thus affect revenues.

8. CONCLUSION

Considering the budget and service delivery performance assessment made based on the first six months of the financial year it is projected that the adjustment for the 2023/2024 financial year is necessary.

9. RECOMMENDATIONS

- That the Mid-year Budget and Performance Assessment Report of Port St John's Local Municipality for the period ended 31 December 2023 as referred to in Section 72 of the Local Government Municipal Finance Management Act (No. 56 of 2003) be and is hereby **noted** by the Audit and Risk Committee.
- That the Port St John's Local Municipality's Mid-Year Budget and Performance Assessment Report: 2023-2024 be submitted to the mayor by the 25 January 2024 and be further presented to Council for **adoption**.
- The Port St Johns Local Municipality Mid-Year Budget and Performance Assessment Report: 2023-2024 be submitted to Provincial and National Treasury in electronic copies.
- After consideration of the report by the Council, Council further defers the report to the Municipal Public Accounts for an oversight report on Mid-Year Budget and Performance Assessment for 2023/2024 financial year.
- The budget adjustment is necessary as referred to in S54 of the MFMA and must be presented to the Council during the month on or before 28 February 2024.

10. ANNEXURES

ANNEXURE A – MONTHLY BUDGET STATEMENT SUMMARY

ANNEXURE B – STATEMENT OF FINANCIAL PERFORMANCE (REVENUE AND EXPENDITURE)

ANNEXURE C – STATEMENT OF CAPITAL EXPENDITURE

ANNEXURE D – STATEMENT OF FINANCIAL POSITION

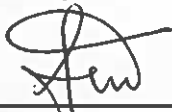
ANNEXURE E – CASH FLOW STATEMENT

ANNEXURE F- SERVICE DELIVERY PERFORMANCE

ANNEXURE G- PERFORMANCE REPORT OF THE ENTITY

SIGN-OFF

Compiled by:



M. FIHLANI
MUNICIPAL MANAGER

Date: 24/01/2024

Endorsed by:



CLLR. N. MLOMBILE-CINGO
MAYOR

Date: 25/01/2024

ANNEXURE A- MONTHLY BUDGET STATEMENT SUMMARY

EC154 Port St Johns - Table C1 Monthly Budget Statement Summary - M06 December

Description	#REF!	#REF!							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	11,965	11,965	-	15,875	5,982	9,893	165%	11,965
Service charges	1,085	1,500	1,500	95	569	638	(68)	-11%	1,500
Investment revenue	10,586	-	-	-	-	-	-	-	-
Transfers and subsidies - Operational	10,586	49,201	49,201	196	6,194	24,600	(18,406)	-75%	49,201
Other own revenue	208,620	210,325	210,325	64,972	150,777	105,163	45,614	43%	-
Total Revenue (excluding capital transfers and contributions)	230,877	272,991	272,991	65,264	173,415	136,383	37,032	27%	272,991
Employee costs	95,116	95,990	95,990	10,178	51,677	47,995	3,682	-	95,990
Remuneration of Councilors	13,082	14,101	14,101	1,249	7,390	7,051	340	-	14,101
Depreciation and amortisation	42,187	57,414	57,414	22	22	28,707	(28,685)	-	57,414
Interest	2,211	274	274	11	65	137	(73)	-	274
Inventory consumed and bulk purchases	469	2,946	2,946	58	262	2,278	(2,016)	-	2,946
Transfers and subsidies	11,143	15,130	15,130	3,667	9,427	7,565	1,862	25%	15,130
Other expenditure	90,229	114,551	114,551	9,261	34,389	57,199	(22,809)	-40%	114,551
Total Expenditure	254,438	300,406	300,406	24,445	103,232	150,931	(47,700)	-32%	300,406
Surplus/(Deficit)	(23,562)	(27,415)	(27,415)	40,818	70,183	(14,549)	84,732	-582%	(27,415)
Transfers and subsidies - capital (monetary)	67,740	88,298	108,828	18,865	38,835	54,414	(15,579)	-29%	108,828
Transfers and subsidies - capital (in-kind)	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	44,179	60,883	81,413	59,684	109,018	39,865	69,153	173%	81,413
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	44,179	60,883	81,413	59,684	109,018	39,865	69,153	173%	81,413
Capital expenditure & funds sources									
Capital expenditure	4,959	124,551	145,081	16,739	42,401	72,541	(30,140)	-42%	145,081
Capital transfers recognised	2,621	88,804	108,828	15,421	40,474	54,414	(13,940)	-26%	108,828
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	2,337	35,748	36,253	1,319	5,639	18,127	(12,488)	-69%	36,253
Total sources of capital funds	4,959	124,551	145,081	16,739	46,113	72,541	(26,427)	-36%	145,081
Financial position									
Total current assets	221,194	190,952	190,952	-	323,221	-	-	-	190,952
Total non current assets	548,453	559,045	572,283	-	591,491	-	-	-	572,283
Total current liabilities	75,419	65,367	65,367	-	106,451	-	-	-	65,367
Total non current liabilities	19,406	13,725	13,725	-	16,461	-	-	-	13,725
Community wealth/Equity	625,359	670,905	685,049	-	682,727	-	-	-	685,049
Cash flows									
Net cash from (used) operating	142,374	84,342	104,872	45,013	134,699	51,483	(83,216)	-162%	104,872
Net cash from (used) investing	(30,613)	(124,250)	(144,780)	(2,351)	(13,055)	-	13,055	#DIV/0!	(144,780)
Net cash from (used) financing	(284)	-	-	-	(284)	-	284	#DIV/0!	-
Cash/cash equivalents at the month/year end	152,973	113,548	113,548	41,150	233,641	117,833	(115,808)	-98%	113,548
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	2,371	988	846	11,928	851	862	73,319	(17,366)	73,800
Creditors Age Analysis									
Total Creditors	762	(3,610)	(2,190)	(2,766)	817	464	1,434	(561)	(5,650)

ANNEXURE B-STATEMENT OF FINANCIAL PERFORMANCE (REVENUE AND EXPENDITURE)

EC154 Port St Johns - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Table 34: Monthly Budget Statement - Annual Performance (Revenue and Expenditure) - 2022/23											
Description	Ref	#REF!	#REF!			#REF!			YTD variance	YTD variance %	Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget				
R thousands											
Revenue											
Exchange Revenue											
Service charges - Electricity											
Service charges - Water											
Service charges - Waste Water Management											
Service charges - Waste management		1,085	1,500	1,500	95	569	638	(68)	-11%	1,500	
Sale of Goods and Rendering of Services		5,031	130	130	5	21	65	(44)	-68%	130	
Agency services											
Interest											
Interest earned from Receivables		1,124	5,030	5,030	91	535	2,515	(1,980)	-79%	5,030	
Interest from Current and Non Current Assets		10,586	49,201	49,201	196	6,194	24,600			49,201	
Dividends											
Rent on Land											
Rental from Fixed Assets		148	200	200	10	68	100	(32)	-32%	200	
Licence and permits		62	120	120	22	22	60	(38)	-63%	120	
Operational Revenue		1,379	1,557	1,557	66	338	779	(441)	-57%	1,557	
Non-Exchange Revenue											
Property rates			11,965	11,965		15,875	5,982	9,893	165%	11,965	
Surcharges and Taxes											
Fines, penalties and forfeits		225	100	100			50	(50)		100	
Licence and permits											
Transfers and subsidies - Operational		203,015	200,917	200,917	64,171	146,655	100,458	46,197		200,917	
Interest		5,974	1,970	1,970	606	3,137	985	2,152		1,970	
Fuel Levy											
Operational Revenue											
Gains on disposal of Assets		2,250	302	302		1	151	(150)		302	
Other Gains											
Discontinued Operations											
Total Revenue (excluding capital transfers and contributions)		230,877	272,991	272,991	65,264	173,415	138,383	37,032	27%	272,991	
Expenditure By Type											
Employee related costs		95,116	95,990	95,990	10,178	51,677	47,995	3,682	8%	95,990	
Remuneration of councillors		13,082	14,101	14,101	1,249	7,390	7,051	340	5%	14,101	
Bulk purchases - electricity											
Inventory consumed		469	2,946	2,946	58	262	2,278	(2,016)		2,946	
Debt impairment		93	1,456	1,456			1,456	(1,456)	-100%	1,456	
Depreciation and amortisation		42,187	57,414	57,414	22	22	28,707	(28,685)	-100%	57,414	
Interest		2,211	274	274	11	65	137	(73)	-53%	274	
Contracted services		12,787	25,739	25,699	2,074	8,867	12,458	(3,591)	-29%	25,699	
Transfers and subsidies		11,143	15,130	15,130	3,667	9,427	7,565	1,862	25%	15,130	
Irrecoverable debts written off		9,235	4,867	4,867		1,685	2,433	(748)		4,867	
Operational costs		68,114	82,488	82,528	7,187	23,837	40,851	(17,013)	-42%	82,528	
Losses on Disposal of Assets											
Other Losses											
Total Expenditure		254,438	300,406	300,406	24,445	103,232	150,931	(47,700)	-32%	300,406	
Surplus/(Deficit)		(23,562)	(27,415)	(27,415)	40,818	70,183	(14,548)	84,732	(0)	(27,415)	
Transfers and subsidies - capital (monetary allocations)		67,740	88,298	108,828	18,865	38,835	54,414	(15,579)	(0)	108,828	
Transfers and subsidies - capital (in-kind)											
Surplus/(Deficit) after capital transfers & contributions		44,179	60,883	81,413	59,684	109,018	39,865			81,413	
Income Tax											
Surplus/(Deficit) after income tax		44,179	60,883	81,413	59,684	109,018	39,865			81,413	
Share of Surplus/Deficit attributable to Joint Venture											
Share of Surplus/Deficit attributable to Minorities											
Surplus/(Deficit) attributable to municipality		44,179	60,883	81,413	59,684	109,018	39,865			81,413	
Share of Surplus/Deficit attributable to Associate											
Intercompany/Parent subsidiary transactions											
Surplus/ (Deficit) for the year		44,179	60,883	81,413	59,684	109,018	39,865			81,413	

ANNEXURE C- STATEMENT OF CAPITAL EXPENDITURE

EC154 Port St Johns - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December

Vote Description	Ref	BREF1		BREF1		BREF1		YTD variance	YTD variance %	Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget			
R thousands	1									
Single Year expenditure appropriation	2									
Vote 9 - Executive AND Council (20: CAPEX)		-	1,290	1,290	562	576	645	(69)	-11%	1,290
Vote 10 - LED (21: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 11 - Municipal Manager (22: CAPEX)		(46)	150	150	-	-	75	(75)	-100%	150
Vote 12 - Corporate Service (23: CAPEX)		180	600	600	0	0	300	(300)	-100%	600
Vote 13 - Community Service (24: CAPEX)		104	4,750	4,750	1	399	2,375	(1,976)	-83%	4,750
Vote 14 - Financial Services (26: CAPEX)		(33)	367	367	-	154	183	(29)	-16%	367
Vote 15 - Infrastructural Engineering (28: CAPEX)		518	30,234	30,234	1,109	3,510	15,117	(11,607)	-77%	30,234
Vote 16 - Executive AND Council (30: CAPEX)		10	750	750	-	29	375	(346)	-92%	750
Vote 17 - LED (31: CAPEX)		385	2,000	2,000	-	-	1,000	(1,000)	-100%	2,000
Vote 18 - Municipal Manager (32: CAPEX)		12	484	484	-	-	242	(242)	-100%	484
Vote 19 - Corporate Services (33: CAPEX)		392	1,500	1,500	-	-	750	(750)	-100%	1,500
Vote 20 - Community Services (34: CAPEX)		203	4,400	4,400	290	661	2,200	(1,539)	-70%	4,400
Vote 21 - Financial Services (36: CAPEX)		334	50	50	-	-	25	(25)	-100%	50
Vote 22 - Infrastructural Engineering (38: CAPEX)		2,889	77,978	98,508	14,777	37,071	49,254	(12,183)	-25%	98,508
Total Capital single-year expenditure	4	4,959	124,551	145,081	16,739	42,401	72,541	(30,140)	-42%	145,081
Total Capital Expenditure		4,959	124,551	145,081	16,739	42,401	72,541	(30,140)	-42%	145,081
Capital Expenditure - Functional Classification										
Governance and administration		850	5,190	5,190	562	770	2,595	(1,825)	-70%	5,190
Executive and council		(23)	2,674	2,674	562	616	1,337	(721)	-54%	2,674
Finance and administration		873	2,517	2,517	0	155	1,258	(1,104)	-88%	2,517
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		307	13,650	13,650	291	3,491	6,825	(3,334)	-49%	13,650
Community and social services		307	13,650	13,650	291	3,491	6,825	(3,334)	-49%	13,650
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		3,802	105,711	128,241	15,886	41,852	63,121	(21,269)	-34%	128,241
Planning and development		385	2,000	2,000	-	-	1,000	(1,000)	-100%	2,000
Road transport		3,417	103,711	124,241	15,886	41,852	62,121	(20,269)	-33%	124,241
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	4,959	124,551	145,081	16,739	46,113	72,541	(26,427)	-36%	145,081
Funded by:										
National Government		2,054	73,804	93,828	13,547	31,087	46,914	(15,827)	-34%	93,828
Provincial Government		567	15,000	15,000	1,874	9,388	7,500	1,888	25%	15,000
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Deparm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educ Institutions)		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		2,621	88,804	108,828	15,421	40,474	54,414	(13,940)	-26%	108,828
Borrowing	6	-	-	-	-	-	-	-	-	-
Internally generated funds		2,337	35,748	36,253	1,319	5,630	18,127	(12,498)	-69%	36,253
Total Capital Funding		4,959	124,551	145,081	16,739	46,113	72,541	(26,427)	-36%	145,081

