



**PORT ST JOHNS MUNICIPALITY BUDGET AND TREASURY OFFICE**



**MONTHLY BUDGET REPORT FOR THE MONTH ENDED 31 MARCH 2025**

**Prepared By:**

Chief Financial Officer

T. Sikolo

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**Approved By:**

Acting: Municipal Manager

E. Mzayiya

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**Acknowledged By:**

Honourable Mayor

C. Mazuza

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## **MONTHLY BUDGET REPORT FOR THE MONTH END OF 31 MARCH 2025**

### **PURPOSE**

To report on the financial performance of the Municipality for the eighth month ended 31 March 2025 in line with Section 71 of the Municipal Finance Management Act No. 56 of 2003 and Municipal Budget and Reporting Regulations gazette No 32141.

### **LEGAL/STATUTORY REQUIREMENTS**

Section 71 of Municipal Finance Management Act No. 56 of 2003.

Section 52 (d) of Municipal Finance Management Act No. 56 of 2003.

Municipal Budget and Reporting Regulations gazette No 32141

### **BACKGROUND**

#### **Section 71: Monthly Budget Statements**

In terms of Section 71 The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source.
  - (b) Actual borrowings.
  - (c) Actual expenditure, per vote;
-



- (d) Actual capital expenditure, per vote;
- (e) the amount of any allocations received.
- (f) Actual expenditure on those allocations,

### **Municipal budget and reporting regulations (MBRR) – Section 28 to 30**

Section (28) states that the monthly budget statement of a municipality must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, considering any guidelines issued by the Minister in terms of section 168 (1) of the Act. Tabling of monthly budget statements

Section (29) states that the mayor must table in the municipal council a monthly budget statement submitted to the mayor in terms of section 71 (1) of the Act. If the Mayor does so, the monthly budget statement must be accompanied by a mayor's report in a format set out in Schedule C.

Publication of monthly budget statements

Section (30) sub section (1) states that the monthly budget statement of a municipality must be placed on the municipality's website.

### **1. Budget and Treasury Office Staff Establishment**

This department is formed in terms of the legislation and approved by Council when adopting the Municipal Organisational Structure, its purpose is to serve all other departments, all councillors and all other stakeholders.

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Budget & Treasury has six sections under the authority of the CFO as delegated by Accounting Officer:

- Revenue and Investment Management  
Senior Revenue accountant, Revenue Accountant and one cashier
- Indigent Support  
Free Basic Service Practitioner and 2 Data captures
- Expenditure and Payroll management  
Senior Expenditure Accountant (Vacant), Expenditure Accountant, Payroll Officer, Payroll Accountant (Vacant) and 2 Payroll clerks
- Supply chain management.  
SCM Practitioner, Contracts Management Officer and Two SCM clerks (1 Vacant)
- Asset Management  
Asset Accountant; Asset Clerk, Stores Clerk
- Budget and reporting  
Senior Budget & Reporting Accountant, Budget & Reporting Accountant
- Internship  
4 financial management interns (3 females and 1 male)

### **Oversight and management**

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➤ Political oversight

Budget & Treasury standing committee members

➤ Strategic and management

CFO, PA to the CFO and two managers

The department currently has 3 critical positions that have been prioritized for recruitment and 4 interns. The internship contract ended in June 2024 and was extended until February which then makes the term for current interns to be 32 months.

Position	Status
➤ Senior Accountant expenditure	➤ On Advert
➤ Payroll Accountant	➤ On Advert
➤ SCM Clerk	➤ On Advert
➤ MFIP interns	➤ Awaiting interviews

## 2.Section 71: Monthly Budget Statements

The Budget and Treasury Office performs budgeting, accounting analysis, financial reporting, cash management, debt management, supply chain management, fiscal management, review, and other duties

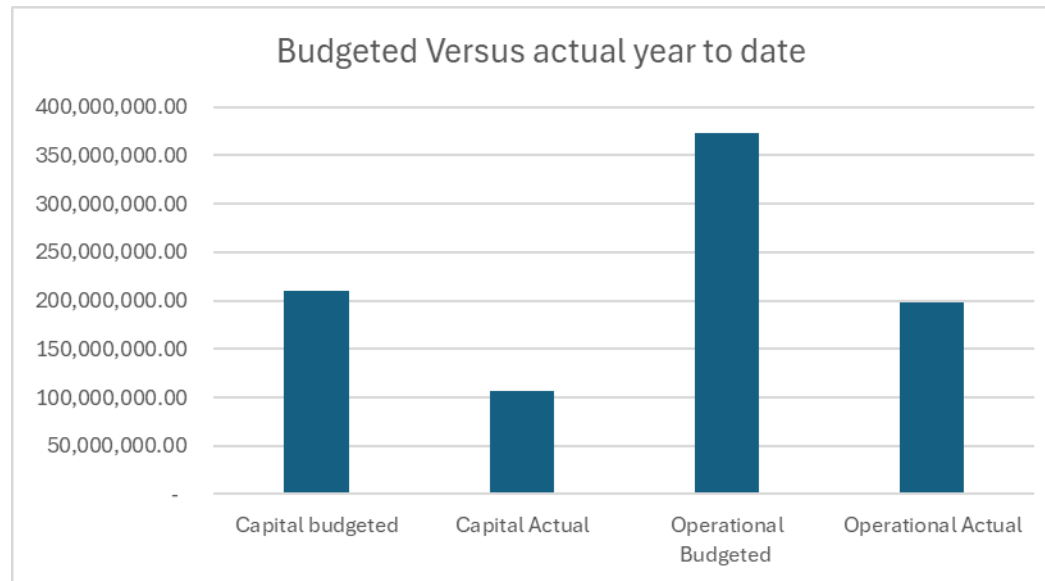
as may in terms of section 79 be delegated by the accounting officer to the Chief Financial Officer.

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## 2.1 Consolidated view of the budget

The Municipality has a total approved budget of 528 million for revenue and expenditure. The year to- date operational spending against the operational budget is at 53.2%. Capital expenditure is at 50.55%. On the operational expenditure the line items that have under spent are the non-cash items such as depreciation and debt impairment. Employee related costs which are one of our cost drivers is 71.99%. Year to date revenue is sitting at 382 million. The overall spending against budget is 299.7 million.





EC154 Port St Johns - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M09 March

Description	Ref	2023/24	Budget Year 2024/25							Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands										
Revenue										
Exchange Revenue										
Service charges - Electricity								-		
Service charges - Water								-		
Service charges - Waste Water Management								-		
Service charges - Waste management	1,141	2,937	1,500	100	901	1,069	(168)	-16%		1,500
Sale of Goods and Rendering of Services	685	732	748	-	32	533	(501)	-94%		748
Agency services	-	1,800	1,800	-	-	1,283	(1,283)	-100%		1,800
Interest								-		
Interest earned from Receivables	1,073	1,950	1,950	52	447	1,463	(1,016)	-69%		1,950
Interest from Current and Non Current Assets	17,508	107,100	122,741	436	9,146	92,056	(82,910)	-90%		122,741
Dividends								-		
Rent on Land								-		
Rental from Fixed Assets	138	500	250	17	119	178	(59)	-33%		250
Licence and permits	24	250	250	4	159	178	(20)	-11%		250
Operational Revenue	756	116	989	36	553	704	(151)	-21%		989
Non-Exchange Revenue										
Property rates	15,560	15,000	15,000	-	15,230	11,250	3,980	35%		15,000
Surcharges and Taxes	-	-	10,000	-	-	7,500	(7,500)	-100%		10,000
Fines, penalties and forfeits	255	380	305	-	(20)	229	(249)	-109%		305
Licence and permits	-	950	950	-	-	677	(677)	-100%		950
Transfers and subsidies - Operational	201,344	236,891	269,404	73,650	259,239	202,053	57,186	28%		269,404
Interest	6,473	5,550	5,550	360	2,889	4,163	(1,273)	-31%		5,550
Fuel Levy								-		
Operational Revenue								-		
Gains on disposal of Assets	-	-	1,059	-	1,059	794	265	33%		1,059
Other Gains								-		
Discontinued Operations										
Total Revenue (excluding capital transfers and contributions)		244,956	374,156	432,495	74,655	289,753	324,128	(34,375)	-11%	432,495
Expenditure By Type										
Employee related costs	105,103	132,671	135,452	10,460	97,671	101,589	(3,918)	-4%		135,452
Remuneration of councillors	14,240	16,539	15,939	1,314	11,178	11,954	(776)	-6%		15,939
Bulk purchases - electricity								-		
Inventory consumed	2,620	10,381	8,331	241	4,313	5,953	(1,640)	-28%		8,331
Debt impairment	5,678	147	369	-	-	295	(295)	-100%		369
Depreciation and amortisation	58,923	68,263	68,263	-	6	51,197	(51,191)	-100%		68,263
Interest	4,091	-	-	-	-	-				-
Contracted services	48,655	51,937	54,090	1,910	22,884	38,539	(15,656)	-41%		54,088
Transfers and subsidies	14,066	12,000	15,000	5,500	15,008	11,250	3,758	33%		15,000
Irrecoverable debts written off	-	-	-	-	973	-	973	#DIV/0!		-
Operational costs	64,977	70,549	75,595	7,286	45,739	54,606	(8,867)	-16%		75,597
Losses on Disposal of Assets								-		
Other Losses								-		
Total Expenditure		318,354	362,487	373,039	26,712	197,772	275,384	(77,612)	-28%	373,039
Surplus/(Deficit)		(73,398)	11,669	59,456	47,943	91,981	48,744	43,238	0	59,456
Transfers and subsidies - capital (monetary allocations)	101,773	69,146	96,146	15,221	93,511	72,109	21,402	0		96,146
Transfers and subsidies - capital (in-kind)							-			
Surplus/(Deficit) after capital transfers & contributions		28,375	80,815	155,602	63,164	185,493	120,853	64,640	0	155,602
Income Tax								-		
Surplus/(Deficit) after income tax		28,375	80,815	155,602	63,164	185,493	120,853	64,640	0	155,602
Share of Surplus/Deficit attributable to Joint Venture							-			
Share of Surplus/Deficit attributable to Minorities							-			
Surplus/(Deficit) attributable to municipality		28,375	80,815	155,602	63,164	185,493	120,853	64,640	0	155,602
Share of Surplus/Deficit attributable to Associate							-			
Intercompany/Parent subsidiary transactions								-		
Surplus/ (Deficit) for the year		28,375	80,815	155,602	63,164	185,493	120,853	64,640	0	155,602





## 2.2 Sources of Revenue

The Municipality generates revenue from the below listed sources inclusive of government grants. Rates are billed annually at the beginning of the new financial year and other services are billed monthly. As seen below is the table showing internal revenue sources and those performing less than what was expected are highlighted in red. This indicates that the municipality will adjust its revenue downwards during the adjustment budget.