ANNEXURE D- STATEMENT OF FINANCIAL POSITION

EC154 Port St Johns - Table C6 Monthly Budget Statement - Financial Position - M06 December

Description	Ref	#REF!	#REF!			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash and cash equivalents		152,973	113,548	113,548	233,641	113,548
Trade and other receivables from exchange transactions		2,415	1,940	1,940	521	1,940
Receivables from non-exchange transactions		2,367	9,800	9,800	22,170	9,800
Current portion of non-current receivables		-	-	-	-	-
Inventory		62,596	61,985	61,985	62,596	61,985
VAT		4,032	3,679	3,679	4,293	3,679
Other current assets		(3,189)	-	-	-	-
Total current assets		221,194	190,952	190,952	323,221	190,952
Non current assets						
Investments		-	-	-	-	-
Investment property		4,332	4,462	4,462	4,332	4,462
Property, plant and equipment		543,973	554,070	567,400	587,012	567,400
Biological assets		-	-	-	-	-
Living and non-living resources		-	-	-	-	-
Heritage assets		-	-	-	-	-
Intangible assets		148	513	420	148	420
Trade and other receivables from exchange transactions		-	-	-	-	-
Non-current receivables from non-exchange transactions		-	-	-	-	-
Other non-current assets		-	-	-	-	-
Total non current assets		548,453	559,045	572,283	591,491	572,283
TOTAL ASSETS		769,647	749,996	763,234	914,712	763,234
LIABILITIES						
Current liabilities						
Bank overdraft		-	-	-	-	-
Financial liabilities		1,296	1,773	1,773	1,296	1,773
Consumer deposits		61	61	61	61	61
Trade and other payables from exchange transactions		40,158	39,055	39,055	49,382	39,055
Trade and other payables from non-exchange transactions		21,206	8,099	8,099	39,623	8,099
Provision		11,455	15,197	15,197	12,592	15,197
VAT		1,243	1,181	1,181	3,497	1,181
Other current liabilities		-	-	-	-	-
Total current liabilities		75,419	65,367	65,367	106,451	65,367
Non current liabilities						
Financial liabilities		6,555	2,682	2,682	6,555	2,682
Provision		12,851	11,042	11,042	9,906	11,042
Long term portion of trade payables		-	-	-	-	-
Other non-current liabilities		-	-	-	-	-
Total non current liabilities		19,406	13,725	13,725	16,461	13,725
TOTAL LIABILITIES		94,825	79,092	79,092	122,912	79,092
NET ASSETS	2	674,822	670,905	684,143	791,800	684,143
COMMUNITY WEALTH/EQUITY						
Accumulated surplus/(deficit)		626,231	670,905	685,049	683,599	685,049
Reserves and funds		(872)	-	-	(872)	-
Other		-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	2	625,359	670,905	685,049	682,727	685,049

ANNEXURE E- CASH FLOW STATEMENT

EC154 Port St Johns - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	#REF!			#REF!			YTD variance	YTD variance %	Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget			
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		4,664	6,047	6,047	362	5,242	-	5,242	#DIV/0!	6,047
Service charges		883	1,011	1,011	78	1,431	-	1,431	#DIV/0!	1,011
Other revenue		9,884	2,107	2,107	82	394	162,253	(161,859)	-100%	2,107
Transfers and Subsidies - Operational		169,171	200,917	200,917	63,440	147,485	-	147,485	#DIV/0!	200,917
Transfers and Subsidies - Capital		39,446	88,298	108,828	557	23,309	-	23,309	#DIV/0!	108,828
Interest		10,436	7,500	7,500	196	6,194	-	6,194	#DIV/0!	7,500
Dividends		-	-	-	-	-	-	-	-	-
Payments										
Suppliers and employees		(92,111)	(221,265)	(221,265)	(19,702)	(49,356)	(110,632)	(61,277)	55%	(221,265)
Interest		-	(274)	(274)	-	-	(137)	(137)	100%	(274)
Transfers and Subsidies		-	-	-	-	-	-	-	-	-
NET CASH FROM/(USED) OPERATING ACTIVITIES		142,374	84,342	104,872	45,013	134,099	51,483	(83,218)	-162%	104,872
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	302	302	-	1	-	1	#DIV/0!	302
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-
Payments										
Capital assets		(30,613)	(124,551)	(145,081)	(2,351)	(13,056)	-	13,056	#DIV/0!	(145,081)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(30,613)	(124,250)	(144,780)	(2,351)	(13,056)	-	13,056	#DIV/0!	(144,780)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/financing		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-
Payments										
Repayment of borrowing		(284)	-	-	-	(284)	-	284	#DIV/0!	-
NET CASH FROM/(USED) FINANCING ACTIVITIES		(284)	-	-	-	(284)	-	284	#DIV/0!	-
NET INCREASE/ (DECREASE) IN CASH HELD		111,477	(39,908)	(39,908)	42,663	121,360	51,483			(39,908)
Cash/cash equivalents at beginning:		41,495	153,456	153,456	(1,513)	112,281	153,456			112,281
Cash/cash equivalents at month/year end:		152,973	113,548	113,548	41,150	233,641	117,833			113,548

Spatial Planning	1	Effective and Efficient Implementation of Spatial Planning in a SPLUMA compliant manner by end June 2024	SP 1.1	Develop and implement a SPLUMA compliant Land Use and Spatial Planning system	1.3	Review of PSJ Masterplan	Number of PSJ Masterplans reviewed to align with SDF & submitted to Council for approval	1	1 PSJ Masterplan reviewed to align with SDF & submitted to Council for approval by end June 2024	R180 000.00	Data sourced from Surveyor General for updated register	Analysis & public participation conducted	Achieved. Analysis & public participation conducted	n/a	n/a	PSJLM	1. Analysis report 2. Register for consultations 3. Minutes for consultations 4. Draft reviewed masterplan 5. Approved Masterplan 6. Extract of Council resolution	LED & Planning
Spatial Planning	1	Effective and Efficient Implementation of Spatial Planning in a SPLUMA compliant manner by end June 2024	SP 1.1	Develop and implement a SPLUMA compliant Land Use and Spatial Planning system	1.4	Land Audit	Number of Land audit conducted & submitted to Council for approval	Nil	1 Land audit conducted & submitted to Council for approval by end June 2024	R180 000.00	Data sourced from Surveyor General for updated register	Analysis & public participation conducted	Achieved. Data sourced from Surveyor General for updated register Analysis & Public Participation conducted	n/a	n/a	PSJLM	1. Data sourced from Surveyor general 2. Analysis report 3. Draft land audit report 4. Public notice for publication 5. Land audit report 6. Council resolution for approval	LED & Planning
Spatial Planning	1	Effective and Efficient Implementation of Spatial Planning in a SPLUMA compliant manner by end June 2024	SP 1.1	Coordinate the development of an integrated plan for human settlement	1.5	Coordination of nodal development	Number of traditional councils consulted on nodal development	Nil	08 traditional councils consulted on nodal development by end June 2024	Operational	2 Traditional leadership Councils consulted on nodal development	2 Traditional leadership Councils consulted on nodal development	Achieved. 4 Traditional leadership Councils consulted on nodal development	n/a	n/a	All wards	1. Agenda for consultation 2. Attendance registers for consultation 3. Minutes of consultation meeting	Municipal Manager

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Construction of Access Roads	2.2	Construction of Bizana gravel Access Road	% Progress of work done on 7km construction of Bizana gravel Access Road	Nil	100% Progress of work done on 7km construction of Bizana gravel Access Road by end June 2024 (accumulative)	R5 898 447.00	1 Service provider appointed (contractor)	30% of work done on 7km construction of Bizana gravel Access Road (accumulative)	Achieved, 1 Service provider appointed (contractor) and 95% of work done on 7km construction of Bizana gravel Access Road (accumulative)	n/a	n/a	will be revised in mid-year adjustment period.	9	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes 5. Practical completion certificate 6. Close-out report	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Construction of Access Roads	2.3	Construction of Lityeni gravel access road	% Progress of work done on 6km construction of Lityeni gravel Access Road	Nil	100% Progress of work done on 6km construction of Lityeni gravel Access Road by end June 2024 (accumulative)	R5 560 000.00	1 Service provider appointed (contractor)	30% of work done on km construction of Lityeni gravel Access Road (accumulative)	Achieved, 1 Service provider appointed (contractor) and 70% of work done on 6km construction of Lityeni gravel Access Road (accumulative)	n/a	n/a	will be revised in mid-year adjustment period.	9	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes 5. Practical completion certificate 6. Close-out report	Engineering services

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Construction of Access Roads	2.4	Construction of 6km gravel access road	% Progress of work done on 6km construction of Rhawutini gravel Access Road	Nil	100% Progress of work done on 6km construction of Rhawutini gravel Access Road by end June 2024 (accumulative)	R6 058 687.00	1 Service provider appointed (contractor)	30% of work done on 6km construction of Rhawutini gravel Access Road (accumulative)	Achieved, 1 Service provider appointed (contractor) and 44% of work done on 6km construction of Rhawutini gravel Access Road	n/a	n/a	14	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes 5. Practical completion certificate 6. Close-out report	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Construction of Access Roads	2.5	Construction of 7km gravel Access Road	% Progress of work done on 7km construction of Luzuphu gravel Access Road	Nil	100% Progress of work done on 7km construction of Luzuphu gravel Access Road by end June 2024 (accumulative)	R5 908 224	1 Service provider appointed (contractor)	30% of work done on 7km construction of Luzuphu gravel Access Road (accumulative)	Achieved, 1 Service provider appointed (contractor) and 49.81% of work done on 7km construction of Luzuphu gravel Access Road (accumulative)	n/a	n/a	17	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes 5. Practical completion certificate 6. Close-out report	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Construction of Access Roads	2.6	Construction of 6km Gogogo gravel Access Road	% Progress of work done on 6km construction of Gogogo gravel Access Road	Nil	100% Progress of work done on 6km construction of Gogogo gravel access Road by end June 2024 (accumulative)	R6 391 780	1 Service provider appointed (contractor)	30% of work done on 6km construction of Gogogo gravel access Road (accumulative)	Achieved, 1 Service provider appointed (contractor) and 42% of work done on 6km construction of Gogogo gravel access Road (accumulative)	n/a	n/a	1	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes 5. Practical completion certificate 6. Close-out report	Engineering services

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Construction of Access Roads	2.7	Construction of 450m paved internal streets	% Progress of work done on construction of 450m paved internal streets	Nil	100% Progress of work done on 450m construction of paved internal streets by end June 2024 (accumulative)	R7 000 000	1 Service provider appointed (contractor)	30% Progress of work done on 450m construction of paved internal streets (accumulative)	Not Achieved	The pre-engineering work could not be done, this is due to limited capacity of human resource within the Engineering department hence the appointment has not been done for the project	The Municipality has received the support from MISA to ease the load from the current human resources. The department is busy with the process of procuring consultants to do designs for the project. Contractor will be sourced from the panel of contractors which is currently on tender stage. The target will be achieved on the 3rd	6	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes 5. Practical completion certificate 6. Close-out report	Engineering services
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Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Construction of Access Roads	2.8	Construction of 3km Agate Terrace paved Access Road Phase 3	% Progress of work done on 3km construction of Agate Terrace paved Access Road Phase 3	Nil	100% Progress of work done on 3km construction of Agate Terrace paved Access Road Phase 3 by end June 2024 (accumulative)	R15 000 000	30% Progress of work done on 3km construction of Agate Terrace paved Access Road Phase 3 (accumulative)	50% Progress of work done on 3km construction of Agate Terrace paved Access Road Phase 3 (accumulative)	Not Achieved 25% Progress of work done on 3km construction of Agate Terrace paved Access Road Phase 3 (accumulative)	The project has been delayed by the slow progress of the contract on site due to poor performance and heavy rains continuously occurring in Port St Johns.	quarter of 2023/24 financial year.	The contract has been engaged regarding the poor performance and was instructed in terms of clause 5.7 of the GCC to submit revised construction program to cover the lost time. The target will be achieved in quarter 3 of 2023/24 financial year. Target will be considered for adjustment	10	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes 5. Practical completion certificate 6. Close-out report	Engineering services
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																during the mid-year adjustment period in quarter 3.				
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.9	Pre-engineering of 140 households at Ngqwaleni village	Number of full design packages of 140 households at Ngqwaleni village completed & submitted to Eskom	Nil	1 full design package of 140 households at Ngqwaleni village completed & submitted to Eskom by end June 2024 (accumulative)	R210 000.00	1 Service provider appointed	Pre-marketing conducted & Beneficiary list compiled	Achieved, 1 Service provider appointed and Pre-marketing conducted & Beneficiary list compiled	n/a	n/a		7	1.Appointment letter 2. 9 Monthly progress reports 3. Design Package 4. Beneficiary listing 5. Proof of submission to Eskom	Engineering services	
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.10	Pre-engineering of 140 households at Ndayini - Mkhumbini village	Number of pre-engineering full design packages of 140 households at Ndayini-Mkhumbini village completed & submitted to Eskom	Nil	1 Pre-engineering full design package of 140 households at Ndayini-Mkhumbini village completed & submitted to Eskom by end June 2024	R761 196.00	1 Service provider appointed	Pre-marketing conducted & Beneficiary list compiled	Achieved, 1 Service provider appointed. Pre-marketing conducted & Beneficiary list compiled. 78% progress of work on 140 households electricity connections at Ndayini-Mkhumbini village has been completed	n/a	The target will be revised at mid-year adjustment period		17	1.Appointment letter 2. 9 Monthly progress reports 3. Design Package 4. Beneficiary listing 5. Proof of submission to Eskom	Engineering services	

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.11	Pre-engineering of 180 households at Dumasi village	Number of pre-engineering full design packages of 180 households at Dumasi village completed & submitted to Eskom	Nil	1 Pre-engineering full design package of 180 households at Dumasi village completed & submitted to Eskom by end June 2024	R270 000.00	1 Service provider appointed	Pre-marketing conducted & Beneficiary list compiled	Achieved 1 Service provider appointed and Pre-marketing conducted & Beneficiary list compiled	n/a	n/a	5	1 Appointment letter 2. 9 Monthly progress reports 3. Design Package 4. Beneficiary listing 5. Proof of submission to Eskom	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.12	Pre-engineering of 106 households at Ntlanjeni village	Number of pre-engineering design packages of 106 households at Ntlanjeni village completed & submitted to Eskom	Nil	1 Pre-engineering design package of 106 households completed at Ntlanjeni village & submitted to Eskom by end June 2024	R159 000.00	1 Service provider appointed	Pre-marketing conducted & Beneficiary list compiled	Achieved 1 Service provider appointed and Pre-marketing conducted & Beneficiary list compiled	n/a	n/a	11	1 Appointment letter 2. 9 Monthly progress reports 3. Design Package 4. Beneficiary listing 5. Proof of submission to Eskom	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.13	Pre-engineering of 106 households at Jambeni village	Number of pre-engineering design packages of 106 households at Jambeni village completed & submitted to Eskom	Nil	1 Pre-engineering design package of 106 households at Jambeni village completed & submitted to Eskom by end June 2024	R159 000.00	1 Service provider appointed	Pre-marketing conducted & Beneficiary list compiled	Achieved 1 Service provider appointed and Pre-marketing conducted & Beneficiary list compiled	n/a	n/a	19	1 Appointment letter 2. 9 Monthly progress reports 3. Design Package 4. Beneficiary listing 5. Proof of submission to Eskom	Engineering services

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.14	Pre-engineering of 180 households at Tombo village	Number of pre-engineering design packages of 180 households at Tombo village completed & submitted to Eskom	Nil	1 Pre-engineering design package of 180 households at Tombo village completed & submitted to Eskom by end June 2024	R270 000.00	1 Service provider appointed	Pre-marketing conducted & Beneficiary list compiled	Achieved 1 Service provider appointed and Pre-marketing conducted & Beneficiary list compiled	n/a	n/a	4	1.Appointment letter 2. 9 Monthly progress reports 3. Design Package 4. Beneficiary listing 5. Proof of submission to Eskom	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.15	Pre-engineering of 140 households at Sobaba village	Number of pre-engineering design packages of 140 households at Sobaba village completed & submitted to Eskom	Nil	1 Pre-engineering design package of 140 households at Sobaba village completed & submitted to Eskom by end June 2024	R240 332.00	1 Service provider appointed	Pre-marketing conducted & Beneficiary list compiled	Achieved 1 Service provider appointed and Pre-marketing conducted & Beneficiary list compiled	n/a	n/a	14	1.Appointment letter 2. 9 Monthly progress reports 3. Design Package 4. Beneficiary listing 5. Proof of submission to Eskom	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.16	Pre-engineering of 120 households at Nkampi village	Number of pre-engineering design packages of 120 households at Nkampi village & submitted to Eskom	Nil	1 Pre-engineering design package of 120 households at Nkampi village & submitted to Eskom by end June 2024	R180 000.00	1 Service provider appointed	Pre-marketing conducted & Beneficiary list compiled	Achieved 1 Service provider appointed and Pre-marketing conducted & Beneficiary list compiled	n/a	n/a	5	1.Appointment letter 2. 9 Monthly progress reports 3. Design Package 4. Beneficiary listing 5. Proof of submission to Eskom	Engineering services

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.17	Pre-engineering of 140 households at Ngxongweni village	Number of pre-engineering design packages of 140 households at Ngxongweni village & submitted to Eskom	Nil	1 pre-engineering design package of 140 households at Ngxongweni village completed & submitted to Eskom by end June 2024	R180 000.00	1 Service provider appointed	Pre-marketing conducted & Beneficiary list compiled	Achieved 1 Service provider appointed and Pre-marketing conducted & Beneficiary list compiled	n/a	n/a	16	1.Appointment letter 2. 9 Monthly progress reports 3. Design Package 4. Beneficiary listing 5. Proof of submission to Eskom	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.18	Pre-engineering of 180 households at Emadwaleni - Qhobosheni village	Number of pre-engineering design packages of 180 households at Emadwaleni - Qhobosheni village completed & submitted to Eskom	Nil	1 Pre-engineering design package of 180 households at Emadwaleni - Qhobosheni village completed & submitted to Eskom by end June 2024	R270 000.00	1 Service provider appointed	Pre-marketing conducted & Beneficiary list compiled	Achieved 1 Service provider appointed and Pre-marketing conducted & Beneficiary list compiled	n/a	n/a	16	1.Appointment letter 2. 9 Monthly progress reports 3. Design Package 4. Beneficiary listing 5. Proof of submission to Eskom	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.19	Pre-engineering of 120 households at Lwandlana village	Number of pre-engineering design packages of 120 households at Lwandlana village completed & submitted to Eskom	Nil	1 Pre-engineering design package of 120 households at Lwandlana village completed & submitted to Eskom by end June 2024	R210 000.00	1 Service provider appointed	Pre-marketing conducted & Beneficiary list compiled	Achieved 1 Service provider appointed and Pre-marketing conducted & Beneficiary list compiled	n/a	n/a	3	1.Appointment letter 2. 9 Monthly progress reports 3. Design Package 4. Beneficiary listing 5. Proof of submission to Eskom	Engineering services

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.20	Pre-engineering of 106 households at Mswakazi village submitted to Eskom	Number of pre-engineering full design packages of 106 households at Mswakazi village completed & submitted to Eskom	Nil	1 Pre-engineering full design package of 106 households at Mswakazi village completed & submitted to Eskom by end June 2024	R159 000.00	1 Service provider appointed	Pre-marketing conducted & Beneficiary list compiled	Achieved 1 Service provider appointed and Pre-marketing conducted & Beneficiary list compiled	n/a	n/a	11	1.Appointment letter 2. 9 Monthly progress reports 3. Design Package 4. Beneficiary listing 5. Proof of submission to Eskom	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.21	Pre-engineering of 110 households at Mpanu village submitted to Eskom	Number of pre-engineering full design packages of 110 households at Mpanu village completed & submitted to Eskom	Nil	1 Pre-engineering full design package of 110 households at Mpanu village completed & submitted to Eskom by end June 2024	R165 000.00	1 Service provider appointed	Pre-marketing conducted & Beneficiary list compiled	Achieved 1 Service provider appointed and Pre-marketing conducted & Beneficiary list compiled	n/a	n/a	6	1.Appointment letter 2. 9 Monthly progress reports 3. Design Package 4. Beneficiary listing 5. Proof of submission to Eskom	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.22	Pre-engineering of 150 households at Phahlakazi village submitted to Eskom	Number of pre-engineering full design packages of 150 households at Phahlakazi village completed & submitted to Eskom	Nil	1 Pre-engineering full design package of 150 households at Phahlakazi village completed & submitted to Eskom by end June 2024	R225 000.00	1 Service provider appointed	Pre-marketing conducted & Beneficiary list compiled	Achieved 1 Service provider appointed and Pre-marketing conducted & Beneficiary list compiled	n/a	n/a	1	1.Appointment letter 2. 9 Monthly progress reports 3. Design Package 4. Beneficiary listing 5. Proof of submission to Eskom	Engineering services

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.23	Construction of 48.6 km Bulk Infrastructure (Dumas /Kohlo and 2 feeder bays) and (Tombo /Majola and 1 feeder bay)	% progress of work done on 48.6 km construction of Bulk infrastructure (Dumasi/kohlo and 2 feeder bays) and (Tombo/Majola and 1 feeder bay)	Nil	100% progress of work done on 48.6 km construction of Bulk infrastructure (Dumasi/kohlo and 2 feeder bays) and (Tombo/Majola and 1 feeder bay) by end June 2024	R12 000 000	1 Service provider appointed	30% progress of work done on Bulk Infrastructure	Not Identified Services provided	There was a change of scope of work on Eskom NPR (Network Planning Report), which resulted to the route Cable type and length to change. These changes would then need a funding of 7 million from the municipality. Over and above the 7m shortfall, an additional 2.4 million was taken from the grant.	The project will be reprioritised and considered for adjustment during mid-year adjustment period in quarter 3.	4	1. 9 Monthly progress reports 2. Practical completion 3. Beneficiary listing	Engineering services
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															allocatio n by National Treasur y through regzetti ing leading the municip ality not being able to achieve the target				
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructur e Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementa tion of INEP projects	2.24	Pre- enginee ring of 90 househ olds at Lutshay a village	% progress of work done on 90 household electricity connections at Lutshaya village by end June 2024	Nil	100% progress of work done on 90 household electricity connections at Lutshaya village by end June 2024	R3 396 640	50% progress of work on 90 households electricity connection s at Lutshaya village	60% progress of work done on 90 households electricity connections at Lutshaya village	Achieved, 60% progress of work done on 90 households electricity connections at Lutshaya village	n/a	n/a	18	1. 9 Monthly progress reports 2. Practical completion 3. Beneficiary listing	Engineeri ng services	
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructur e Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementa tion of INEP projects	2.25	Pre- enginee ring of 90 househ olds at Mthimd e to Luzuph u village	Number of pre- engineering full design packages of 90 households at Mthimde to Luzuphu village	Nil	1 Pre- engineerin g full design package of 90 household s at Mthimde to Luzuphu village completed & submitted to Eskom by end June 2024	R1 691 860.00	1 Service provider appointed	pre- marketing conducted & Beneficiary list compiled	Achieved, 1 Service provider appointed, Pre- marketing conducted and beneficiary list compiled and submitted in 2022/23 financial year 81% progress of work on 90 households	n/a	The target will be revised at mid- year adjustm ent period	20	1. 9 Monthly progress reports 2. Practical completion 3. Beneficiary listing	Engineeri ng services	

													electricity connections at Luzuphu Village has been completed						
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.26	Pre-engineering of 106 households at Zinyosini village	Number of Pre-engineering full design packages of 106 households at Zinyosini village completed & submitted to Eskom	Nil	1 Pre-engineering full design package of 106 households at Zinyosini village completed & submitted to Eskom by end June 2024	R1 494 477.00	1 Service provider appointed	pre-marketing conducted & Beneficiary list compiled	Achieved, 1 Service provider appointed, Pre-marketing conducted and beneficiary list compiled and submitted in 2022/23 financial year 80% progress of work on 90 households electricity connections at Zinyosini village has been completed	n/a	The target will be revised at mid-year adjustment period	1	1. 9 Monthly progress reports 2. Practical completion 3. Beneficiary listing	Engineering services	
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.27	Households connection at Qandu village	% progress of work done on 150 households electricity connections at Qandu village	Nil	100% progress of work on 150 household electricity connections at Qandu village by end June 2024	R1 671 892.00	50% progress of work on 150 household electricity connections at Qandu village	60% progress of household electricity connections at Qandu village	Achieved, 80% progress of work on 150 household electricity connections at Qandu village	n/a	n/a	1	1. 9 Monthly progress reports 2. Practical completion 3. Beneficiary listing	Engineering services	