ITEM	Adjusted Budget 2024/25	Monthly Projections	Feb-25	Mar-25	Actual Revenue Variance	% Collected	Variance Explanation
Assessment Rates	(15,000,000)	(1,250,000.00)	(116,481.40)	(119,616.68)	(1,130,383.32)	9.57	Decrease is due to dishonoured payment arrangement by debtors
Refuse Removal	(1,500,000)	(125,000.00)	(40,523.66)	(74,113.43)	(50,886.57)	59.29	Ratepayers are reluctant to pay, the municipality is in the process of appointing a debt collector through a transversal process.
Short Term Investments and Call Accounts	(20,000,000)	(1,666,666.67)	(546,175.13)		(1,120,491.54)	57	Due to decrease on the bank balances
Property Rates (interest received from debtors)	(5,550,000)	(462,500.00)	(410,220.45)	(411,617.49)	(50,882.51)	88.69	Slight increase is due to



							payment of arrear debt.
Court Fines	(300,000)	(25,000.00)	-	(600.00)	(24,600.00)	-	The department needs to improve as this has been going on for some time.
Vehicle Registration	(1,500,000)	(125,000.00)				-	Not yet Functional
Drivers license application/duplicate drivers license	(600,000)	(50,000.00)				-	Not yet Functional
Leaners license application	(350,000)	(29,166.67)	(39,805.00)	(39,385.00)	10 218.33	135	Slight increase has been noted, and the end user department must keep it up.
sale of goods - Assets < Capitalisation Threshold (Auction)	(1,058,650)	(316,274.00)				-	
Driver's license certificate	(300,000)	(25,000.00)				-	Not yet Functional
Business license: flee market and hawker stalls	(250,000)	(20,833.33)	(14,746.00)	(4,338.99)	(16,494.34)	21	The decrease is due to non-payment by



							hawkers in town.
Investment property: sub lease payment	(500,000)	(41,666.67)	(15,760.00)	(19,548.89)	(22,117.78)	47	Golf course, polela and eluxolweni flats not paying and were identified as revenue generating areas. Legal intervention is required
Sales of Goods and Rendering of Services: Cemetery and Burial	(20,000)	(1,666.67)	(3,980.00)	-		-	
Fines: Pound Fees	(75,000)	(6,250.00)		-		-	Not yet Functional
Publications: Tender Documents	(20,980)	(1,748.33)			(1,748.33)	-	Low sales as documents are available online to be adjusted during adjustment budget
Sales of Goods and Rendering of Services: Building Plan Approval	(50,000.00)	(4,166.66)				-	



Sales of Goods and Rendering of Services:							
Advertisements	(120,000)	(10,000.00)				-	
Revenue: Exchange							
Revenue - Operational							
Revenue - Insurance Refund	(888,523.00)	(88,220.83)	(286,038.72)	-	284,727.47	-	
Other income- Rent Halls	(220,899)	(18,408.25)	(5,332.99)	(31,933.78)	(13,525.53)	29	
Human Settlements				(49,339.60)			
LG Seta	(126,012.19)	- (10,501.02	-	(79,033.78)	-	-	
VAT refund	(10,000,000)	833,333.33	-	(2,474,916.00)	-	-	
<b>TOTALS</b>	<b>(58,430,064.00)</b>	<b>(5,057,959.00)</b>	<b>(928,908.22)</b>	<b>(3,255,104.04)</b>		<b>70.01</b>	



### Allocations Projections

ITEM	Budget 2024/25	Monthly Projections	Feb-25	Mar-25	Received up to date	Variance	Variance Explanation
Equitable Share	(203,985,000)	(67,995,000.00)	-	(50 996 000.00)	(203,973,000.00)	(12,000.00)	
Local Government Financial Management Grant	(2,600,000)	(2,600,000.00)	-	-	(2,600,000.00)	-	All monies received
Expanded Public Works Programme Integrated Grant	(1,676,000)	(419,000.00)	(502,000.00)	-	(1,676,000.00)	-	All monies received
Municipal Infrastructure Grant	(39,862,000)	(9,965,500.00)	-	(6,822,000.00)	(39,862,000.00)	-	All monies received
Integrated National Electrification Programme Grant	(31,277,000)	(7,819,250.00)	(10,000,000)	-	(31,277,000.00)	-	All monies received
Grant Gov-DSRAC Library	(1,003,000)	(83,583.33)	-	-	(1,003,000.00)	-	All monies received
OTP	(15 000 000)		-	(3,338,735.75)	(10,345,036.59)	(4,654,963.41)	
Transport	(12 000 000)		(1,708,292.94)	(2,591,625.03)	(4,299,917.97)	(7,700,082.03)	
Municipal Disaster Response Grant	(57,737,686)	(4,811,473.83)	-	(20,507,000.00)	(25,634,000.00)	(32,103,686)	
<b>TOTALS</b>	<b>(306,037,000.00)</b>	<b>(114,516,333.33)</b>	<b>(12,210,292.94)</b>	<b>(84,255,360.78)</b>	<b>(318,078,329.53)</b>	<b>(44,470,731.44)</b>	



### **Services, rates and taxes**

- The services offered by the municipality to its residents represent exchange transactions such as, refuse removal, leased properties etc whilst the non- exchange transactions are represented by rates, traffic fines and others. The collection on rates for the month of March is **R119,616.68** for all categories and is less than the monthly projections of **R1,2** million and for refuse collection **R74 113.43** has been collected and is less than the monthly projections of **R125** thousand.
  - The department continues in engaging its debtors in all categories to reduce their historic debt by making monthly payment arrangements, even though honouring of the arranged payments is still a challenge.
  - All municipal debt is being collected internally by revenue section for residential debtors, businesses and government departments. Debt collector will be appointed through a transversal tender and the engagements with the potential debt collectors has been conducted.
  - The institution received an amount of **R20,154.99** from the department of National Public Works and no amount was received from the department of Provincial Public Works in the month of March 2025.
  - The institution has one employee owing municipal rates which is not allowed in terms of Schedule 2 (10) of the code of conduct of municipal staff members and the amount owed after billing of rates is **R94 814.68**
  - The institution collected an amount of R600 for traffic fines for March 2025.
  - Learner's licences and vehicle registration collected an amount of **R39,385.00 and R0.00** for vehicle registration.
  - The institution received an amount of **R436,317.46** from interest on investments accounts and has decreased due decrease on the bank balances.
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- All other revenue collection items are detailed in the table above.

### 2.3 Grants Performance

The municipality's capital expenditure is grant funded. The municipality is expected to have spent 75% of the conditional capital grant allocation by end of March 2025, which is M09 and has spent more than 67%, only MDRG that spent 49.68%.

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GRANTS SUMMARY FOR 2024/2025 Financial period					
DESCRIPTION	Adjustment Budget 2024/2025	Amount	Expenditure	Expenditure	Unspent
		Received	To date	%	%
		To date			
Equitable Share	203,985,000.00	203,973,000.00	180,181,005.00	88.331	11.669
EPWP	1,676,000.00	1,676,000.00	1,676,000.00	100.000	0.000
MIG	39,862,000.00	33,040,000.00	30,676,528.00	76.957	23.043
INEP	31,277,000.00	21,277,000.00	21,197,475.48	67.773	32.227
FMG	2,600,000.00	2,600,000.00	1,552,071.24	59.695	40.305
DSRAC	1,286,270.00	1,286,270.00	524,351.42	40.765	59.235
DISASTER RELIEF	57,737,686.00	57,737,686.00	30,333,572.68	52.537	47.463
OTP	15,000,000.00	8,414,036.59	5,387,386.59	35.916	64.084
Department of Tra	12,000,000.00	2,601,445.59	2,601,445.59	21.679	78.321
Total Grants	365,423,956.00	332,605,438.18	274,129,836.00	75.017	24.983

## 2.4 Capital Expenditure

Capital expenditure is mostly grant funded with MIG, MDRG and INEP contributing the most however in the current budget the municipality allocated additional funds to capital projects funded by own revenue. The total spending for capital expenditure for the month of March amounts to R4.2m which is funded by internal generated funds and conditional grants. Up to date capital expenditure amounts to R106.2million. See table below.





EC154 Port St Johns - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M09 March										
Vote Description	Ref	2023/24 Audited Outcome	Budget Year 2024/25 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 9 - Executive AND Council (20: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 10 - LED (21: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 11 - Municipal Manager (22: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 12 - Corporate Service (23: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 13 - Community Service (24: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 14 - Community Services (24: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 15 - Financial Services (26: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 16 - Infrastructural Engineering (28: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 17 - Executive AND Council (30: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 18 - LED (31: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 19 - Municipal Manager (32: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 20 - Corporate Services (33: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 21 - Community Services (34: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 22 - Financial Services (36: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 23 - Infrastructural Engineering (38: CAPEX)		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	-	-	-	-	-	-	-	-	-
<b>Single Year expenditure appropriation</b>	2									
Vote 9 - Executive AND Council (20: CAPEX)		0	-	30	-	30	21	9	40%	30
Vote 10 - LED (21: CAPEX)		-	1,100	800	-	-	570	(570)	-100%	800
Vote 11 - Municipal Manager (22: CAPEX)		-	-	30	-	30	21	9	40%	30
Vote 12 - Corporate Service (23: CAPEX)		-	33,484	6,190	(6,821)	409	4,411	(4,002)	-91%	6,190
Vote 13 - Community Service (24: CAPEX)		236	-	663	-	1,146	472	674	143%	663
Vote 14 - Community Services (24: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 15 - Financial Services (26: CAPEX)		(1)	300	335	-	35	239	(204)	-85%	335
Vote 16 - Infrastructural Engineering (28: CAPEX)		-	37,677	42,031	5,633	25,744	29,947	(4,203)	-14%	42,031
Vote 17 - Executive AND Council (30: CAPEX)		-	5,000	2,020	-	-	1,440	(1,440)	-100%	2,020
Vote 18 - LED (31: CAPEX)		-	1,800	1,700	-	234	1,211	(977)	-81%	1,700
Vote 19 - Municipal Manager (32: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 20 - Corporate Services (33: CAPEX)		-	-	-	-	-	-	-	-	-
Vote 21 - Community Services (34: CAPEX)		448	3,050	3,122	19	1,327	2,225	(898)	-40%	3,122
Vote 22 - Financial Services (36: CAPEX)		-	2,000	4,059	-	650	2,892	(2,241)	-78%	4,059
Vote 23 - Infrastructural Engineering (38: CAPEX)		51,820	67,119	166,194	10,465	123,631	118,413	5,218	4%	166,194
<b>Total Capital single-year expenditure</b>	4	52,503	151,530	227,174	9,297	153,236	161,862	(8,625)	-5%	227,174
<b>Total Capital Expenditure</b>		52,503	151,530	227,174	9,297	153,236	161,862	(8,625)	-5%	227,174
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		(1)	14,950	12,464	70	1,154	8,881	(7,726)	-87%	12,464
Executive and council		-	100	160	-	60	114	(54)	-48%	160
Finance and administration		(1)	14,850	12,305	70	1,095	8,767	(7,672)	-88%	12,305
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		6,000	-	643	30	1,176	458	719	157%	643
Community and social services		6,000	-	643	30	1,176	458	719	157%	643
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		46,504	133,530	210,925	9,207	149,609	150,284	(675)	0%	210,925
Planning and development		-	2,900	2,500	-	234	1,781	(1,547)	-87%	2,500
Road transport		46,504	130,630	208,425	9,207	149,375	148,503	872	1%	208,425
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		-	3,050	3,192	19	1,327	2,275	(948)	-42%	3,192
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	3,050	3,192	19	1,327	2,275	(948)	-42%	3,192
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	3	52,503	151,530	227,224	4,223	106,228	161,897	(8,631)	-5%	227,224
<b>Funded by:</b>										
National Government		35,223	94,780	138,884	3,150	76,904	98,955	(22,050)	-22%	138,884
Provincial Government		16,038	-	15,000	38	10,732	10,688	45	0%	15,000
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educ Institutions)		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		51,262	94,780	153,884	3,188	87,637	109,642	(22,005)	-20%	153,884
<b>Borrowing</b>	6	-	-	-	-	-	-	-	-	-
<b>Internally generated funds</b>		1,242	56,750	56,279	1,035	18,591	40,099	(21,508)	-54%	56,279
<b>Total Capital Funding</b>		52,503	151,530	210,163	4,223	106,228	149,741	(43,513)	-29%	210,163



## 2.5. Operational Expenditure

Employee costs and general expenditure are the highest in terms of spending. Creditors were paid within the specified time in terms of Section 65 of the MFMA. All third-party payments were paid on the 28<sup>th</sup> March 2025.

<b>Expenditure category</b>	<b>per</b>	<b>Budget 2024/25 R</b>	<b>Monthly Budget</b>	<b>Actual Exp February</b>	<b>Actual Exp March</b>	<b>Variance Explanation</b>
<b>Employee Related Costs</b>		R132 671 111,00	R11 055 925.91	R10 852 038	R10 459 943	Decrease from the previous month
<b>Councillor &amp; Ward Committee Allowances</b>		R22 539 238.00	R1 878 269.83	R1 646 124	R1 806 288	Increase
<b>General Expenses</b>		R122 055 223.00	R10 171 268.00	R7 546 012	R14 590 799	Increase due to high number of invoices paid, include legal fees, general insurance, Development Agency
<b>Fuel</b>		8,164,999.00	680,417.00	R602 907.09	R600 850.93	Decrease, fuel use from the Engineering department needs close monitoring
<b>Consultants</b>		7,669,999	983,698	R177 287.32	R 336 372.51	Increase is due to payments made to



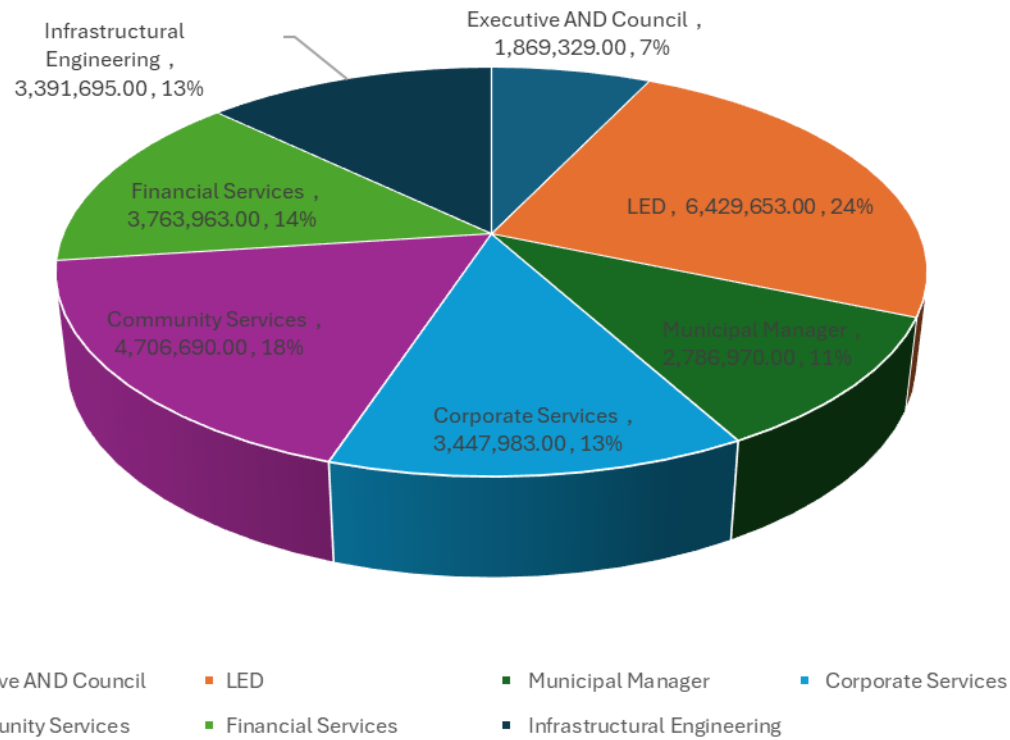
					Consultants (Valuation Roll and VAT)
<b>Repairs and Maintenance</b>	12,392,932	1,032,744,40	R584 156.80	R787 168.58	Payments were made on invoices submitted for maintenance hence there is a decrease.

### Expenditure by Vote

Most of the expenditure for the month of March comes from LED at 24% Community Services at 18%, followed by Financial Services with 14%.



### Departmental Expenditure Report M09





## 2.6. Section 66 Employee related costs

The total expenditure to date for employee related costs including councillors is R12.2. million. The overtime amount is quite high as it is still above R500 000 including Sundays and Public holidays and needs close monitoring. See the table below. This makes up 55% of the total operational expenditure.

MFMA Section 66 Monthly Report										
TYPE OF EXPENDITURE	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	YTD ACTUAL
	Jul-24	Aug-24	Sept-2024	Oct-2024	Nov-2024	Dec-2024	Jan-2025	Feb-2025	March-2025	TOTAL
Basic Salaries & Wages	5,867,731.05	5,746,827.28	7,501,627.60	7,136,673.45	7,972,453.20	7,875,732.26	7,525,229.99	7,541,274.06	7,413,044.51	64,580,593.40



Pension and UIF Contributions	926,714.02	944,69 2.52	1,090, 115.73	1,023,0 93.03	1,049,9 99.63	1,048, 016.67	1,046,2 78.64	1,054,8 24.12	1,072,6 77.77	9,256,412. 13
Medical Aid Contributions	486,912.76	515,52 1.36	531,05 7.94	551,557 .72	551,249 .32	553,50 2.92	614,33 0.24	622,20 5.24	618,64 9.64	5,044,987. 14
Other CC	77,641.98	78,300. 78	94,705 .58	88,695. 53	102,628 .68	98,203 .56	91,090. 25	89,877. 97	96,553. 29	817,697.62
Overtime	720,562.38	539,61 5.99	554,71 5.14	637,711 .72	394,165 .73	330,18 5.60	2,417,1 22.38	607,20 4.24	399,30 7.42	6,600,590. 60
Bonus	254,865.25	357,25 2.65	510,86 5.13	524,263 .40	412,192 .03	755,85 5.80	374,58 0.62	431,25 6.50	437,57 6.76	4,058,708. 14
Car Allowance	351,779.98	344,27 9.98	344,27 9.98	359,279 .98	366,779 .98	401,22 0.83	382,49 5.81	367,73 6.21	375,23 6.21	3,293,088. 96
Housing Allowance	2,132.82	2,132.8 2	2,420. 76	4,830.8 0	4,830.8 0	4,830. 80	4,830.8 0	4,830.8 0	4,830.8 0	35,671.20
Other benefits and allowances	359,617.73	459,28 2.63	447,88 8.54	427,849 .87	357,869 .28	427,55 4.01	912,43 2.47	691,67 8.33	799,28 3.16	4,883,456. 02
Leave payment	-	62,823. 45	268,00 3.67	14,907. 55	895,047 .03	542,39 6.26	148,26 4.94	10,219. 92	-	1,941,662. 82
Long Service Awards	30,772.54	47,321. 49	21,208 .80	11,728. 92	63,489. 77	53,415 .94	16,848. 29	20,448. 13	-	265,233.88



			11,366							
	9,078,730.5	9,098,0	,888.8	10,780,	12,170,	12,090	13,533,	11,441,	11,217,	
	1	50.95	7	591.97	705.45	,914.6	504.43	555.52	159.56	
<b>TOTAL</b>										<b>100,778,10</b>
										<b>1.91</b>

## 2.7 Creditors Age Analysis

The Municipality is able to pay its creditors when they become due and strives to pay all creditors within the 30 days.

EC154 Port St Johns - Supporting Table SC4 Monthly Budget Statement - aged creditors - M09 March

Description	NT Code	Budget Year 2024/25									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	-	-	-	-	-	-	-	-	-	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Medical Aid deductions											
Total By Customer Type	1000	-	-	-	-	-	-	-	-	-	-

Below are the top 5 trade creditors

#	Supplier	Amount
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1	LIKAMVA GEOMATICS	59,600.00
2	VUBA IMAGINEERS	160,632.00
3	SUPAMIX DIY EL	22 126.00
4	C-TRACK	208,567.30
5	MAXIMUM PROFIT	197,978.43
	Total	648,903.73

## 2.8 Collection Rate

The collection rate below is calculated on billing vs revenue collected however when calculating revenue collected vs debtors balance the collection rate of the municipality comes to an overall of 0.24%.

March- 2025

Description	Annual Budget	Billing	February Collection	March Collection	% Collection
Assessment rates	15,000,000.00	1 250 000	116 481.40	119 616.68	9.57%
Refuse Removal	1,500,000.00	125 000	40 523.66	74 113.43	59.29%





## 2.9 Debtors Age Analysis

The municipality had a total consumer debtors balance of R83 298 759.00 ranging between 0 day to over a year, and for last month was R82 960 327.00, there is an increase of R338 432.00 detailed below by age of total debtor's balance:

EC154 Port St Johns - Supporting Table SC3 Monthly Budget Statement - aged debtors - M09 March

Description	NT Code	Budget Year 2024/25											
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	-	-	-	-	-	-	-	-	-	-	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	1,205	561	557	555	555	463	69,658	(2,181)	71,374	69,051	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Waste Management	1600	166	162	160	158	156	154	11,165	-	12,121	11,633	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	162	-	162	162	-	-
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	-	-	-	-	-	-	-	-	-	-	-	-
Total By Income Source	2000	1,371	723	718	713	710	618	80,985	(2,181)	83,657	80,846	-	-
2023/24 - totals only										-	-		
Debtors Age Analysis By Customer Group													
Organs of State	2200	209	203	202	201	201	144	33,470	(1,839)	32,791	32,177	-	-
Commercial	2300	349	187	186	185	183	164	14,261	(253)	15,261	14,539	-	-
Households	2400	813	333	329	327	326	309	33,255	(89)	35,605	34,129	-	-
Other	2500	-	-	-	-	-	-	-	-	-	-	-	-
Total By Customer Group	2600	1,371	723	718	713	710	618	80,985	(2,181)	83,657	80,846	-	-

The total debt that can be deemed as irrecoverable amounts is R80 845 591 for the month of March 2025 determined based on being more than 90 days in arrears and this is 96% of the total debtor's balance.

Department

t



<b>Provincial Public Works</b>	<b>Analysis of Debt</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	<b>120 Days +</b>	<b>Total</b>
		16,793.04	6,906.53	6,869.88	6,869.88	21,148,448.02	21,185,887.35
	<b>Total</b>	<b>16,793.04</b>	<b>6,906.53</b>	<b>6,869.88</b>	<b>6,869.88</b>	<b>21,148,448.02</b>	<b>21,185,887.35</b>

#### Department

<b>National Public Works</b>	<b>Analysis of Debt</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	<b>120 Days +</b>	<b>Total</b>
		47,870.90	23,935.45	23,935.45	23,935.45	6,313,339.34	6,440,213.27
	<b>Total</b>	<b>47,870.90</b>	<b>23,935.45</b>	<b>23,935.45</b>	<b>23,935.45</b>	<b>6,313,339.34</b>	<b>6,440,213.27</b>

## 2.8 Revenue enhancement

There was no scheduled Revenue enhancement steering committee meeting for the month of March 2025.