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.28	Households electrification at Gomolo village	% progress of work done on 110 household electricity connections at Gomolo village	Nil	100% progress of work done on 110 household electricity connections at Gomolo village by end June 2024	R964 760.00	50% progress of work done on 110 household electricity connections at Gomolo village	60% progress of work done on 110 household electricity connections at Gomolo village	Achieved, 63% progress of work done on 110 household electricity connections at Gomolo village	n/a	n/a	2	1. 9 Monthly progress reports 2. Practical completion 3. Beneficiary listing	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.29	Pre-engineering of 80 households at Lukhwazweni - Emasimini village	Number of pre-engineering full design packages of 80 households at Lukhwazweni - Emasimini village completed & submitted to Eskom	Nil	1 Pre-engineering full design package of 80 households at Lukhwazweni - Emasimini village completed & submitted to Eskom by end June 2024	R973 916.00	1 Service provider appointed	pre-marketing conducted & Beneficiary list compiled	Achieved, 1 Service provider appointed, Pre-marketing was conducted, and beneficiary list compiled and submitted in 2022/23 FY 66% progress of work on 90 households electricity connections at Lukhwazweni - Emasimini village has been completed	n/a	The target will be revised at mid-year adjustment period	2	1. 9 Monthly progress reports 2. Practical completion 3. Beneficiary listing	Engineering services

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of INEP projects	2.30	Pre-engineering of 98 households at Mqezu village	Number of pre-engineering full design packages of 98 households at Mqezu village completed & submitted to Eskom	Nil	1 Pre-engineering full design packages of 98 households at Mqezu village completed & submitted to Eskom by end June 2024	R917 422.00	1 Service provider appointed	pre-marketing conducted & Beneficiary list compiled	Achieved 1 Service provider appointed marketing was conducted and beneficiary list compiled and submitted in 2022/23 FY. 100% progress of work on 98 households electricity connections at Mqezu village has been completed in Q1 of 2023/24 financial year	n/a	The target will be revised at mid-year adjustment period	13	1. 9 Monthly progress reports 2. Practical completion 3. Beneficiary listing	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the implementation of High Mast Lights Project.	2.31	Installation of High-Mast lights	Number of High-Mast lights installed	5	5 High-Mast lights installed by end June 2024	R4 000 000.00	No target	1 Service provider appointed (Contractor)	Not Achieved	The delays on appointment were caused by the limited capacity of human capital within the Engineering department	The municipality has appointed a panel of consultants to ease the load of work from Engineering current personnel. The Municipality is in the process	01.09.07.11 & 14	1 Advert 2. Appointment letter 3. 6 Progress reports	Engineering services

[illegible]

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate & facilitate the maintenance of Roads infrastructure	2.32	Maintenance of gravel access roads in wards (blading)	Number of 80 kms of gravel access roads maintained in wards (blading) (non-accumulative)	178.85	80 kms of gravel access roads maintained in wards (Blading) (non-accumulative) by end June 2024	R3 500 000.00	20.5 kms of gravel access roads maintained (bladed) in wards (non-accumulative)	20.5 kms of gravel access roads maintained (bladed) in wards (non-accumulative)	Achieved, 151.4 kms of gravel access roads maintained (bladed) in wards (non-accumulative)	The	n/a	All wards	1. Maintenance Plan 2. Quarterly progress Report 3. Maintenance certificate signed by Ward Council/Ward Committee	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate & facilitate the maintenance of Roads infrastructure	2.33	Maintenance of gravel access roads in wards (tipping & processing)	% progress of work done on 10kms of gravel access roads maintained (tip and processing) (non-accumulative)	313%	100% progress of work done on 10kms of gravel access roads maintained (tip and processing) (non-accumulative) by end June 2024		25% progress of work done on 10kms of gravel access roads maintained (tip and processing) (non-accumulative)	25% progress of work done on 10kms of gravel access roads maintained (tip and processing) (non-accumulative)	Achieved, 74% progress of work done on 10kms of gravel access roads maintained (tip and processing) (non-accumulative)	The	The unplanned projects that we have constructed for the current financial year will be included in the municipal asset register once they have been completed.	All wards	1. Maintenance Plan 2. Quarterly progress Reports 3. Maintenance certificate signed by Ward Council/Ward Committee	Engineering services

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate implementation and facilitate the construction of Welisizwe Bridges within PSJLM	2.34	Provision of Ablution facilities for construction of Welisizwe Bridges	Number of ablution facilities provided for construction of each of 8 Welisizwe Bridges	Nil	15 Ablution facilities provided for construction of each of 8 Welisizwe Bridges (non-accumulative by end June 2024)	R2000 000.00	15 Ablution facilities provided for construction of each of 8 Welisizwe Bridges (non-accumulative)	15 Ablution facilities provided for construction of each of 8 Welisizwe Bridges (non-accumulative)	Net cost of 24 ablution facilities provided for construction of each of 8 Welisizwe Bridges (non-accumulative) R748 223 (100% of R748 223)	ed sites Mlalala, Nyakeni and Caguba that are not part of our maintenance plan. The maintenance plan that we are operating with was signed on 2021/22 financial year which include all the projects that are in the municipal asset register.	The process for procurement of the 20 ablution facilities is on progress. The municipality is awaiting	01, 10, 13, 17, 19	1. Advert 2. Appointment letter 3. Progress report	Engineering services
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Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.1	Coordinate and facilitate the maintenance of Electrical infrastructure	2.35	Maintenance of streetlights in ward 4 & 6	Number of streetlights maintained in ward 4 & 6 (non-accumulative)	328	280 streetlights maintained in ward 4 & 6 (non-accumulative) by end June 2024	R600 000.00	70 streetlights maintained in ward 4 & 6 (non-accumulative)	70 streetlights maintained in ward 4 & 6 (non-accumulative)	Achieved, 163 streetlights maintained in ward 4 & 6 (non-accumulative)	n/a	n/a	delivery on or before the month end of January 2024	04 & 06	1.Maintenance Plan 2. Quarterly progress Reports 3.Maintenance certificate signed by Ward Councillor/Ward Committee	Engineering services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Coordinate the implementation of Integrated Waste Management Plan	2.36	Maintenance of the Creek in town	Meters of the Creeks maintained in town	1	400m of the Creek maintained in town by end June 2024	Operational	100m of the Creek maintained in town	100m of the Creek maintained in town	Not achieved, 100m of the Creek maintained in town	Non-availability of municipal machinery due to ward 04 & 05 service delivery interventions.	The Municipality will appoint the private machinery to ward 04 & 05 to assist in opening the Creek. The target will be considered for adjustment during the mid-year adjustment	1. Service level agreement with Engineering services 2. Maintenance report 3. Dated photos	Community Services		

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Coordinate the implementation of Integrated Waste Management Plan	2.37	Cleaning campaigns	Number of cleaning campaigns conducted	1	1 Annual cleaning campaign conducted by end June 2024	R330 000.00	Build-up campaign at Tombo conducted	Appointment of service provider for materials (Annual cleaning campaign)	Achieved, Build-up campaign at Tombo conducted and appointment of service provider for materials (cleaning campaign)	n/a	period and achieved in quarter 3.	6	1. Advert 2. Delivery note 3. Progress report 4. Attendance registers	Community Services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Coordinate the implementation of Integrated Waste Management Plan	2.38	Procurement & Installation of Beach Shelter	Number of Beach Shelters procured & installed at second beach	Nil	1 Beach Shelter procured & installed at second beach by end June 2024	R600 000.00	1 Beach Shelter procured & installed at second beach	No target set	Achieved, Beach Shelter procured & installed at second beach	n/a	n/a	6	1. Advert. 2. Appointment letter 3. Progress report 4. Completion certificate	Community Services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Coordinate the implementation of Integrated Waste Management Plan	2.39	Installation of Beach warning signs	Number of Beach warning signs installed	Nil	2 Beach warning signs installed by end June 2024	R60 000.00	1 service provider appointed	2 Beach warning signs installed	No. achieved.	The quotations that were submitted by service providers were more than the available budget. For the project.	Viremia has been approved for movement of funds to top-up. The target will be considered for adjustment during the mid-year adjustment	6	1. Advert. 2. Appointment letter 3. Delivery Note 4. Progress report 5. Dated photos	Community Services

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Coordinate the implementation of Integrated Waste Management Plan	2.40	Installation of Traffic warning signs	Number of Traffic warning signs installed	Nil	5 Traffic warning signs installed by end June 2024	R60 000.00	1 service provider appointed	No target	Not achieved	The quotations that were submitted by service providers were more than the available budget. For the project.	Virement has been approved for movement of funds to top-up. The target will be considered for adjustment during the mid-year adjustment period in quarter 3. The target will be achieved in quarter 3 (February 2024).	6	1. Advert 2. Appointment letter 3. Delivery Note 4. Progress report 5. Dated photos	Community Services
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Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Coordinate the implementation of Integrated Waste Management Plan	2.41	Development of the new Park	% of work done on the development of a new park	Nil	100% of work done on the development of a new park by end June 2024	R600 000.00	No target	1 service provider appointed	Achieved, 1 service provider appointed	n/a	February 2024	6	1. Advert. 2. Appointment letter 3. Progress report. 4. Completion certificate	Community Services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Coordinate the implementation of Integrated Waste Management Plan	2.42	Construction of Ablution facilities at Mpantou Park	% Progress of work done on construction of Ablution facilities at Mpantou Park (accumulative)	1	100% Progress of work done on construction of Ablution facilities at Mpantou Park (accumulative) by end of June 2024	R500 000.00	1 service provider appointed	No target	Achieved, 1 service provider appointed	n/a	n/a	6	1. Advert. 2. Appointment letter 3. Progress report. 4. Completion certificate	Community Services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Coordinate the implementation of Integrated Waste Management Plan	2.43	Landfill site quarterly rehabilitation	Number of quarterly rehabilitation conducted at Landfill Site	4	4 quarterly rehabilitation conducted at landfill site by end June 2024	R210 600.00	1 Quarterly rehabilitation conducted at landfill site	1 Quarterly rehabilitation conducted at landfill site	Achieved, 2 Quarterly rehabilitation conducted at landfill site	n/a	n/a	5	1. Tip site attendance register. 2. Signed report.	Community Services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Coordinate the implementation of Integrated Waste Management Plan	2.44	Installation of Weighbridge at landfill site	Number of Weighbridges installed at landfill site	Nil	1 Weighbridge installed at landfill site by end June 2024	R1 000 000.00	1 service provider Appointed	1 Weighbridge installed at landfill site	Not Achieved	Planning deficiencies that were identified during implementation coupled with limited capacity	The SCM manager has been appointed to assume from February 2024. The Municipality	5	1. Advert. 2. Appointment letter 3. Progress report. 4. Completion certificate	Community Services