### Top 10 Debtors

ACCOUNT	C/CODE	CURRENT	30 Days	60 Days	90 Days	120+ Days	Movement	Total	ACCOUNT NAME
10000980	HOUSEHOLD	0.00	0.00	0.00	185,020.00	3,479,460.83	+17,238.74	<b>3,664,480.833</b>	Dorothy Lilly Morris
30000364	GOVERNMENT-PROVINCIAL	0.00	0.00	0.00	73,578.56	794,852.53	+5,687.08	<b>868,431.09</b>	Mdlankala JSS
20001241	GOVERNMENT-NATIONAL	0.00	0.00	0.00	0.00	658,052.05	+3,135.48	<b>676,865.71</b>	NATIONAL P. WORKS
10002094	GOVERNMENT-PROVINCIAL	0.00	0.00	0.00	159,640.00	499,473.64	+2,497.86	<b>659,113.64</b>	Government of Transkei
10000019	BUSINESS	0.00	0.00	0.00	23,180.00	540,870.37	+3,496.79	<b>564,050.37</b>	QUMA FUNERAL SERVICES CC



10000843	GOVERNMENT-NATIONAL	0.00	0.00	0.00	12,650.00	518,832.52	+1,982.77	<b>531,482.52</b>	NATIONAL PUBLIC WORKS
10001060	BUSINESS	3,358.33	3,358.33	3,358.33	3,358.33	492,987.26	+2,484.94	<b>526,570.56</b>	LADHOW TRUST
30000385	GOVERNMENT-PROVINCIAL	0.00	0.00	0.00	138,517.50	381,415.64	+2,888.34	<b>519,933.14</b>	Lutshaya SSS
30000419	GOVERNMENT-PROVINCIAL	0.00	0.00	0.00	139,305.00	354,210.80	+2,321.66	<b>493,515.80</b>	Kwamsikwa JSS

Engagements has been made with the government departments on their debt; and submitted invoices to National Public works and the municipality is waiting for other payments. The section is busy engaging with the department of Rural development in settling their debt. Provincial public works invoices were submitted and paid a portion of the debt due to depleted funds for the current year the department requested to pay off the debt when they receive funds from the treasury department.

### **Valuation Roll**

Port St Johns Municipality has started a process of compiling the general valuation roll for a period of 5 years, the valuation process has started and is done by Gov- pro and the date of implementation will be the 1<sup>st</sup> of July 2025.

The service provider submitted the Draft General Valuation Roll to the municipality on the 28<sup>th</sup> of February 2025 and the Municipality reviewed the draft GV. There were corrections to be made by the valuer and the certified valuation roll was sent to the municipality on the 31<sup>st</sup> of March 2025.

### **2.11 Cash and cash equivalents**

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As at the end of March 2025, the Municipality had the below bank accounts and balances with FNB and Standard Bank. The balances are inclusive of interest from call accounts. As at the end of March 2025 the municipality had a total of eight bank accounts including the main account.

Account Number	Bank	Account type	Acc. Name	Balance	Recons
63007016735	FNB	Main Account	Port St Johns	12,403,291.86	31/03/2025
63008238081	FNB	Disaster Call Account	Port St Johns	29,621,788.75	31/03/2025
63008239261	FNB	Operational Account	Port St Johns	31,676,629.02	31/03/2025
63008236407	FNB	INEP Call Account	Port St Johns	9,102,719.56	31/03/2025
63008237778	FNB	MIG Call account	Port St Johns	74,177.40	31/03/2025
63008239790	FNB	Call Account	Port St Johns	13,638,851.30	31/03/2025
76205998069	FNB	Investment Account	Port St Johns	41,664, 174.33	28/02/2025
388649569	Standard Bank	Investment Account	Port St Johns	60,000,000.00	31/03/2025

**Total** **147,048,609.42**



## 2.12. Asset Management

In compliance with the requirements of **MFMA section 63**, the municipality has a complete and GRAP compliant asset register that is reviewed, verified and balances checked for accuracy regularly. The asset register is continuously updated with newly acquired assets (additions), revaluations, impairments, reviewed useful lives and depreciation charges. The **Fixed Asset Register (FAR)** has a total carrying value of **R 654,224,543.00** Additions comprises of new assets purchased during the month and this includes work in progress for construction of roads and bridge.

FAR SUMMARY AS AT 31 MARCH 2025					
Category	Opening Bal	Additions	Disposal /Transfers	Accumulated Depreciation	Carrying Value
Buildings	20,240,546	-	-	7,582,575	12,657,971
Community assets	56,296,041	-	-	19,783,799	36,512,242
Furniture and fixtures	3,639,773	35,000		2,829,842	844,931
IT equipment	8,296,138			7,458,770	837,368
Infrastructure	737,227,890		-	451,244,344	285,983,563
Infrastructure - WIP	198,082,711	5,221,454		-	203,304,165
Land	73,876,552	-	-	-	73,876,552



Plant and machinery	50,694,995			42,977,536	7,717,459
Heritage Assets <sup>2</sup>	123,700	-	-	-	123,700
Transport assets	14,397,464			6,014,289	8,383,175
	<b>1,157,043,636</b>	<b>5,256,454</b>	-	<b>29,608,827</b>	<b>630,241,125</b>

## Insurance

- All the Municipal assets are insured with Mpumelelo Financial Services.
- There are currently two (2) outstanding insurance claims. The insurance annual premium has increased to R1.9 million due to high rate of the insurance claims and the municipality has been flagged as high risk.

## STORES Management

- Inventory management is done at Municipal Stores which are situated at Municipal warehouse offices.
- At Stores we are having different types of inventories classified as follows:
  - Fuel and oil (e.g Petrol)
  - Cleaning Material (e.g Refuse bags)
  - Mechanical tools (e.g Tyres)
  - Gardening (e.g. Bush Knives)

## SUMMARY OF INVENTORY STOCK

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ITEM	AMOUNT
Opening balance as of 1 <sup>st</sup> March	R2,352,537.95
Purchases	R529,421.00
Issued	(R 380,118.24)
Closing balance as of 31 March	R2,532,004.76

For the month of March 2025, there's no inventory items reported lost.

## 2 Fleet Management

### Fuel Usage

Fuel usage the month of March is **R 726 944,11**

Below is the usage per vehicle.

REG.NO	DESCRIPTION	DEPARTMENT	CONDITION	Fuel usage - February	Fuel Usage- March	LICENSE DATE
1. HZD 635 EC	FORD RANGER – PICK UP BAKKIE	Office of the Hon.Mayor	Fair and working	R 3 770. 80	R 5 491.80	30/09/2025
2. HZD 643 EC	FORD RANGER	LED	Fair and Not working mechanical problem	N/A	R 3 057.15	30/09/2025
3. HZR 849 EC	FORD RANGER-PICK UP BAKKIE	Community Services-Traffic	Fair and working	R 3 423.20		30/09/2025
4. HZD 612 EC	FORD RANGER PICK UP BAKKIE	Engineering	Poor condition and working	R 7 082.30	R 9 126,15	30/09/2025
5. HYV 596 EC	FORD FOCUS	Community Services-Traffic	Fair and working	R 4 291.07	R 5 834.57	31/07/2025





6. HYV 611 EC	FORD-PICK UP BAKKIE	Engineering	Working/ bad condition	N/A	N/A	31/07/2025
7. HYV 589 EC	FORD PICK UP BAKKIE	Engineering	Working/ Bad condition	N/A	N/A	31/07/2025
08. HVW 550 EC	DUMPER	Engineering	Working/Bad condition	N/A	N/A	31/07/2025
09. HVW 548 EC	MOTOR GRADER	Engineering	Not working/Bad condition	N/A	N/A	31/07/2025
10. HVW 543 EC	MOTOR GRADER	Engineering	Working/bad condition	N/A	N/A	31/07/2025
11. HVW 538 EC	DUMPER	Engineering	Working/Bad condition	R 32 438.00	R 26 130.25	31/ 07/2025
12. HHX 632 EC	MAN LOW BED HORSE - TRAILER	Engineering	Working /Bad condition	R 17 405.20	R 35 989.50	31/10/2025
14. HXB 207 EC	DUMPER	Engineering	Not working / Bad condition	N/A	N/A	31/07/2025
15. HMV 162 EC	TRACTOR	Community Services	Working/ good condition	R 13 328.10	N/A	31/07/2025
16. JJT 277 EC	FORD RANGER-PICK UP BAKKIE	Engineering	Poor condition/ In repairs Mtata	N/A	N/A	31/07/2025
17.JPL 577 EC	AUDI Q5	Mayor's Office	Not working /Mechanical Fault	N/A	N/A	31/07/2025
18. JNP 025 EC	TOYOTA COROLLA	BTO	Working/ Good condition	R 9 803.40	R 6 176.45	31/03/2026
19. JST 502 EC	ISUZU TANKER TRUCK	Community Services	Working/good condition	R 12 655.15	R 12 619.25	29/02/2026
20. JCM 074 EC	FORD RANGER PICK UP BAKKIE	Communications	Not working, bad condition	N/A	N/A	31/03/2026
21. KJ 334 EC	ISUZU TIPPER TRUCK	Engineering	Working/ Fair	N/A	N/A	31/07/2025
22. JKB 923 EC	ISUZU TIPPER Truck	Engineering	Working/ Fair	N/A	R 12 187.10	31/07/2025

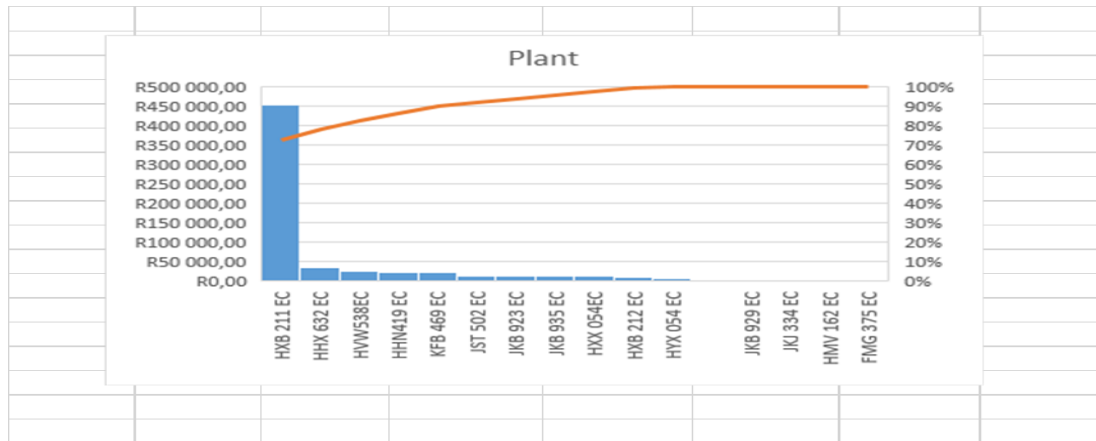
23. JKB 929 EC	ISUZU TIPPER TRUCK	Engineering	Working/ Fair	N/A	R 5 041,60	31/07/2025
24. JKB 935 EC	ISUZU TIPPER TRUCK	Engineering	Working/ Fair	R 11 510.05	R 11 668.24	31/07/2025
25. FGS 730 EC	TOYOTA HILUX	Community Service	Had an accident, the claim has been lodged with the insurance	N/A	N/A	30/09/2025
26. FGS 729 EC	TOYOTA HILLUX-Pick UP BAKKIE	Community Services	Not Working/ Bad condition	R 5 184.81	N/A	30/09/2025
27. FMG 382 EC	MAN REFUSE TRUCK	Community Services	Working/ Bad condition	N/A	N/A	31/10/2025
28. FMG 375 EC	Crane TRUCK	Engineering	Working/ Bad condition	N/A	N/A	31/07/2025
29. HYX 054 EC	MOTOR GRADER	Engineering	Working/ Bad condition	R 4 854.05	R 5 389.90	31/07/2025
30. HHN 425 EC	MAN TANKER	Engineering	Working/ Bad condition	N/A	N/A	31/10/2025
31. HHN 419 EC	Water cart	Engineering	Working/Fair	R 5 089.45	R 23 480.85	31/07/2025
32. HXX 054 EC	ISUZU REFUSE TRUCK	Community Services	Working/ Fair	R 16 657.85	R 11 434.50	29/02/2026
33. JTG 399 EC	TLB	Engineering	Working/ Good condition	N/A	N/A	31/03/2026
34. KDH 312 EC	TOYOTA HILLUX PICK UP BAKKIE	Community Services	Working/New	R 10 247.65	R 9 011.55	29/02/2026
35. HYC 823 EC	ROLLER	Engineering	On repairs in EL	N/A	N/A	31/07/2025
36. EXCAVATOR	CAT 323D	Engineering	Not Working/Repairs	N/A	N/A	N/A
37EXCAVATOR	CAT320D	Engineering	Working/Bad condition	N/A	N/A	N/A

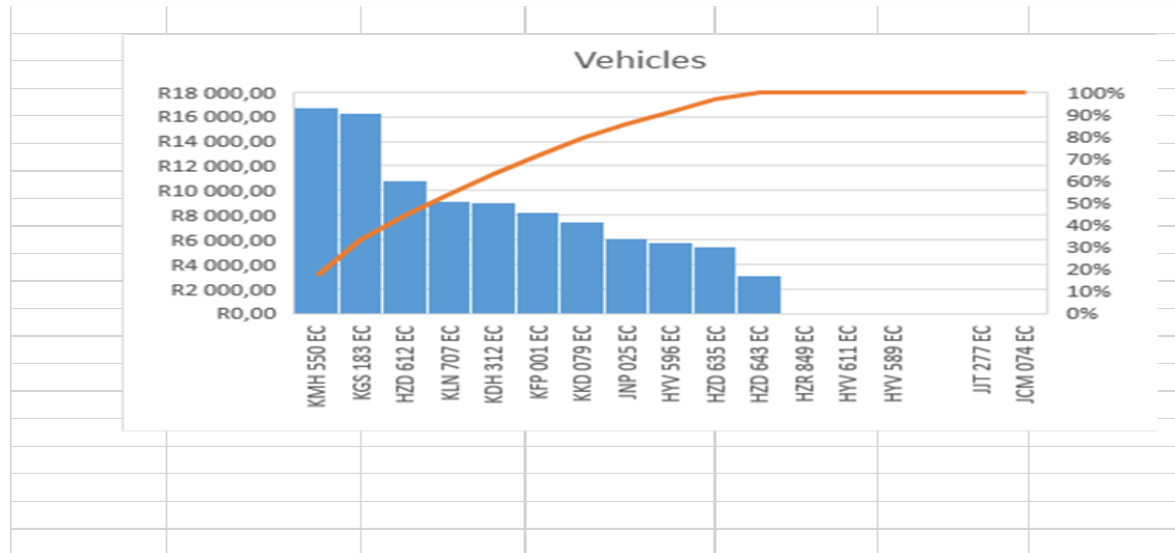


38. FMN 461 EC	BELL TLB	Engineering	Working/Bad condition	N/A	N/A	31/07/2025
39.FMN 460 EC	SINGLE DRUM ROLLER	Engineering	Working/ Bad condition	N/A	N/A	31/07/2025
40.HXB 211 EC	DIESEL BOWSER	Engineering	Working/ Bad condition	R 210 889.00	R 453 331.70	31/07/2025
41. HXB 212 EC	CAT TLB	Engineering	Not Working/ Repairs	R 8 849.45	R 10 202.90	31/07/2025
42. KCC 336 EC	CAT GRADER	Engineering	Working/Good Condition	R 8 645.65	N/A	30/11/2025
43. KFB 469 EC	UD TRUCKS	Community Services	Working /Good Condition	R 16 856.40	R 22 568.65	31/05/2025
45. JVH 921 EC	GRANT CORE TRAILER	Engineering	Repairs Port Shepstone	N/A	N/A	31/08/2025
46. HXB 204 EC	ROLLER	Engineering	Not Working/ Bad condition	N/A	N/A	31/07/2025
47. HZN 027 EC	BULLDOZER	Engineering	Working/ Bad condition	N/A	N/A	30/09/2025
48. KFP 001 EC	Toyota Hilux S/C Bakkie	Community Services	Working, in good condition	R 5 240.40	R 8 269.30	30/06/2025
49. KMH 550 EC	TOYOTA FORTUNER	Office of the Hon.Mayor	NEW	R 11 600.70	R 16 799,04	31/12/2025
50. KGS 183 EC	TOYOTA FORTUNER	Office of the Hon.Speaker	Working /in good condition	R 9 240.15	R 16 315,51	31/10/2025
51. KKD 079 EC	VW POLO	Community Services	NEW	R 5 658.15	R 7 452.55	31/05/2025
52. KLN 707 EC	TOYOTA HILUX	Speaker's Office	NEW	R 9 802.50	R 9 193,30	31/10/2025
53.Roller	Small Roller	Engineering	Working/Good Condition	N/A	N/A	



54.KDL 958 EC	Diesel Bowser	Engineering	Bad Condition/Not working	N/A	N/A	31/07/2025
<b>TOTAL</b>				<b>R444 523,68</b>	<b>R 726 944,11</b>	





## Vehicle Tracking

Reg.No	Make	Tracking Woking	Camera Working	Issue
1.JNP 025 EC	Toyota Corolla	Yes	No	Camera was left falling after windscreen replacement
2.HZD 643 EC	Ford Ranger	Yes	No	Camera has fallen



### **3.SUPPLY CHAIN MANAGEMENT REPORT FOR MARCH 2025**

#### **1. BACKGROUND AND PURPOSE**

**Paragraph 6** of the Port St Johns Municipality Supply Chain Management Policy states that:

- 1) The council reserves its right to maintain oversight over the implementation of this policy.
- 2) For the purposes of such oversight the accounting officer must: -
  - a) within 30 days of the end of each financial year, submit a report on the implementation of the SCM policy to the council of the municipality; and
  - b) Whenever there are serious and material problems in the implementation of this policy, immediately submit a report to the council.
- 3) The accounting officer must, within 10 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor.
- 4) The reports must be made public in accordance with section 21A of the Municipal Systems Act.

**Paragraph 7** further states that

- 1) A supply chain management unit is hereby established to implement this policy.
  - 2) The supply chain management unit operates under the direct supervision of the Chief Financial Officer or Official to whom this duty has been delegated in terms of section 82 of the MFMA or any official Acting as the CFO.
-



- 3) Wherever possible, all supply chain management functions and activities are to be performed by the supply chain management unit under the Supply Chain Management Unit Head.

## **2. PURPOSE**

The purpose of this report is to comply with Supply Chain Management Regulations and SCM Policy paragraph 6 (3) which states that the Accounting Officer must submit a report on the implementation of supply chain management policy to The Honourable Mayor for the council to maintain oversight on the implementation of Supply Chain Management policy.

## **PROCUREMENT ACTIVITIES**

### **3.1 Summary of Procurement Activities for the month of March 2025.**

Two tenders (Both Rate Based) were awarded through implementing regulation 18 (a) of the supply chain management regulations (Competitive bidding).

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Contract amounting to **R2 290 081.44** was awarded through implementing Regulation 18 of the supply chain management regulations (Term Contracts). 100% black owned company.

A total of **R 1 184 306,05** orders were awarded through implementing regulation 17 (a) of the supply chain management regulations (Formal Written price quotations). 100% is black-owned companies, 83.3% of those business are from Port St Johns, 17% is women-owned companies, 33% is youth – owned company.

A total of **R 704 098.20** orders were sourced through implementing Regulation 16 (a) of the supply chain management Regulations (Quotations less than R30 000). 87.5% of those business is from Port St Johns, 42% is 100% women-owned companies while 37% is youth-owned.

An amount of **R 818 930,10** of irregular expenditure was incurred in March

Deviations from normal SCM processes amounted to **R 48 488.60**

#### **4. COMPLIANCE**

Paragraph 26 of the Supply Chain Management Policy states that a committee system for competitive bids must be established, therefore the bid committees have been established and functioning. The bid committee minutes and reports of the meetings and attendance registers have been kept under the supply chain management unit.

##### **4.1 The Bid Specification Committee has considered the following projects:**

- Appointment of a Panel of Service Providers for the Financial Resources Mobilization of Port St Johns Municipality for a Period of Three (3) Years
-





#### 4.2 The Bid Evaluation Committee has considered the following projects:

- RFQ – Re-gravelling of Rhebhu Access Road and Stormwater Control

#### 4.3 The Bid Adjudication Committee has considered for the following projects:

- Proposals for Development of Shopping Mall / Centre
- Panel of SITA accredited services providers for supply and delivery of ICT equipment and accessories for a period of 2 years when the need arises.
- RFQ – Re-gravelling of Rhebhu Access Road and Stormwater Control

#### 4.4 Outstanding bids

Bid Number	Description	User Department	Closing Date	Status	Extended Bid validity period for 60 days expiring on
PSJLM-LED-2024/25-07	Service Provider to do Feasibility study identify catalytic projects	LED	25-Nov-24	Awaiting BEC	25-Apr-25



PSJLM-CORP-2024/25-10	Panel of Skills Development Providers for a Period of 2 Years to Provide Trainings of Officials, Councilors Community Members and Relevant Stakeholders in our Municipality	Corporate Services	09-Dec-24	Awaiting BEC	09-May-25
PSJLM-LED-2024/25-12	Request for proposals: Development of the shopping mall/ centre	LED	14-Jan-25	Intention to award	Not extended
Re - PSJLM-LED-2024/25-01	Re – Advert Appointment of an Implementing Agent for the Farmers' Incubation programme	LED	25-Feb-25	Awaiting BEC	Not extended
PSJLM-LED-2024/25-06	Service provider to develop Golf course Precinct Plan	LED	25-Feb-25	Awaiting BEC	Not extended
PSJLM-LED-2024/25-18	Mentorship or Incubation Programme for fashion designers	LED	20-Mar-25	Awaiting BEC	Not extended



PSJLM-LED-2024/25-08	Service provider to develop Waterfront Precinct Plan	LED	20-Mar-25	Awaiting BEC	Not extended
PSJLM-LED-2024/25-16	Supply, installation and maintenance of VOIP Telephone system internet and VPN hosting for a period of 3 years	Corporate Services	10-Mar-25	Awaiting BEC	Not extended

#### 4.5 Contract management

##### Contracts expiring this month and next two months

DESCRIPTION OF THE PROJECT	SERVICE PROVIDER	CONTRACT TERM	CONTRACT END DATE
Supply and delivery of alternative energy for a period of one year when the need arises	Xhasanan trading and projects	1 year	26-Mar-25
Supply and delivery of alternative energy for a period of one year when the need arises	Tinqa Engineering Projects	1 year	26-Mar-25



Supply and delivery of sport kit and other items for a period of one year as when the need arises	Volcano Blast	1year	31-May-25
Supply and delivery of sport kit and other items for a period of one year as when the need arises	Hlurod Solution	1year	31-May-25
Supply and delivery of sport kit and other items for a period of one year as when the need arises	Gaia Trading and projects	1year	31-May-25
Supply and delivery of sport kit and other items for a period of one year as when the need arises	Xhasanan trading and projects	1year	31-May-25

The user departments are still drafting the terms of reference, community services have not indicated whether they will still be interested in procuring the same goods again.