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Coordinate the implementation of Integrated Waste Management Plan	2.45	Development of Waste disposal site	Number of Permit applications done to DEDEAT for Waste disposal Cell of Landfill site	Nil	1 Permit Application done to DEDEAT for Waste disposal Cell of Landfill site by end June 2024	R50 000.00	Terms of reference approved	Service provider appointed	See Appendix 11 of the RFP	There were new regulations introduced by the Department of Fisheries, Forestry & Environment which has affected the process that need to be followed in making the application. The available budget may not cover the project costs as a result of this change.	The project will be considered for adjustment during the mid-year adjustment period in quarter 3.	5	1. Advert 2. Appointment letter 3. Approved application	Community Services
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Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Efficient and effective development and management of public amenities	2.46	Construction of office building Phase 1 at animal Pound	% progress of work done on construction of office building Phase 1 at animal Pound (accumulative)	Fencing	100% of work done on construction of office building Phase 1 at animal Pound (accumulative) by end June 2024	R500 000.00	Stakeholders consultation conducted	Draft designs approved	Not achieved	Planning deficiencies that were identified during implementation coupled with limited capacity (shortage of staff) at SCM.	The SCM manager has been appointed to assume from February 2024. The Municipality has taken a decision to appoint two interns to assist at SCM. The project tender was closed in November 2023 and is currently awaiting the sitting of the bid committee. The target will be considered for adjustment during the mid-	4	1. Specification 2. Advert 3. Appointment letter 4. Progress report 5. Attendance registers for consultations 5. Close-out report	Community Services
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Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Efficient and effective development and management of public amenities	2.51	Construction of Ward 07 Community Hall	% progress of work done on construction of Ward 07 Community Hall (accumulative)	Nil	100% of work done on construction of Ward 07 Community Hall (accumulative) by end June 2024	R450 000.00	1 Service provider appointed	30% of work done on construction of Ward 07 Community Hall (accumulative)	Not Assigned. Service provider appointed and 25% of work done on construction of Ward 07 Community Hall (accumulative)	Delays in the delivery of Steel and Roof material by the appointed service provider. There was no advert issued, the panel of consultants was used to obtain	ations that were submitted late to BTO by Engineering. This is due to limited capacity (shortage of staff) of human capital within the Engineering department.	done to select a contract or from the panel to commence construction in quarter 3. The target will be considered for adjustment during the mid-year adjustment period.	7	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes	Engineering services
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Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Efficient and effective development and management of public amenities	2.52	Construction of Ward 15 Community Hall	% progress of work done on construction of Ward 15 Community Hall (accumulative)	Nil	100% of work done on construction of Ward 15 Community Hall (accumulative) by end June 2024	R4 500 000.00	1 Service provider appointed	30% of work done on construction of ward 15 Community Hall (accumulative)	Not Achieved		Due to limited budget on the project which amount s to R450 000.00, the municipality could not appoint the service provider in Q1, for commencement of construction works.	The municipality will use funds that were allocated for construction of Mdankala Bridge to implement the project. These funds will be redirected during adjustment of budget for the project to commence in 3rd quarter for 2023/24 financial year.	15	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes	Engineering services
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Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Efficient and effective development and management of public amenities	2.53	Maintenance of sport grounds	Number of Sport Grounds maintained	Nil	2 Sport Grounds maintained (Ward 06 & 08) by end June 2024	R1000 000.00	Appointment of service provider	No Target set	Not achieved	The procurement was delayed in the Bid committee then funds were forfeited which affected the budget of the current financial year.	The target will be considered for adjustment during the mid-year adjustment period in quarter 3.	06 & 08	1 Advert. 2. Appointment letter 3. Progress report 4. Completion certificate	Community Services
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Efficient and effective development and management of public amenities	2.54	Maintenance of Community Halls	Number of Community Halls maintained	4	2 Community Halls maintained (Ward 06 & 08) by end June 2024	R1000 000.00	1 service provider appointed	1 Community Halls maintained (Ward 06)	Not Achieved Community Hall Management (Ward 06)	The procurement was delayed in the Bid committee then funds were forfeited which affected the budget of the current financial year.	The target will be considered for adjustment during the mid-year adjustment period in quarter 3.	06 & 08	1. Advert 2. Progress report. 3. Completion certificate	Community Services

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Provision of Free Basic Services	2.55	Provision of Free basic services electricity	Number of Households benefited from the Free Basic services electricity	7853	4800 Households benefited from Free Basic Services electricity (non-accumulative) by end June 2024	R4 000 000.00	4800 Households benefited from Free Basic Services electricity (non-accumulative)	4800 Households benefited from Free Basic Services electricity (non-accumulative)	Achieved, 4800 Households benefited from Free Basic Services electricity (non-accumulative)	n/a	n/a	All wards	1. approved Indigent register 2. Confirmed list of beneficiaries 3. List of beneficiaries with signature confirming receipt 4. Quarterly report	Budget & Treasury Office
Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Provision of Free Basic Services	2.56	Provision of Free basic services alternative energy	Number of Households benefited from the Free Basic services	1000	1100 Households benefited from Free Basic Services alternative energy (non-accumulative) by end June 2024	R3 000 000.00	2 service providers appointed	1100 Households benefited from Free Basic Services alternative energy (non-accumulative) by end June 2024	Not achieved	Request for procurement was submitted but could not be processed on time due to SCM backlog as a result of limited capacity (shortage of staff)	The SCM manager has been appointed to assume from February 2024. The Municipality has taken a decision to appoint two interns to assist at SCM. SCM to fast track the procurement process for service delivery items from quarter 3	All wards	1. Indigent register 2. confirmed list of beneficiaries 3. Distribution register 4. Report	Budget & Treasury Office

Basic Service delivery	2	Adequate Provision and Maintenance of basic Infrastructure Services by end June 2024	BS D 2.2	Provision of Free Basic Services	2.57	Indigent register update	Number of Indigent registers updated and submitted to Council for approval	1	1 Indigent register updated and submitted to Council for approval by end June 2024	Operational	Data collected & verified	Data collected & verified	Achieved, Indigent data collected & verified	n/a	n/a	PSJLM	1. Verified data collection forms 2. draft indigent register 3. Final indigents register 4. Extract of Council resolution	Budget & Treasury Office
KEY PERFORMANCE INDICATOR	2.4	Coordinate and Facilitate Economic Infrastructure Development through Public-Private Partnerships (PPP) by end June 2024	BS D 2.4	Facilitate the provision of economic infrastructure for shared growth	2.58	Refurbishment of Adventure tourism Centre	Number of Adventure tourism Centre (6-day hiking trails information Centre) refurbished	Nil	1 Adventure tourism Centre (6-day hiking trails information Centre) refurbished by end June 2024	R500 000.00	Service provider appointed &	designs approved	NOT ACHIEVED	Delays encountered to appoint service provider due to backlog at SCM as a result of limited capacity (shortage of staff)	The advert was closed on the 14th of November 2023. The bid committee will be convened during quarter 3 to consider the appointment of the service provider. The target will be considered	1	1. Specification 2. Advert 3. Appointment letter 4. Progress report 5. Completion certificate 6. Occupancy certificate	LED & Planning
KEY PERFORMANCE INDICATOR	2.5	Coordinate and Facilitate Economic Infrastructure Development through Public-Private Partnerships (PPP) by end June 2024	BS D 2.5	Facilitate the provision of economic infrastructure for shared growth	2.59	Refurbishment of Adventure tourism Centre	Number of Adventure tourism Centre (6-day hiking trails information Centre) refurbished	Nil	1 Adventure tourism Centre (6-day hiking trails information Centre) refurbished by end June 2024	R500 000.00	Service provider appointed &	designs approved	NOT ACHIEVED	Delays encountered to appoint service provider due to backlog at SCM as a result of limited capacity (shortage of staff)	The advert was closed on the 14th of November 2023. The bid committee will be convened during quarter 3 to consider the appointment of the service provider. The target will be considered	1	1. Specification 2. Advert 3. Appointment letter 4. Progress report 5. Completion certificate 6. Occupancy certificate	LED & Planning

Basic Service delivery	2	Coordinate and Facilitate Economic Infrastructure Development through Public-Private Partnerships (PPP) by end June 2024	BS D 2.4	Facilitate the provision of economic infrastructure for shared growth	2.59	Provision of support to SMMEs co-operatives	Number of SMMEs co-operatives supported with equipment	10	9 SMMEs co-operatives supported with equipment by end June 2024	R1 3 00 000.00	Specification approved & 5 service providers appointed	No target	Not achieved	Delays encountered to appointment of service provider due to backlog at SCM. The bid as a result of limited capacity (shortage of staff)	The advert was closed on the 14th of November 2023. The bid commitment will be convened during quarter 3 to consider the appointment of the service provider. The target will be considered for adjustment during the mid-year adjustment.	All wards	1. Approved specification 2. Advertisement 3. Appointment letters 4. Delivery notes 5. Distribution register	LED & Planning
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Basic Service delivery	2	Coordinate and Facilitate Economic Infrastructure Development through Public-Private Partnerships (PPP) by end June 2024	BS D 2.4	Facilitate the provision of economic infrastructure for shared growth	2.60	Provision of support to SMEs co-operatives with Jam mini-Factory	% progress on construction of Jam mini factory	10	100% progress on construction in Jam mini factory by end June 2024	R700 000.00	Service provider appointed	30% progress on construction Jam mini factory	Not achieved	Delays encountered to appoint service provider due to limited capacity at Engineering department to assist in development of designs, as this is the technical project, resulting to late submission of specific information to SCM.	The specific action was developed submitted to SCM on the 30th of November 2023. Bid specific action committee will consider the specific action in the 3rd quarter. The target will be considered for adjustment during the mid-year adjustment in quarter 3.	10	1. Advert 2. Appointment 3. Progress report 4. Close-out report	LED & Planning
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Financial Viability & Management	3	Create sound Financial Management, Supply Chain and Asset Management Environment by end June 2024	FV M 3.1	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure (including payroll)	3.4	Preparation of Consolidated Annual financial statements	Number of Consolidated annual financial statements produced & submitted to AG & Treasury	1	1 Consolidated Annual Financial Statement produced & submitted to AG & Treasury by end June 2024	Operational	1 Annual Financial Statements produced & submitted to Council, AG & Treasury	1 Consolidated Annual Financial Statements produced & submitted to AG & Treasury	Achieved, 1 Annual Financial Statements produced & submitted to Council, AG & Treasury and 1 Consolidated Annual Financial Statements produced & submitted to AG & Treasury	n/a	n/a	PSJLM	1 Annual Financial statements 2. Proof of submission to Council, AG, Treasury 3. Consolidated Annual Financial Statements 4. Proof of submission to AG, Treasury	Budget and Treasury Office
Financial Viability & Management	3	Create sound Financial Management, Supply Chain and Asset Management Environment by end June 2024	FV M 3.1	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure (including payroll)	3.5	Completion of submission of monthly budget statements	Number of Monthly Budget Statements MFMA S71 Report compiled & submitted to the mayor	12	12 Monthly Budget Statements MFMA s71 Report compiled & submitted to the mayor (non-accumulative) by end June 2024	Operational	3 Monthly Budget Statements MFMA s71 Report compiled & submitted to the mayor	3 Monthly Budget Statements MFMA s71 Report compiled & submitted to the mayor	Achieved, 5 Monthly Budget statements MFMA s71 Report compiled & submitted to the mayor	n/a	n/a	PSJLM	1. Monthly budget statement S71 MFMA Report 2. Proof of submission to Mayor	Budget and Treasury Office
Financial Viability & Management	3	Create sound Financial Management, Supply Chain and Asset Management Environment by end June 2024	FV M 3.1	Effective and efficient implementation of Asset Management Policy	3.6	Maintenance of GRAP fixed asset register	Number of GRAP fixed asset registers maintained	1	1 GRAP fixed asset register maintained by end June 2024	Operational	No target	Asset verification conducted	Achieved, Asset verification conducted	n/a	n/a	PSJLM	1. Asset verification reports 2. GRAP asset management updated register	Corporate Services

Financial Viability & Management	3	Create sound Financial Management, Supply Chain and Asset Management Environment by end June 2024	FV M 3.1	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure (including payroll)	3.8	Review of Budget related policies	Number of budget related policies reviewed & submitted to council for approval	16	16 budget related policies reviewed & submitted to council for approval by end June 2024	Operational	No target	No target	n/a, no target	n/a	n/a	PSJLM	1.16 budget related policies	Corporate Services
Financial Viability & Management	3	Create sound Financial Management, Supply Chain and Asset Management Environment by end June 2024	FV M 3.1	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure (including payroll)	3.9	Review of 3 Finance by-laws	Number of Finance by-laws reviewed & submitted for approval to Council	Nil	3 Finance by-laws (Tariffs, credit control & property rates) reviewed & submitted for approval to Council by end June 2024	Operational	No target	No target	n/a, no target	n/a	n/a	PSJLM	1. Draft finance by-laws 2. Proof of submission to Council 3. Approved by-laws Proof of submission to Council	Budget & Treasury Office
Financial Viability & Management	3	Create sound Financial Management, Supply Chain and Asset Management Environment by end June 2024	FV M 3.1	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure (including payroll)	3.10	Management of grants funds	% of funds Spent on FMG conditional grant allocation	FMG= 47.341%	100% of funds spent on FMG conditional grant allocation by end June 2024	Operational	25% of funds spent on FMG conditional grant allocation	50% of funds spent on FMG conditional grant allocation	Achieved- 67% of funds spent on FMG conditional grant allocation	n/a	n/a	PSJLM	1. Quarterly Expenditure report	Budget & Treasury Office