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## 4.Indigent Registration and Indigent Support

### 1.1 Indigent Registration

In quarter two the total number of indigents was 18 043, in quarter three there were 61 new registrations that was collected from various wards that leading to the total number of 18 104 indigents in our register for 2024/25 financial year, see table below:

Ward	O/B of indigents	Additions	Total No. of Indigents
Ward 01	1286	00	1286
Ward 02	827	16	843
Ward 03	1106	01	1107
Ward 04	1112	01	1113
Ward 05	727	00	727
Ward 06	622	03	625
Ward 07	1201	00	1201
Ward 08	1119	00	1119
Ward 09	748	00	748
Ward 10	967	00	967

Ward 11	632	25	657
Ward 12	816	00	816
Ward 13	834	04	838
Ward 14	630	00	630
Ward 15	540	00	540
Ward 16	1025	07	1032
Ward 17	1100	02	1102
Ward 18	1062	00	1062
Ward 19	955	02	957
Ward 20	734	00	734
<b>Total</b>	<b>18 043</b>	<b>61</b>	<b>18 104</b>

### **2.1 Indigent Support**

The municipality offers the following services to our indigents: Free basic electricity, alternative energy and refuse removal. The total number supplied with FBE for quarter three was 10 178 as per the schedule received from Eskom. Alternative energy was supplied to all the twenty wards and 1053 beneficiaries benefited. Refuse collection was rendered at Ward 6 and 1332 indigents benefited for the quarter, see the table below:

<b>Wards</b>	<b>No. of people receiving FBE</b>	<b>No. of people receiving Alternative Energy</b>	<b>No. of people receiving refuse removal</b>	<b>Total</b>
Ward 1	499	-	-	499
Ward 2	875	-	-	875
Ward 3	753	-	-	753
Ward 4	322	-	-	322
Ward 5	330	-	-	330
Ward 6	370	-	1332	1702
Ward 7	782	-	-	782
Ward 8	374	-	-	374
Ward 9	557	-	-	557
Ward 10	471	-	-	471
Ward 11	402	-	-	402
Ward 12	473	-	-	473
Ward 13	503	-	-	503
Ward 14	382	-	-	382
Ward 15	520	-	-	520
Ward 16	498	-	-	498
Ward 17	538	-	-	538
Ward 18	558	-	-	558
Ward 19	424	-	-	424
Ward 20	547	-	-	547
<b>Total</b>	<b>10 178</b>	<b>-</b>	<b>1332</b>	<b>11 510</b>

- Delivery of Alternative Energy was done during the month of February 2025 by the two service providers, and they were appointed for a period of one year which is expiring in March 2025.
- O.R.Tambo District Municipality working with its Local Municipalities, FBS Officer attended a meeting FBS District Forum in Mthatha during the month of February and March 2024. The main issues were to discuss how sister Municipalities are working and to adopt best practise. Customer Care drive and Indigent Registration Drive were other main agenda items where O.R.Tambo was in a process of visiting Local Municipalities to service their customers more especially in water and sanitation.



## 5. In-year Budget Statement Tables

As per section 9 of the MBRR Schedule C attachment, the in-year budget statement tables must consist of the tables in the Attachments to this Schedule, namely

(a) Table C1 s71 Monthly Budget Statement Summary

EC154 Port St Johns - Table C1 Monthly Budget Statement Summary - M09 March

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	15,560	15,000	15,000	–	15,230	11,250	3,980	35%	15,000
Service charges	1,141	2,937	1,500	100	901	1,069	(168)	-16%	1,500
Investment revenue	17,508	107,100	122,741	436	9,146	92,056	(82,910)	-90%	122,741
Transfers and subsidies - Operational	201,344	236,891	269,404	73,650	259,239	202,053	57,186	0	269,404
Other own revenue	9,403	12,228	23,850	468	5,237	17,701	(12,464)	-70%	–
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>244,956</b>	<b>374,156</b>	<b>432,495</b>	<b>74,655</b>	<b>289,753</b>	<b>324,128</b>	<b>(34,375)</b>	<b>-11%</b>	<b>432,495</b>
Employee costs	105,103	132,671	135,452	10,460	97,671	101,589	(3,918)	-4%	135,452
Remuneration of Councillors	14,240	16,539	15,939	1,314	11,178	11,954	(776)	-6%	15,939
Depreciation and amortisation	58,923	68,263	68,263	–	6	51,197	(51,191)	-100%	68,263
Interest	4,091	–	–	–	–	–	–	–	–
Inventory consumed and bulk purchases	2,620	10,381	8,331	241	4,313	5,953	(1,640)	-28%	8,331
Transfers and subsidies	14,066	12,000	15,000	5,500	11,250	3,758	3,758	33%	15,000
Other expenditure	119,310	122,633	130,054	9,196	69,595	93,441	(23,845)	-26%	130,054
<b>Total Expenditure</b>	<b>318,354</b>	<b>362,487</b>	<b>373,039</b>	<b>26,712</b>	<b>197,772</b>	<b>275,384</b>	<b>(77,612)</b>	<b>-28%</b>	<b>373,039</b>
<b>Surplus/(Deficit)</b>	<b>(73,398)</b>	<b>11,669</b>	<b>59,456</b>	<b>47,943</b>	<b>91,981</b>	<b>48,744</b>	<b>43,238</b>	<b>89%</b>	<b>59,456</b>
Transfers and subsidies - capital (monetary)	101,773	69,146	96,146	15,221	93,511	72,109	21,402	30%	96,146
Transfers and subsidies - capital (in-kind)	–	–	–	–	–	–	–	–	–
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>28,375</b>	<b>80,815</b>	<b>155,602</b>	<b>63,164</b>	<b>185,493</b>	<b>120,853</b>	<b>64,640</b>	<b>53%</b>	<b>155,602</b>
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–	–	–
<b>Surplus/ (Deficit) for the year</b>	<b>28,375</b>	<b>80,815</b>	<b>155,602</b>	<b>63,164</b>	<b>185,493</b>	<b>120,853</b>	<b>64,640</b>	<b>53%</b>	<b>155,602</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	–	–	–	–	–	–	–	–	–
Capital transfers recognised	–	–	–	–	–	–	–	–	–
Borrowing	–	–	–	–	–	–	–	–	–
Internally generated funds	–	–	–	–	–	–	–	–	–
<b>Total sources of capital funds</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>Financial position</b>									
Total current assets	193,593	194,754	193,858		221,524				193,858
Total non current assets	643,843	575,175	650,869		734,615				650,869
Total current liabilities	125,270	65,367	65,378		68,457				65,378
Total non current liabilities	15,373	13,725	13,725		16,629				13,725
Community wealth/Equity	<b>664,736</b>	<b>690,837</b>	<b>765,624</b>		<b>685,388</b>				<b>765,624</b>
<b>Cash flows</b>									
Net cash from (used) operating	173,132	65,319	(327,264)	106,349	409,375	(329,355)	(738,730)	224%	(434,127)
Net cash from (used) investing	(46,002)	(151,214)	902	(5,432)	(43,018)	–	43,018	#DIV/0!	–
Net cash from (used) financing	(333)	–	–	–	(333)	–	333	#DIV/0!	–
<b>Cash/cash equivalents at the month/year end</b>	<b>279,730</b>	<b>36,093</b>	<b>(204,374)</b>	<b>100,917</b>	<b>538,431</b>	<b>(207,367)</b>	<b>(745,798)</b>	<b>360%</b>	<b>(312,140)</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	1,371	723	718	713	710	618	80,985	(2,181)	83,657
<b>Creditors Age Analysis</b>									
Total Creditors	–	–	–	–	–	–	–	–	–

(b) Table C2 Monthly Budget Statement - Financial Performance (standard classification)

EC154 Port St Johns - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M09 March

Description	Ref	2023/24	Budget Year 2024/25							Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
<b>R thousands</b>	1									
<b>Revenue - Functional</b>										
<i><b>Governance and administration</b></i>		173,946	336,837	364,536	52,068	207,115	273,345	(66,230)	-24%	364,536
Executive and council		86,007	-	-	-	37,775	-	37,775	#DIV/0!	-
Finance and administration		87,939	336,837	364,536	52,068	169,340	273,345	(104,005)	-38%	364,536
Internal audit		-	-	-	-	-	-	-	-	-
<i><b>Community and public safety</b></i>		22,326	-	-	-	9,454	-	9,454	#DIV/0!	-
Community and social services		22,326	-	-	-	9,454	-	9,454	#DIV/0!	-
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i><b>Economic and environmental services</b></i>		149,317	103,432	162,585	37,707	165,815	121,810	44,005	36%	162,585
Planning and development		21,502	951	675	-	9,444	481	8,963	1863%	675
Road transport		127,815	102,481	161,910	37,707	156,371	121,329	35,042	29%	161,910
Environmental protection		-	-	-	-	-	-	-	-	-
<i><b>Trading services</b></i>		1,141	3,032	1,520	100	881	1,083	(202)	-19%	1,520
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		1,141	3,032	1,520	100	881	1,083	(202)	-19%	1,520
<i><b>Other</b></i>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Functional</b>	2	346,730	443,302	528,641	89,876	383,265	396,238	(12,973)	-3%	528,641
<b>Expenditure - Functional</b>										
<i><b>Governance and administration</b></i>		158,026	166,292	167,171	12,765	98,748	122,733	(23,985)	-20%	167,171
Executive and council		67,886	49,872	51,762	4,884	34,662	38,423	(3,761)	-10%	51,763
Finance and administration		90,140	112,122	111,659	7,672	63,107	81,563	(18,457)	-23%	111,659
Internal audit		-	4,299	3,749	208	979	2,746	(1,768)	-64%	3,748
<i><b>Community and public safety</b></i>		43,797	1,916	2,804	-	114	2,069	(1,955)	-94%	2,804
Community and social services		43,797	1,916	2,804	-	114	2,069	(1,955)	-94%	2,804
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i><b>Economic and environmental services</b></i>		125,186	132,762	138,230	9,303	55,122	102,440	(47,319)	-46%	138,230
Planning and development		11,075	31,841	34,547	6,430	24,505	25,551	(1,046)	-4%	34,547
Road transport		114,110	100,921	103,683	2,873	30,616	76,889	(46,273)	-60%	103,683
Environmental protection		-	-	-	-	-	-	-	-	-
<i><b>Trading services</b></i>		-	61,517	64,835	4,644	43,788	48,142	(4,354)	-9%	64,835
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	61,517	64,835	4,644	43,788	48,142	(4,354)	-9%	64,835
<i><b>Other</b></i>		-	-	-	-	-	-	-	-	-
<b>Total Expenditure - Functional</b>	3	327,008	362,487	373,039	26,712	197,772	275,384	(77,612)	-28%	373,039
<b>Surplus/ (Deficit) for the year</b>		19,721	80,815	155,602	63,164	185,493	120,853	64,640	0.53485994	155,602

(c) Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

EC154 Port St Johns - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M09 March										
Vote Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands									%	
<b>Revenue by Vo</b>	1									
Vote 1 - Executive AND Council (20: IE)		64,505	–	–	–	28,331	–	28,331	#DIV/0!	–
Vote 2 - LED (21: IE)		21,502	–	–	–	9,444	–	9,444	#DIV/0!	–
Vote 3 - Municipal Manager (22: IE)		21,502	–	–	–	9,444	–	9,444	#DIV/0!	–
Vote 4 - Corporate Services (23: IE)		21,617	16	1,015	79	9,991	728	9,264	1273.2%	1,015
Vote 5 - Community Services (24: IE)		23,467	4,340	3,111	184	10,859	2,276	8,583	377.0%	3,111
Vote 6 - Financial Services (26: IE)		66,322	340,497	366,963	51,989	159,349	275,069	(115,720)	-42.1%	366,963
Vote 7 - Infrastructural Engineering (28: IE)		127,815	98,449	157,553	37,624	155,847	118,165	37,682	31.9%	157,553
Vote 8 - (34: IE)		–	–	–	–	–	–	–		–
<b>Total Revenue</b>	2	<b>346,730</b>	<b>443,302</b>	<b>528,641</b>	<b>89,876</b>	<b>383,265</b>	<b>396,238</b>	<b>(12,973)</b>	<b>-3.3%</b>	<b>528,641</b>
<b>Expenditure by</b>	1									
Vote 1 - Executive AND Council (20: IE)		42,546	96,262	92,092	9,384	68,484	68,871	(387)	-0.6%	92,082
Vote 2 - LED (21: IE)		11,075	31,906	34,579	6,436	24,699	25,556	(857)	-3.4%	34,579
Vote 3 - Municipal Manager (22: IE)		17,668	36,811	39,677	4,330	26,187	29,055	(2,868)	-9.9%	39,677
Vote 4 - Corporate Services (23: IE)		33,490	36,089	38,252	2,535	20,798	27,803	(7,004)	-25.2%	38,252
Vote 5 - Community Services (24: IE)		50,184	30,319	34,603	1,605	20,347	25,412	(5,065)	-19.9%	34,603
Vote 6 - Financial Services (26: IE)		47,352	116,623	120,055	1,702	29,619	88,512	(58,893)	-66.5%	120,065
Vote 7 - Infrastructural Engineering (28: IE)		82,619	14,477	13,782	720	7,637	10,176	(2,539)	-24.9%	13,782
Vote 8 - (34: IE)		–	–	–	–	–	–	–		–
<b>Total Expenditu</b>	2	<b>284,934</b>	<b>362,487</b>	<b>373,039</b>	<b>26,712</b>	<b>197,772</b>	<b>275,384</b>	<b>(77,612)</b>	<b>-28.2%</b>	<b>373,039</b>
<b>Surplus/ (Defic</b>	2	<b>61,796</b>	<b>80,815</b>	<b>155,602</b>	<b>63,164</b>	<b>185,493</b>	<b>120,853</b>	<b>64,640</b>	<b>53.5%</b>	<b>155,602</b>

(d) Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)

EC154 Port St Johns - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M09 March

EC134 For St Johns - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - m05 march		2023/24	Budget Year 2024/25							
Description	Ref	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue										
Exchange Revenue										
Service charges - Electricity								-		
Service charges - Water								-		
Service charges - Waste Water Management								-		
Service charges - Waste management		1,141	2,937	1,500	100	901	1,069	(168)	-16%	1,500
Sale of Goods and Rendering of Services		685	732	748	-	32	533	(501)	-94%	748
Agency services		-	1,800	1,800	-	-	1,283	(1,283)	-100%	1,800
Interest								-		
Interest earned from Receivables		1,073	1,950	1,950	52	447	1,463	(1,016)	-69%	1,950
Interest from Current and Non Current Assets		17,508	107,100	122,741	436	9,146	92,056	(82,910)	-90%	122,741
Dividends								-		
Rent on Land								-		
Rental from Fixed Assets		138	500	250	17	119	178	(59)	-33%	250
Licence and permits		24	250	250	4	159	178	(20)	-11%	250
Operational Revenue		756	116	989	36	553	704	(151)	-21%	989
Non-Exchange Revenue										
Property rates		15,560	15,000	15,000	-	15,230	11,250	3,980	35%	15,000
Surcharges and Taxes		-	-	10,000	-	-	7,500	(7,500)	-100%	10,000
Fines, penalties and forfeits		255	380	305	-	(20)	229	(249)	-109%	305
Licence and permits		-	950	950	-	-	677	(677)	-100%	950
Transfers and subsidies - Operational		201,344	236,891	269,404	73,650	259,239	202,053	57,186	28%	269,404
Interest		6,473	5,550	5,550	360	2,889	4,163	(1,273)	-31%	5,550
Fuel Levy								-		
Operational Revenue								-		
Gains on disposal of Assets		-	-	1,059	-	1,059	794	265	33%	1,059
Other Gains								-		
Discontinued Operations										
Total Revenue (excluding capital transfers and contributions)										
		244,956	374,156	432,495	74,655	289,753	324,128	(34,375)	-11%	432,495
Expenditure By Type										
Employee related costs		105,103	132,671	135,452	10,460	97,671	101,589	(3,918)	-4%	135,452
Remuneration of councillors		14,240	16,539	15,939	1,314	11,178	11,954	(776)	-6%	15,939
Bulk purchases - electricity								-		
Inventory consumed		2,620	10,381	8,331	241	4,313	5,953	(1,640)	-28%	8,331
Debt impairment		5,678	147	369	-	-	295	(295)	-100%	369
Depreciation and amortisation		58,923	68,263	68,263	-	6	51,197	(51,191)	-100%	68,263
Interest		4,091	-	-	-	-	-	-		-
Contracted services		48,655	51,937	54,090	1,910	22,884	38,539	(15,656)	-41%	54,088
Transfers and subsidies		14,066	12,000	15,000	5,500	15,008	11,250	3,758	33%	15,000
Irrecoverable debts written off		-	-	-	-	973	-	973	#DIV/0!	-
Operational costs		64,977	70,549	75,595	7,286	45,739	54,606	(8,867)	-16%	75,597
Losses on Disposal of Assets								-		
Other Losses								-		
Total Expenditure										
		318,354	362,487	373,039	26,712	197,772	275,384	(77,612)	-28%	373,039
Surplus/(Deficit)										
		(73,398)	11,669	59,456	47,943	91,981	48,744	43,238	0	59,456
Transfers and subsidies - capital (monetary allocations)		101,773	69,146	96,146	15,221	93,511	72,109	21,402	0	96,146
Transfers and subsidies - capital (in-kind)								-		
Surplus/(Deficit) after capital transfers & contributions										
		28,375	80,815	155,602	63,164	185,493	120,853	64,640	0	155,602
Income Tax								-		
Surplus/(Deficit) after income tax										
		28,375	80,815	155,602	63,164	185,493	120,853	64,640	0	155,602
Share of Surplus/Deficit attributable to Joint Venture								-		
Share of Surplus/Deficit attributable to Minorities								-		
Surplus/(Deficit) attributable to municipality										
		28,375	80,815	155,602	63,164	185,493	120,853	64,640	0	155,602
Share of Surplus/Deficit attributable to Associate								-		
Intercompany/Parent subsidiary transactions								-		
Surplus/ (Deficit) for the year										
		28,375	80,815	155,602	63,164	185,493	120,853	64,640	0	155,602

(e) Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)



EC154 Port St Johns - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M09 March										
Vote Description	Ref	2023/24 Audited Outcome	Budget Year 2024/25 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 9 - Executive AND Council (20: CAPEX)		—	—	—	—	—	—	—		—
Vote 10 - LED (21: CAPEX)		—	—	—	—	—	—	—		—
Vote 11 - Municipal Manager (22: CAPEX)		—	—	—	—	—	—	—		—
Vote 12 - Corporate Service (23: CAPEX)		—	—	—	—	—	—	—		—
Vote 13 - Community Service (24: CAPEX)		—	—	—	—	—	—	—		—
Vote 14 - Community Services (24: CAPEX)		—	—	—	—	—	—	—		—
Vote 15 - Financial Services (26: CAPEX)		—	—	—	—	—	—	—		—
Vote 16 - Infrastructural Engineering (28: CAPEX)		—	—	—	—	—	—	—		—
Vote 17 - Executive AND Council (30: CAPEX)		—	—	—	—	—	—	—		—
Vote 18 - LED (31: CAPEX)		—	—	—	—	—	—	—		—
Vote 19 - Municipal Manager (32: CAPEX)		—	—	—	—	—	—	—		—
Vote 20 - Corporate Services (33: CAPEX)		—	—	—	—	—	—	—		—
Vote 21 - Community Services (34: CAPEX)		—	—	—	—	—	—	—		—
Vote 22 - Financial Services (36: CAPEX)		—	—	—	—	—	—	—		—
Vote 23 - Infrastructural Engineering (38: CAPEX)		—	—	—	—	—	—	—		—
<b>Total Capital Multi-year expenditure</b>	4,7	—	—	—	—	—	—	—		—
<b>Single Year expenditure appropriation</b>	2									
Vote 9 - Executive AND Council (20: CAPEX)		0	—	30	—	30	21	9	40%	30
Vote 10 - LED (21: CAPEX)		—	1,100	800	—	—	570	(570)	-100%	800
Vote 11 - Municipal Manager (22: CAPEX)		—	—	30	—	30	21	9	40%	30
Vote 12 - Corporate Service (23: CAPEX)		—	33,484	6,190	(6,821)	409	4,411	(4,002)	-91%	6,190
Vote 13 - Community Service (24: CAPEX)		236	—	663	—	1,146	472	674	143%	663
Vote 14 - Community Services (24: CAPEX)		—	—	—	—	—	—	—		—
Vote 15 - Financial Services (26: CAPEX)		(1)	300	335	—	35	239	(204)	-85%	335
Vote 16 - Infrastructural Engineering (28: CAPEX)		—	37,677	42,031	5,633	25,744	29,947	(4,203)	-14%	42,031
Vote 17 - Executive AND Council (30: CAPEX)		—	5,000	2,020	—	—	1,440	(1,440)	-100%	2,020
Vote 18 - LED (31: CAPEX)		—	1,800	1,700	—	234	1,211	(977)	-81%	1,700
Vote 19 - Municipal Manager (32: CAPEX)		—	—	—	—	—	—	—		—
Vote 20 - Corporate Services (33: CAPEX)		—	—	—	—	—	—	—		—
Vote 21 - Community Services (34: CAPEX)		448	3,050	3,122	19	1,327	2,225	(898)	-40%	3,122
Vote 22 - Financial Services (36: CAPEX)		—	2,000	4,059	—	650	2,892	(2,241)	-78%	4,059
Vote 23 - Infrastructural Engineering (38: CAPEX)		51,820	67,119	166,194	10,465	123,631	118,413	5,218	4%	166,194
<b>Total Capital single-year expenditure</b>	4	52,503	151,530	227,174	9,297	153,236	161,862	(8,625)	-5%	227,174
<b>Total Capital Expenditure</b>		<b>52,503</b>	<b>151,530</b>	<b>227,174</b>	<b>9,297</b>	<b>153,236</b>	<b>161,862</b>	<b>(8,625)</b>	<b>-5%</b>	<b>227,174</b>
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		(1)	14,950	12,464	70	1,154	8,881	(7,726)	-87%	12,464
Executive and council		—	100	160	—	60	114	(54)	-48%	160
Finance and administration		(1)	14,850	12,305	70	1,095	8,767	(7,672)	-88%	12,305
Internal audit		—	—	—	—	—	—	—		—
<b>Community and public safety</b>		6,000	—	643	30	1,176	458	719	157%	643
Community and social services		6,000	—	643	30	1,176	458	719	157%	643
Sport and recreation		—	—	—	—	—	—	—		—
Public safety		—	—	—	—	—	—	—		—
Housing		—	—	—	—	—	—	—		—
Health		—	—	—	—	—	—	—		—
<b>Economic and environmental services</b>		46,504	133,530	210,925	9,207	149,609	150,284	(675)	0%	210,925
Planning and development		—	2,900	2,500	—	234	1,781	(1,547)	-87%	2,500
Road transport		46,504	130,630	208,425	9,207	149,375	148,503	872	1%	208,425
Environmental protection		—	—	—	—	—	—	—		—
<b>Trading services</b>		—	3,050	3,192	19	1,327	2,275	(948)	-42%	3,192
Energy sources		—	—	—	—	—	—	—		—
Water management		—	—	—	—	—	—	—		—
Waste water management		—	—	—	—	—	—	—		—
Waste management		—	3,050	3,192	19	1,327	2,275	(948)	-42%	3,192
<b>Other</b>		—	—	—	—	—	—	—		—
<b>Total Capital Expenditure - Functional Classification</b>	3	52,503	151,530	227,224	4,223	106,228	161,897	(8,631)	-5%	227,224
<b>Funded by:</b>										
National Government		35,223	94,780	138,884	3,150	76,904	98,955	(22,050)	-22%	138,884
Provincial Government		16,038	—	15,000	38	10,732	10,688	45	0%	15,000
District Municipality		—	—	—	—	—	—	—		—
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educ Institutions)		—	—	—	—	—	—	—		—
<b>Transfers recognised - capital</b>		51,262	94,780	153,884	3,188	87,637	109,642	(22,005)	-20%	153,884
<b>Borrowing</b>	6	—	—	—	—	—	—	—		—
<b>Internally generated funds</b>		1,242	56,750	56,279	1,035	18,591	40,099	(21,508)	-54%	56,279
<b>Total Capital Funding</b>		<b>52,503</b>	<b>151,530</b>	<b>210,163</b>	<b>4,223</b>	<b>106,228</b>	<b>149,741</b>	<b>(43,513)</b>	<b>-29%</b>	<b>210,163</b>