Financial Viability & Management	3	Create sound Financial Management, Supply Chain and Asset Management Environment by end June 2024	FV M 3.1	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure (including payroll)	3.11	Management of grants funds	% of funds Spent on each conditional grant allocation	EPWP= 112.30% MIG=96.33% INEP=101.93% STR= 45.98% DSRAC =100%	100% of funds spent on each conditional grant allocation (accumulative) (EPWP, MIG, INEP, STR, DSRAC) by end June 2024	Operational	25% of funds spent on each conditional grant allocation (accumulative) (EPWP, MIG, INEP, STR, DSRAC)	50% of funds spent on each conditional grant allocation (accumulative) (EPWP, MIG, INEP, STR, DSRAC)	Next activities: 25% MIG 75% INEP 32% STR 55% DSRAC 50% MIG 49%	The implementation of Mdlankala Bridge by SANDF which was initially planned under MIG resulted in the delays in MIG expenditure. The municipality and ward 15 became aware during the process of appointment of the contractor, that the department of Transport and SANDF has already appointed the contractor for implementation. The revised Project implementation Plan (PIP) will be submitted to COGTA (MIG). The	The council has approved the movement of funds for Mdlankala Bridge to various MIG Projects (Luzophu access road, Bizana access road and ward 15 community Hall) where there is a need for additional funding. The revised Project implementation Plan (PIP) will be submitted to COGTA (MIG). The	PSJLM	1. Quarterly Expenditure reports for each grant	Engineering services, BTO, Community Services
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Financial Viability & Management	3	Create sound Financial Management, Supply Chain and Asset Management Environment by end June 2024	FV M 3.1	Regular, implementation, monitoring and reporting on Supply Chain management prescriptions	3.12	Implementation of Supply chain Management Policy	Number of Supply Chain Management policy implementation reports produced in terms of MFMA requirements & submitted to the mayor	4	4 Supply Chain Management policy implementation reports produced in terms of MFMA requirements & submitted to the mayor by end June 2024	Operational	1 Supply Chain Management policy implementation report produced in terms of MFMA requirements & submitted to the mayor	1 Supply Chain Management policy implementation report produced in terms of MFMA requirements & submitted to the mayor	Achieved 2 Supply Chain Management policy implementation report produced in terms of MFMA requirements & submitted to the mayor	n/a	expenditure will be increased through fasttracking of these projects in the 3rd quarter.	PSJLM	1. 4 Quarterly Supply Chain Management report 2. Proof of submission to the mayor	Budget & Treasury Office
Financial Viability & Management	3	Create sound Financial Management, Supply Chain and Asset Management Environment by end June 2024	FV M 3.1	Regular, implementation, monitoring and reporting on Supply Chain management prescriptions	3.13	Establishment of MFMA Bid committees	Number of Bid committees established in line with MFMA requirements	3	3 Bid committees established in line with MFMA requirements by 30 June 2024	Operational	3 Bid committees established in line with MFMA requirements by 30 June 2024	3 Bid committees established in line with MFMA requirements by 30 June 2024	n/a, no target	n/a	n/a	PSJLM	1. Appointment letters	Municipal Manager
Financial Viability & Management	3	Create sound Financial Management, Supply Chain and Asset Management Environment by end June 2024	FV M 3.1	Compliance to MFMA provisions and prescriptions with specific	3.14	Monthly Payroll salary schedules	Number of monthly payroll schedules reconciled in accordance	12	12 monthly payroll schedules reconciled in	Operational	3 monthly payroll schedules reconciled in accordance	3 monthly payroll schedules reconciled in accordance	Achieved 6 monthly payroll schedules reconciled in accordance	n/a	n/a	PSJLM	1.12 monthly payroll schedules	Corporate Services

Local Economic Development	4	Promote Local Economic Development through Agriculture, Tourism and Oceans Economy by end June 2024	4.1	Enhance eco-tourism, oceans economy, heritage and sports tourism participation	4.3	Isingqisethu cultural festival event hosted	Number of Isingqisethu cultural festival event hosted in Port St Johns	1	1 Isingqisethu cultural festival event hosted in Port St Johns by end June 2024	R536 925.00	Appointment of service provider	1 Isingqisethu cultural festival event hosted in Port St Johns	Achieved. Appointment of service provider and Isingqisethu cultural festival event hosted in Port St Johns	n/a	n/a	All wards	1. Specifications 2. Advert 3. Appointment 4. Event report	LED & Planning
Local Economic Development	4	Promote Local Economic Development through Agriculture, Tourism and Oceans Economy by end June 2024	4.1	Promote rural economic development through formalised agricultural production	4.4	Provision of support to Macadamia nuts Farmers	Number of Macadamia nuts farmers supported	Nil	10 Macadamia nuts Farmers supported by end June 2024	R100 000.00	1 Services provider appointed	10 Macadamia nuts Farmers supported	Not achieved	Project had to be readvertised due to non-responsiveness of bidders	The advert has been issued on the 8th of January 2024. The closing date is on the 16th of January 2024. It is anticipated that the nuts will be delivered before the end of February 2024. Target will be considered for adjustment during the mid-year adjustment	05.06 & 19,	1. Specification 2. Advert 3. Appointment letter 4. Progress report 5. Register for distribution	LED & Planning

Local Economic Development	4	Promote Local Economic Development through Agriculture, Tourism and Oceans and Economy by end June 2024	4.1	Improve Service in Tourism Industry	4.5	Provision of support to Tourism Businesses	Number of tourism businesses supported	4	4 Tourism businesses supported by end June 2024	R430 000.00	1 Services provider appointed	2 Tourism businesses supported	Not achieved.	Specific actions was developed during quarter 1. The bid-specific allocation commitment was not taken due to the backlog at SCM as a result of limited capacity (shortage of staff) at SCM.	The SCM manager has been appointed to assume duties from February 2024. The Municipality has taken a decision to appoint two interns to assist at SCM. Bid specific allocation commitment will sit in quarter 3.	ent period in quarter 3.	1. Specification 2. Advert 3. Appointment letter 4. Progress report 5. Register for distribution	LED & Planning
Local Economic Development	4	Promote Local Economic Development through Agriculture, Tourism and Oceans and Economy by end June 2024	4.1	Promote rural economic development through formalised agricultural production	4.6	Provision of support to small scale Farmers	Number of small-scale farmers supported with agricultural inputs	Nil	20 small scale farmers supported with Agricultural inputs by end June 2024	R5781 500.00	Service provider appointed	05 small scale farmers supported with Agricultural inputs	Achieved, Service provider appointed, and 05 small scale farmers supported with Agricultural inputs	n/a	n/a	All wards	1. Specification 2. Advert 3. Delivery note 4. Distribution register 5. Close-out report	LED & Planning

Local Economic Development	4	Promote Local Economic Development through Agriculture, Tourism and Oceans Economy by end June 2024	4.1	Promote rural economic development through formalised agricultural production	4.7	Provision of support to Fisheries cooperatives	Number of Fisheries cooperatives supported with fishing equipment	2	5 Fisheries cooperatives supported with fishing equipment by end June 2024	R665 900.00	Service provider appointed	No target	Not achieved	There were delays at SCM due to limited capacity (shortage of staff)	Specific actions was developed on 30th November 2023. The specific action committed will sit and consider the project in quarter 3. The target will be considered for adjustment during 3rd quarter.	6	1. Specification 2. Advert 3. Delivery note 4. Distribution register 5. Close-out report	LED & Planning
Local Economic Development	4	Promote Local Economic Development through Agriculture, Tourism and Oceans Economy by end June 2024	4.1	Improve Service in Tourism Industry	4.8	Hosting of Mountain run Marathon	Number of Mountain run marathon hosted	Nil	1 Mountain run marathon hosted by end June 2024	R400 000.00	1 Mountain run marathon hosted	No target	Achieved, 1 Mountain run marathon hosted	n/a	n/a	6	1. Specification 2. Advert 3. Delivery note 4. Distribution register 5. Close-out report	LED & Planning

Local Economic Development	4	Promote Local Economic Development through Agriculture, Tourism and Oceans Economy by end June 2024	4.1	Improve Service in Tourism Industry	4.9	Provision of support to informal traders	Number of informal traders supported with start-up	20	10 Informal traders supported by end June 2024	R195 000.00	No target	1 service provider appointed	Not achieved	Earmarked project funds from previous financial year were not ring-fenced which affected funds for the current financial year.	Request was effectively done on the 30/11/2023 based on the available budget for the current financial year and the target will be considered for adjustment during the mid-year adjustment for implementation	1. Specification 2. Advert 3. Delivery note 4. Distribution register 5. Close-out report	LED & Planning	
Local Economic Development	4	Promote Local Economic Development through Agriculture, Tourism and Oceans Economy by end June 2024	4.1	Development of the Film Production By-Law	4.10	Development of By-law	Number of by-laws developed for filming production	Nil	1 By-law developed for filming production by end June 2024	R92 650.00	Stakeholders consultation conducted	draft 1 By-law developed for filming production by end June 2024	Achieved. Stakeholders consultation conducted and draft 1 By-law developed for filming production by end June 2024	n/a	n/a	PSJLM	1. Attendance register for consultations 2. Minutes for consultations 3. draft film by-law 4. Approved firm by-law 5. Extract of council resolution for approval	LED & Planning

Local Economic Development	4	Promote Local Economic Development through Agriculture, Tourism and Oceans and Economy by end June 2024	4.1	Coordinate partnerships for job creation (CDW, CWP, EPWP, etc.)	4.11	Creation of jobs through EPWP	Number of EPWP jobs created through partnerships	80	60 EPWP Jobs created through partnerships by end June 2024	R2 581 000.00	60 EPWP Jobs created	No target	Achieved 60 EPWP Jobs created	n/a	n/a	All wards	1. Recruitment Memo 2. Recruitment Report 3. Appointment Letter/ Employment Contract	Engineering services, Community services, Municipal Managers' office
Local Economic Development	4	Promote Local Economic Development through Agriculture, Tourism and Oceans and Economy by end June 2024	4.1	Coordinate partnerships for job creation (CDW, CWP, EPWP, etc.)	4.12	Temporal Lifeguards recruitment	Number of temporal lifeguards recruited	40	40 temporal lifeguards recruited for Festive & Easter holidays by end June 2024	R750 000.00	No target set	20 of temporal employees recruited for festive season	Achieved, 20 temporal lifeguards recruited for festive season	n/a	n/a	All wards	1. Advert 2. Recruitment report letters /Contracts	Community Services
Local Economic Development	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	5.1	Promote accountability and transparency	5.1	Mayoral Outreach program	Number of Mayoral outreach programs conducted	2	4 Mayoral Outreach Programs conducted by end June 2024	R665 000.00	1 Mayoral Outreach Program conducted	1 Mayoral Outreach Program conducted	Achieved, 2 Mayoral Outreach Program conducted	n/a	n/a	All wards	1. Public notice registers 2. Attendance 3. Mayoral Outreach Report,	Municipal Managers' office

Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	GGPP 5.1	Promote accountability and transparency	5.2	Preparation of the IDP 2024/2025	Number of compliant IDP documents prepared and submitted to Council for approval in terms of MSA requirements	1	1 compliant IDP document prepared and submitted to Council for approval in terms of MSA requirements by end June 2024	Operational	IDP/Budget & PMS Process plan submitted to Council for approval	Situational analysis conducted	Achieved, IDP/Budget & PMS Process plan prepared & submitted to Council for approval and Situational analysis conducted	n/a	n/a	PSJLM	1. IDP/Budget & PMS process plan 2. Extract of Council resolution for process plan 3. Situational analysis report 4. Draft IDP document 5. Extract of Council resolution for tabling of draft IDP 6. Final draft IDP 2024/25 7. Extract of Council resolution for final draft IDP adoption	Municipal Manager's office
Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	GGPP 5.1	Promote accountability and transparency	5.3	Preparation of Annual Budget 2024/25 (MTRE F)	Number of compliant 2024/2025 Annual Budget documents prepared and submitted to Council for approval in terms of MFMA requirements	1	1 compliant 2024/2025 Annual Budget documents prepared and submitted to Council for approval in terms of MFMA requirements by end June 2024	Operational	No target	No target	n/a, no target	n/a	n/a	PSJLM	1. Draft budget for 2024/2025 2. Proof of submission to Council 3. Approved budget 2024/2025 4. Proof of submission of Council	Budget & Treasury Office
Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	GGPP 5.1	Promote accountability and transparency	5.4	Preparation of adjustment budget	Number of compliant adjustment budget documents prepared and submitted to Council for approval in	1	1 compliant 2023/24 adjustment budget document prepared and submitted to Council for	Operational	No target	No target	n/a, no target	n/a	n/a	PSJLM	1. Approved adjustment budget 2023/2024 2. Proof of submission of Council	Budget & Treasury Office

Good governance & Public participation	5	Participation and enabling Environment by end June 2024	: GG PP 5.1	Promote accountability and transparency	5.9	IDP/Budget & PMS representative forum	Number of IDP/Budget & PMS Representative forums convened	3	4	IDP/Budget & PMS Representative Forums convened by end June 2024	R100 000.00	1	IDP/Budget & PMS Representative Forum convened	1	IDP/Budget & PMS Representative Forum convened	Achieved, 2 IDP/Budget & PMS Representative Forum convened	n/a	n/a	PSJLM	1. Public notice registers 2. Attendance registers 3. Minutes	Municipal Manager's office
Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	: GG PP 5.1	Promote accountability and transparency	5.10	IDP/Budget & PMS roadshows	Number of IDP/Budget & PMS Roadshows conducted	4	20	IDP/Budget & PMS Roadshows conducted by end June 2024	R822 220.00	No target	No target	No target	n/a, no target	n/a, no target	n/a	n/a	PSJLM	1. Public notice registers 2. Attendance registers 3. Roadshows report	Municipal Manager's office
Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	: GG PP 5.1	Promote accountability and transparency	5.11	Strategic Planning	Number of Strategic Planning Sessions convened	1	1	Strategic Planning Session convened by end June 2024	R1,562,802.00	No target	No target	No target	n/a, no target	n/a, no target	n/a	n/a	PSJLM	1. Concept document 2. Program registers 3. Attendance registers 4. Strategic planning report	Municipal Manager's office

Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	: GG PP 5.1	Promote accountability and transparency	5.12	Quarterly reviews conducted by Audit, Risk & Performance Committee	Number of Quarterly reviews conducted by Audit & Risk Committee	4	4	Quarterly reviews conducted by Audit & Risk Committee by end June 2024	R668 252.00	1 Quarterly review conducted by Audit, Risk & Performance Committee	1 Quarterly review conducted by Audit, Risk & Performance Committee	Achieved 2 Quarterly reviews conducted by Audit, Risk & Performance Committee	The target was achieved; however the POE is not complete. The Audit Committee conducted its Q1 review on 24 October 2023, however there was no report of the committee tabled in Council. This was due to a communication breakdown between the IA office, the Chairperson and Committeees	The Management, Internal Audit met with the Management, Council Support to address the process of inviting the Chairperson to Council meeting going forward, including sending of invitations, reminders and submission of reports for Council	PSJLM	1. Notice registers 2. Attendance Minutes 3. Quarterly report to Council	Municipal Manager's office
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Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	: GG PP 5.1	Promote accountability and transparency	5.13	Regular Website updates	Number of compliance documents uploaded into the municipal website (s21 A & s75 requirement)	12	12 compliance documents uploaded into the municipal website (MSA s21 A & MFMA s75 requirements) by end June 2024	Operational	3 Compliance documents uploaded into the municipal website (MSA s21 A & MFMA s75 requirements) by 30 June 2024	3 Compliance documents uploaded into the municipal website (MSA s21 A & MFMA s75 requirements) by 30 June 2024	Achieved, 6 Compliance documents uploaded into the municipal website (MSA s21 A & MFMA s75 requirements) by 30 June 2024	The compliance documents were uploaded with the assistance from IT as the communication office is experiencing challenges with the Website	n/a	PSJLM	1. Screenshots	Municipal Manager's office
Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	: GG PP 5.1	Implementation of the Batho Pele principles and public participation policy	5.14	Convening of Public participation engagement	Number of Public Participation engagements convened	Nil	4 Public Participation engagements convened by end June 2024	R 369 793.00	1 Public Participation engagement convened	1 Public Participation engagement convened	Achieved, 4 Public Participation engagement convened	n/a	n/a	PSJLM	1. Notice registers Minutes	Municipal Manager's office
Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	: GG PP 5.1	Coordinate the implementation of SPU programmes	5.15	Implementation of Special Programs	Number of Special programs implemented	9	11 Special Programs implemented by end June 2024	R2 309 821.00	3 SPU Programs implemented	3 SPU Programs implemented	Achieved, 6 SPU Programs implemented	n/a	n/a	PSJLM	SPU Programs Report, Attendance Register	Municipal Manager's office

Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	: GG PP 5.1	Promote accountability and transparency	5.16	Convening of Council	Number of Ordinary Council Meetings convened	4	4 Ordinary Council Meetings convened by end June 2024	Operational	1 Ordinary Council Meeting convened	1 Ordinary Council Meeting convened	Achieved 2 Ordinary Council Meeting convened	n/a	n/a	PSJLM	1. Notice registers 2. Attendance Minutes	Municipal Manager's office
Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	: GG PP 5.1	Strengthening the functioning of SPU	5.17	Development of HIV/AIDS Strategy	Number of HIV/AIDS Strategy developed	Nil	1 HIV/AIDS Strategy developed by end June 2024	Operational	Stakeholder consultations conducted	1 Draft HIV/AIDS Strategy document	Not Achieved Stakeholder consultations conducted	There were delays in consultation of stakeholders that was planned for quarter 1 but overlapped to quarter 2.	The consultation has been done in quarter 2. The draft HIV/AIDS Strategy will be done in quarter 3. The target will be considered for adjustment during mid-year adjustment.	PSJLM	1. registers for consultations 2. Notice for consultations 3. HIV/AIDS Strategy document 4. Council resolution extract	Municipal Manager's office
Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	: GG PP 5.1	Promote accountability and transparency	5.18	Revival of War rooms	Number of ward rooms revived	Nil	05 ward rooms revived by end June 2024	R50 000.00	05 ward rooms revived	No target	Not achieved	There were other competing commitments that led to deviation from	The war rooms will be revived in quarter 4. The target will be considered for	All ward	1. Public Notice registers 2. Attendance registers 3. Minutes	Municipal Manager's office

Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	: GG PP 5.1	Promote accountability and transparency	5.19	Convening of Open Council	Number of Open Councils convened	1	1 Open Council convened by end June 2024	R667 596.00	1 Open Council convened	No target	Not achieved	There were other competing commitments that led to deviation from this program	adjustment in quarter 3	PSJLM	1. Public Notice registers 2. Attendance registers 3. Minutes	Municipal Manager's office
Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	: GG PP 5.1	Implementation of the Batho Pele principles and public participation policy	5.20	Development of ward-based Plans	Number of ward-based plans developed	Nil	20 ward-based plans developed by end June 2024	Operational	5 Ward based plans developed	5 Ward based plans developed	Not achieved	There were delays in development of Ward-based Plans due to amendments required on the tool used for compilation of ward profiles because the ward-based plans can only be done on completion of the	The target will be considered for adjustment and achieved in quarter 4 on completion of the Ward profiles	All ward	1. 20 Ward based plans	Municipal Manager's office

Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	: GG PP 5.1	Implementation of the Batho Pele principles and public participation policy	5.21	Compilation of Ward Profiles	Number of ward profiles compiled	1	19 Ward profiles compiled by end June 2024	Operational	10 Ward profiles compiled	9 Ward profiles compiled	Not achieved 4 ward profiles compiled	ward profiles. There were gaps identified that required the amendments to the tool used. The amendment resulted to the delays to meet the target for the quarter.	The tool will be revised, and the target will be considered for adjustment during the mid-year adjustment period in quarter 3. The target will be achieved in quarter 3.	All ward	1. 20 Ward profiles	Municipal Manager's office
Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	: GG PP 5.1	Conduct awareness campaigns of government programmes	5.22	Crime awareness campaign	Number of Crime awareness campaigns conducted	4	4 Crime awareness campaigns conducted by end June 2024	R65 000.00	1 Crime awareness campaign conducted	1 Crime awareness campaign conducted	Achieved, 2 crime awareness campaign was conducted.	n/a	n/a	All	1. Attendance register 2. Signed report	Community Services
Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment	: GG PP 5.1	Conduct awareness campaigns of government programmes	5.23	Environmental awareness campaign	Number of Environmental awareness campaigns conducted	4	4 Environmental awareness campaigns conducted by end June 2024	R65 000.00	1 Environmental awareness campaign conducted	1 Environmental awareness campaign conducted	Achieved, Environmental awareness campaign was conducted.	n/a	n/a	All	1. Attendance register 2. Signed report	Community Services

Good governance & Public participation	5	by end June 2024	GG PP 5.1	Implementation of the Batho Pele principles and public participation policy	5.24	Establishment of IGR Clusters	Number of IGR clusters established	Nil	3 IGR clusters established (social, economic & infrastructure)	Operational	No target	n/a, no target	n/a	n/a	PSJLM	1. Notice registers 2. Attendance registers 3. Minutes	Municipal Manager's office
Good governance & Public participation	5	To Promote Sound Leadership, Good Governance, Public Participation and enabling Environment by end June 2024	GG PP 5.1	Implementation of the Batho Pele principles and public participation policy	5.25	Development /review of policies	Number of traditional leadership support policies developed	Nil	1 Traditional leadership support policies developed by end June 2024	Operational	1 Traditional leadership support policy developed	Not achieved	All policies were deferred to quarter 3 due to pressing commitments of the current SDBIP	The traditional leadership support policy will be done in quarter 3. The target will be considered for adjustment during the mid-year adjustment period in quarter 3.	PSJLM	1. Register for consultations 2. Draft policy for traditional leadership support 3. Final traditional leadership support policy 4. Extract of Council resolution for approval of the policy	Municipal Manager's office

Municipal Transformation & Institutional Development	6	Create a Conductive Administrative Environment and Institutional Development by end June 2024	MT ID 6.1	Implementation of the Workplace Skills Plan	6.4	Training of Councilors	Number of Councilors trained	3	39 Councilors including traditional leaders capacitated by end June 2024	R737 816.00	06 Councilors capacitated	10 Councilors capacitated	Achieved, 10 Councilors capacitated (7 capacitated in Good Governance 1 CPMD 1 in -Our Mavimbela, 1 -Clir Scotby)	n/a	n/a	PS/JLM	1. Advert 2. Appointment letter 3. Attendance registers 4. Accredited certificate 5. Training report	corporate services
Municipal Transformation & Institutional Development	6	Create a Conductive Administrative Environment and Institutional Development by end June 2024	MT ID 6.1	Implementation of the Workplace Skills Plan	6.5	Training of ward committees	Number of ward committees trained	Nil	200 ward committees trained by end June 2024	R500 000.00	No target	200 ward committees trained by end June 2024	Not Achieved	The available budget was not sufficient to cover the training costs for the initial planned approach.	COGTA will be requested to assist in facilitating the training to reduce the costs. The target will be considered for adjustment and implemented in quarter 3.	PS/JLM	1. Advert 2. Appointment letter 3. Attendance registers 4. Accredited certificate 5. Training report	corporate services
Municipal Transformation & Institutional Development	6	Create a Conductive Administrative Environment and Institutional Development by end June 2024	MT ID 6.1	Implementation of the PMS Policy	6.6	Risk Management	Number of Monthly Risk reviews conducted by Risk management committee	Nil	12 Monthly Risk reviews conducted by Risk management committee	Operational	3 Monthly Risk register reviews conducted by Risk management committee	3 Monthly Risk register reviews conducted by Risk management committee	Not Achieved, 1 Monthly Risk register reviews conducted by Risk management committee	There were delays in conducting risk assessment which resulted to late	Reporting on risk register would be done from quarter 3 which is	PS/JLM	1. Monthly risk review report 2. Attendance registers 3. Notice	Municipal Manager's office

Municipal Transformation & Institutional Development	6	Create a Conducive Administrative and Institutional Development by end June 2024	MT ID 6.1	Implementation of the PMS Policy	6.7	Performance Management	Number of performance agreements signed by Municipal Manager & senior managers	6	06 performance agreements signed by Municipal Manager & senior managers by end June 2024	Operational	6 Performance agreements signed by Municipal Manager & senior managers	No target	Not achieved	There were delays in signing of the performance agreements submitted and will be finalised before the end of January 2024.	Some of the performance agreements have been submitted and will be finalised before the end of January 2024.	PSJLM	1. Draft performance agreements 2. Performance agreements 3. Proof of submission to COGTA	All departments
Municipal Transformation & Institutional Development	6	Create a Conducive Administrative and Institutional Development by end June 2024	MT ID 6.1	Develop, review and implement HR Policies	6.8	Filling of critical posts	Number of Critical posts filled		22 Critical posts filled by end June 2024	operational	11 Critical posts filled	11 Critical posts filled	Not achieved. 11 Critical posts filled	There were delays in sitting of shortlisting for the advertised posts due to other	Facilitate finalizing of outstanding recruitment process as within the department	PSJLM	1. Recruitment report	Corporate Services

Municipal Transformation & Institutional Development	6	Create a Conductive Administrative Environment and Institutional Development by end June 2024	MT ID 6.1	Develop, review and implement HR Policies	6.9	Review of HR Policies	Number of HR Policies reviewed	36	16 HR Policies reviewed by end June 2024	Operational	16 HR Policies reviewed	No target	Not achieved	The review of all municipal policies including HR Policies was deferred to quarter three.	Commitments of the institution	entire capacity	n/a	1. Reviewed and approved policies by Council 2. Council Resolution	Corporate Services
Municipal Transformation & Institutional Development	6	Create a Conductive Administrative Environment and Institutional Development by end June 2024	MT ID 6.1	Develop, review and implement HR Policies	6.10	Development /review of policies	Number of ICT policies reviewed	8	12 ICT policies reviewed by end June 2024	Operational	2 Consultations conducted	12 ICT policies reviewed	Not achieved	The review of all municipal policies including ICT Policies was deferred to quarter three. There was no ICT Steering committee & ICT Manager to assist in processing the policies	Commitments of the institution	entire capacity	PSJLM	1. Register for consultations 2. Draft policy for traditional leadership support policies 3. Final traditional ICT policies 4. Extract of Council resolution for approval of the policy	Municipal Manager's office & Corporate policies

Municipal Transformation & Institutional Development	6	Create a Conducive Administrative Environment and Institutional Development by end June 2024	MT ID 6.1	Develop, review and implement HR Policies.	6.11	development of EAP Strategy	Number of EAP strategies developed & submitted to council	Nil	1 EAP strategies developed & submitted to council by end June 2024	R350 000.00	1 EAP strategy developed & submitted to council	No target	Not achieved.	The review of all municipal policies including EAP Strategy was deferred to quarter three.	n/a	The target will be considered for adjustment during the mid-year adjustment in quarter 3	PSJLM	1 Consultation registers 2. Notice for consultations 3. Approved wellness strategy 4 Extract of Council resolution.	Corporate Services
Municipal Transformation & Institutional Development	6	Create a Conducive Administrative Environment and Institutional Development by end June 2024	MT ID 6.1	Effective records management system	6.12	Records Management	Number of File Plans developed	Draft HR Plan	1 File Plans developed by end June 2024	Operational	No target	No target	No target	n/a	n/a	n/a	PSJLM	1 Approved File Plan by Council	Corporate Services
Municipal Transformation & Institutional Development	6	Create a Conducive Administrative Environment and Institutional Development by end June 2024	MT ID 6.1	Facilitate the implementation of the HR Plan	6.13	Development of Human Resource strategy & Plan	Number of Human resource strategies & Plans developed	Nil	1 Human resource strategies & Plans developed by end June 2024	Operational	1 Human resource strategy & Plans developed	No target	Not achieved.				PSJLM	1. Attendance registers for consultations 2. Notice 3. Minutes of consultations 4. Draft Human Resource strategy & Plan 5. Human Resource strategy & plan 6. Extract of Council resolution	Corporate Services
Municipal Transformation & Institutional Development	6	Create a Conducive Administrative Environment and Institutional Development	MT ID 6.1	Strengthening Labour Structures	6.14	Functioning of LLF	Number of LLF Meetings convened	3	12 LLF Meetings convened by end June 2024	Operational	3 LLF Meetings convened	3 LLF Meetings convened	Not achieved.	LLF resolve d on 21st June 2023 to sit on	The target will be considered for adjustment in		PSJLM	1. Notice 2. Attendance Register 3. Minutes	Corporate Services

		Development t by end June 2024													quarterly basis. This resolution was emphasised on the LLF sitting of the 23rd of November 2023.	quarter 3.			
Municipal Transformation & Institutional Development	6	Create a Conductive Administrative Environment and Institutional Development t by end June 2024	MT ID 6.1	Implementation of the PMS Policy	6.15	Performance Management	Number of Quarterly Performance reports submitted to the Municipal Manager per each department	4	4	Quarterly Performance reports submitted to the Municipal Manager per each department by end June 2024	Operational	1 Quarterly Performance reports submitted to the Municipal Manager per each department	1 Quarterly Performance report submitted to the Municipal Manager per each department	Achieved 2 Quarterly Performance Report submitted	n/a	n/a	PSJLM	1. submission register/ screenshot for submission 2. Quarterly report	All departments
Municipal Transformation & Institutional Development	6	Create a Conductive Administrative Environment and Institutional Development t by end June 2024	MT ID 6.1	Implementation of the PMS Policy	6.16	Risk Management	Number of Monthly Risk management reports submitted to the Municipal Manager per each department	Nil	12	Monthly Risk Management reports submitted to the Municipal Manager per each department by end June 2024	Operational	3 Monthly Risk Management reports submitted to the Municipal Manager per each department	3 Monthly Risk Management reports submitted to the Municipal Manager per each department	No achieved 1 Quarterly Risk Management Report submitted by end June 2024	There were delays in conducting risk assessment which resulted to late implementation of the risk registers	Reporting on risk registers would be done from quarter 3	PSJLM	1. submission register/ screenshot for submission 2. Monthly report	All departments

Municipal Transformation & Institutional Development	6	Create a Conductive Administrative Environment and Institutional Development by end June 2024	MT ID 6.1	Implementation of the PMS Policy	6.17	Risk Management	Number of quarterly Risk Management reports submitted to the Municipal Manager per department	4	4	Quarterly Risk Management reports submitted to the Municipal Manager per department by end June 2024	Operational	1 Quarterly Risk Management reports submitted to the Municipal Manager per department	1 Quarterly Risk Management report submitted to the Municipal Manager per department	1 Quarterly Risk Management report submitted to the Municipal Manager per department	There were delays in conducting risk assessment which resulted to late implementation of the risk registers.	Reporting on risk registers would be done from quarter 3	PSJLM	1. submission register/ screenshot for submission 2. Quarterly report	All departments
Municipal Transformation & Institutional Development	6	Create a Conductive Administrative Environment and Institutional Development by end June 2024	MT ID 6.1	Implementation of the PMS Policy	6.18	Performance Management	Number of quarterly performance assessments conducted for Municipal Manager & senior managers	Nil	4	Quarterly performance Evaluation conducted for Municipal Manager & senior managers by end June 2024	Operational	1 Quarterly performance Evaluation conducted for Municipal Manager & senior managers	1 Quarterly performance Evaluation conducted for Municipal Manager & senior managers	1 Quarterly performance Evaluation conducted for Municipal Manager & senior managers	Performance agreements were not signed	Performance agreements would be finalised and performance evaluations for Municipal Manager & senior managers would start in quarter 3.	PSJLM	1. Performance contracts 2. Quarterly evaluation reports	All departments
Municipal Transformation & Institutional Development	6	Create a Conductive Administrative Environment and Institutional Development	MT ID 6.1	Implementation of the PMS Policy	6.19	Performance Management	Number of Mid-term performance assessments conducted for Municipal Manager & senior Managers	Nil	1 Mid-term performance assessment conducted for Municipal	1 Mid-term performance assessment conducted for Municipal	Operational	No target	No target	No target	n/a	n/a	PSJLM	1. Performance contracts 2. Mid-year performance assessment report	Municipal Manager's office

ANNEXURE G



Tourism information, Town Entrance, Port St Johns, 5120

P.O. Box 253, Port St Johns, 5120

Tel: 047-5641188; Fax: 047-564 1319 Email Address: info@psidevagency.co.za

PSJ DA MFMA SECTION 88(1): MID-TERM FINANCIAL REPORT FOR THE 2023/2024 ENDING 31 DECEMBER 2023

Board of Directors: M.W. Mtsotso, N. Mtakati – Futwa, M.C. Manana.

1. PURPOSE:

[1.1] This is to submit PSJ DA 2023/2024 Mid-term financial report July – 31 December 2023 budget implementation report in compliance with sections 88(1)(2)(a)(b) of the Municipal Finance Management Act (Act No. 56 of 2003).

[1.2] Sections 88(1) (a)(i)(ii) 88(2), & 89(a) (b) (i-vii) of the Municipal Finance Management Act (Act No. 56 of 2003) states that: -

The Accounting Officer of a municipal entity must submit the report to the Audit and Risk committee, Board of Directors, the Budget Expenditure report in the prescribed format on the state of the entity's budget, reflecting the following particulars for that half year:

- (a) Salaries and Wages.
- (b) Contributions for pensions and medical aid.
- (c) Travel, Motor car, accommodation, subsistence, and other allowance.
- (d) Housing benefits and allowance.
- (e) Overtime payments.
- (f) Loans and advances; and
- (g) Any other type of benefits or allowance related to directors and staff.

The statement must include a projection of revenue and expenditure for the rest of the financial year, and any revisions from initial projections.

2. OPERATIONAL INCOME FOR THE PERIOD ENDED 01 JULY-31 DECEMBER 2023

REVENUE ANALYSIS

Revenue by Source	Approved Budget	Actual Received	Variances	% Received	Reasons
PSJ Local Municipality	R8 935 133	R6 293 322	R2 641 811	70%	Transfers from PSJ Local Municipality
Other Incomes	R200 000	R15 480	R184 520	8%	Claim for Insurance
Roll-over 2022/23	R1 578 245	R0.00	R1 578 245	0%	Roll -over from previous year
TOTAL	R10 713 378	R6 308 802	R5 004 576	59%	

Revenue from PSJ Local Municipality

Allocations are received by the Entity in three trenches on July, December, and March as per the Service Level Agreement between the Port St Johns Local Municipality and the Entity. The Port St Johns Development Agency has requested the last trench from the Local Municipality on March 2023 and such trench was paid. The approved Budget is used by the Entity to fund its operations. As per MFMA circular 122 & 123 the budget is divided into capital and operational expenditure. The norms for employee related cost is that the total employee related costs must be between 25% and 40% of the total operating expenditure. Repairs and maintenance budget must be 8% of your total capital budget or 8% of your total PPE. Percentage increases on employee related costs are guided by the bargaining agreement or circulars linked to CPI.

The Total Budget for the Agency is **R10 713 378**

Employee related costs is **R7 735 128**

Employee related costs are **72%** of the total budget and that is informed by the limited budget that the Agency is receiving from the Parent Municipality.

3. OPERATIONAL EXPENDITURE FOR THE PERIOD ENDED 1 JULY – 31 DECEMBER 2023 EXPENDITURE ANALYSIS

Operating Expenditure	Approved Budget	Actual Expenditure	Variances	% Spending
Employee Related Cost	R7 735 128	R4 007 936	R3 727 192	51%
Depreciation and Asset impairment	R200 000	R75 143	R124 857	37%
Audit and risk committee	R0.00	R99 000	(R99 000)	%
Agricultural Development	R30 000	R78 177	(R48 177)	(2.60%)
Tourism Promotion	R139 341	R83 950	R55 391	60%
SOC Migration	R420 000	R0.00	R420 00	0%
MSCOA Project	R0.00	R293 250	(R293 250)	%
Accounting Fees	R200 000	R287 785	(R87 785)	(1.43%)
Audit Fees	R200 000	R527 903	(R327 903)	(2.63%)

General Expenses	R1 788 909	R499 059	R1 289 850	27%
TOTAL	R10 713 378	R5 952 203	R4 761 175	55%

▪ **Employee related costs**

The total expenditure for employee cost is **R4 007 936**. This includes basic salaries, provident fund, UIF, SDL, Overtime worked during Sundays & public holidays by security guards and 13th cheque paid to staff members during their birthday month.

• **Audit and risk committee**

The Entity had shared services with PSJ Local Municipality, and the fees were paid by parent Municipality. During the year the Audit committee fees were not budgeted for, however we had to accommodate the meetings for compliance purposes. The overspend amount of R99 000, will be rectified through budget adjustment processes.

▪ **Agricultural Development**

There was overspending on this project because it took longer than we anticipated. The management will rectify the overspending through budget adjustment processes.

▪ **MSCOA Project**

The Entity will request an additional funding from the Municipality to rectify the overspend through budget adjustment processes.

General expenses

- The management anticipated to spend more on areas where there are underspend and to rectify through adjustment processes where we have overspent.