(f) Table C6 Monthly Budget Statement - Financial Position

EC154 Port St Johns - Table C6 Monthly Budget Statement - Financial Position - M09 March

Description	Ref	2023/24	Budget Year 2024/25			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash and cash equivalents		172,407	118,677	118,628	195,381	118,628
Trade and other receivables from exchange transactions		4,992	2,865	2,865	5,933	2,865
Receivables from non-exchange transactions		6,504	7,548	6,690	17,277	6,690
Current portion of non-current receivables						
Inventory		1,307	61,985	61,985	1,307	61,985
VAT		8,384	3,679	3,690	1,625	3,690
Other current assets						
<b>Total current assets</b>		<b>193,593</b>	<b>194,754</b>	<b>193,858</b>	<b>221,524</b>	<b>193,858</b>
<b>Non current assets</b>						
Investments						
Investment property		13,001	4,462	4,462	13,001	4,462
Property, plant and equipment		630,843	573,509	649,203	721,615	649,203
Biological assets						
Living and non-living resources						
Heritage assets						
Intangible assets		–	(2,797)	(2,797)	–	(2,797)
Trade and other receivables from exchange transactions						
Non-current receivables from non-exchange transactions						
Other non-current assets						
<b>Total non current assets</b>		<b>643,843</b>	<b>575,175</b>	<b>650,869</b>	<b>734,615</b>	<b>650,869</b>
<b>TOTAL ASSETS</b>		<b>837,437</b>	<b>769,929</b>	<b>844,727</b>	<b>956,139</b>	<b>844,727</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft						
Financial liabilities		1,876	1,773	1,773	1,876	1,773
Consumer deposits		61	61	61	61	61
Trade and other payables from exchange transactions		60,659	39,055	39,055	36,597	39,055
Trade and other payables from non-exchange transactions		34,294	8,099	8,099	1,280	8,099
Provision		13,673	15,197	15,197	12,417	15,197
VAT		14,707	1,181	1,192	16,226	1,192
Other current liabilities						
<b>Total current liabilities</b>		<b>125,270</b>	<b>65,367</b>	<b>65,378</b>	<b>68,457</b>	<b>65,378</b>
<b>Non current liabilities</b>						
Financial liabilities		6,113	2,682	2,682	6,113	2,682
Provision		9,260	11,042	11,042	10,516	11,042
Long term portion of trade payables						
Other non-current liabilities						
<b>Total non current liabilities</b>		<b>15,373</b>	<b>13,725</b>	<b>13,725</b>	<b>16,629</b>	<b>13,725</b>
<b>TOTAL LIABILITIES</b>		<b>140,643</b>	<b>79,092</b>	<b>79,103</b>	<b>85,085</b>	<b>79,103</b>
<b>NET ASSETS</b>	2	<b>696,794</b>	<b>690,837</b>	<b>765,624</b>	<b>871,054</b>	<b>765,624</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated surplus/(deficit)		665,608	690,837	765,624	686,260	765,624
Reserves and funds		(872)	–	–	(872)	–
Other						
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>664,736</b>	<b>690,837</b>	<b>765,624</b>	<b>685,388</b>	<b>765,624</b>

(g) Table C7 Monthly Budget Statement - Cash Flow

EC154 Port St Johns - Table C7 Monthly Budget Statement - Cash Flow - M09 March

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates		7,081	14,142	(3,724)	635	1,900	–	1,900	#DIV/0!	–
Service charges		1,801	3,209	1,131	75	491	(472,361)	472,852	-100%	(584,121)
Other revenue		770	20,182	13,340	57	862	356,610	(355,748)	-100%	458,020
Transfers and Subsidies - Operational		198,038	211,257	(49,987)	83,238	426,252	–	426,252	#DIV/0!	–
Transfers and Subsidies - Capital		72,362	94,780	(0)	33,259	112,025	–	112,025	#DIV/0!	–
Interest		17,005	20,000	20,000	436	5,622	–	5,622	#DIV/0!	–
Dividends								–		
<b>Payments</b>										
Suppliers and employees		(123,924)	(298,250)	(308,024)	(11,350)	(137,778)	(213,604)	75,826	-35%	(308,027)
Interest								–		
Transfers and Subsidies								–		
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>173,132</b>	<b>65,319</b>	<b>(327,264)</b>	<b>106,349</b>	<b>409,375</b>	<b>(329,355)</b>	<b>(738,730)</b>	<b>224%</b>	<b>(434,127)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		1	316	902	–	1,059	–	1,059	#DIV/0!	–
Decrease (increase) in non-current receivables								–		
Decrease (increase) in non-current investments								–		
<b>Payments</b>										
Capital assets		(46,003)	(151,530)	–	(5,432)	(44,077)	–	(44,077)	#DIV/0!	–
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(46,002)</b>	<b>(151,214)</b>	<b>902</b>	<b>(5,432)</b>	<b>(43,018)</b>	<b>–</b>	<b>43,018</b>	<b>#DIV/0!</b>	<b>–</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans								–		
Borrowing long term/refinancing								–		
Increase (decrease) in consumer deposits								–		
<b>Payments</b>										
Repayment of borrowing		(333)	–	–	–	(333)	–	(333)	#DIV/0!	–
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>(333)</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>(333)</b>	<b>–</b>	<b>333</b>	<b>#DIV/0!</b>	<b>–</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>126,797</b>	<b>(85,894)</b>	<b>(326,362)</b>	<b>100,917</b>	<b>366,024</b>	<b>(329,355)</b>			<b>(434,127)</b>
Cash/cash equivalents at beginning:		152,933	121,987	121,987	–	172,407	121,987	50,419		121,987
Cash/cash equivalents at month/year end:		279,730	36,093	(204,374)	100,917	538,431	(207,367)			(312,140)

## Financial Position

The **statement of financial position** lists all the Council's Current and Non-current Assets and liabilities together with their financial values representing the economic resources of the municipality. Table C6 is meant to improve the stakeholder's understanding and management of budget and the impact of actual expenditure in comparison to the budget implications on the financial position.

Current Assets reflect the financial assets that have cash value and are owned by Council and all other assets that are expected to provide financial benefit to Council within one financial year. The financial benefit is through the rendering of services to the community and revenue generation through refuse removal services and other revenue generating activities.

Largest **current assets** are **Cash and cash equivalent** at R195 381 156. Trade and other receivables from non-exchange transactions R17 277 208.00. **Call investments deposits interest** was at R415 426.35 at the end of the month. Current assets are highly liquid, in that they can easily be converted to cash when required to meet short term obligations which are paying of salaries, allowances and suppliers for goods and services.

The largest **current liabilities** are trade and other payables from exchange transactions R36 596 683.

The **current ratio** of the municipality is currently sitting at 3:24 which indicates a healthy financial position, as the municipality's current assets are greater than current liabilities. The municipality is thus able to pay its employees and creditors monthly. However, attention should be given to the **collection rate** as there are long outstanding balances owed by service consumers, which are sitting at R76 758 400.39 and bulk of those are domestic consumers.

The consumer deposits balance of R61 000.00 as reflected in the Statement of Financial Position, is only relating to consumer accounts that were opened with the municipality since the beginning of 2022/23 financial year and as such it is grossly understated due to balances that were not transferred.

**Non-Current Assets** are resources with a cash value which another party has made a legal commitment to hand over to Council over a period exceeding one financial year.

The property, plant and equipment item remain the most material resource on the statement of financial position at R657,651,819.00 at Carrying value.

Infrastructure assets form 48,89% of the total asset register and are mainly required to generate revenue and are crucial in-service delivery for the municipality. It is high time that the municipality prioritise repairs and maintenance of the existing infrastructure assets to improve the service delivery capacity of the assets since the municipality is faced with ageing infrastructure. If planned and costed maintenance is not done, the municipality might be faced with reserve backlog due to ageing infrastructure.

**Non-Current liabilities** are legal commitments from other parties acquired to enhance service delivery.

**Provisions** are the largest non-current liability at R10 516 010. These are **employee benefit obligations** which are based upon actuarial valuations for all the municipality's defined benefit pension plans and post-employment medical benefits.

The statement of financial position is currently showing the equity of the municipality as R685 388 373.00 as at end of the month, most in accumulated surplus and this equity is not fully funded. Most of the equity is held under fixed assets therefore it is a small portion that can be affected by inflation fluctuations.



EC154 Port St Johns - Table C6 Monthly Budget Statement - Financial Position - M09 March

Description	Ref	2023/24	Budget Year 2024/25			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash and cash equivalents		172,407	118,677	118,628	195,381	118,628
Trade and other receivables from exchange transactions		4,992	2,865	2,865	5,933	2,865
Receivables from non-exchange transactions		6,504	7,548	6,690	17,277	6,690
Current portion of non-current receivables						
Inventory		1,307	61,985	61,985	1,307	61,985
VAT		8,384	3,679	3,690	1,625	3,690
Other current assets						
<b>Total current assets</b>		<b>193,593</b>	<b>194,754</b>	<b>193,858</b>	<b>221,524</b>	<b>193,858</b>
<b>Non current assets</b>						
Investments						
Investment property		13,001	4,462	4,462	13,001	4,462
Property, plant and equipment		630,843	573,509	649,203	721,615	649,203
Biological assets						
Living and non-living resources						
Heritage assets						
Intangible assets		–	(2,797)	(2,797)	–	(2,797)
Trade and other receivables from exchange transactions						
Non-current receivables from non-exchange transactions						
Other non-current assets						
<b>Total non current assets</b>		<b>643,843</b>	<b>575,175</b>	<b>650,869</b>	<b>734,615</b>	<b>650,869</b>
<b>TOTAL ASSETS</b>		<b>837,437</b>	<b>769,929</b>	<b>844,727</b>	<b>956,139</b>	<b>844,727</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft						
Financial liabilities		1,876	1,773	1,773	1,876	1,773
Consumer deposits		61	61	61	61	61
Trade and other payables from exchange transactions		60,659	39,055	39,055	36,597	39,055
Trade and other payables from non-exchange transactions		34,294	8,099	8,099	1,280	8,099
Provision		13,673	15,197	15,197	12,417	15,197
VAT		14,707	1,181	1,192	16,226	1,192
Other current liabilities						
<b>Total current liabilities</b>		<b>125,270</b>	<b>65,367</b>	<b>65,378</b>	<b>68,457</b>	<b>65,378</b>
<b>Non current liabilities</b>						
Financial liabilities		6,113	2,682	2,682	6,113	2,682
Provision		9,260	11,042	11,042	10,516	11,042
Long term portion of trade payables						
Other non-current liabilities						
<b>Total non current liabilities</b>		<b>15,373</b>	<b>13,725</b>	<b>13,725</b>	<b>16,629</b>	<b>13,725</b>
<b>TOTAL LIABILITIES</b>		<b>140,643</b>	<b>79,092</b>	<b>79,103</b>	<b>85,085</b>	<b>79,103</b>
<b>NET ASSETS</b>	2	<b>696,794</b>	<b>690,837</b>	<b>765,624</b>	<b>871,054</b>	<b>765,624</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated surplus/(deficit)		665,608	690,837	765,624	686,260	765,624
Reserves and funds		(872)	–	–	(872)	–
Other						
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>664,736</b>	<b>690,837</b>	<b>765,624</b>	<b>685,388</b>	<b>765,624</b>



## Financial Performance

The **statement of financial performance** is used to measure performance of the institution and monitor the cash flow projections in comparison with actual expenditure and revenue for a specific period. This statement summarizes the revenue realised and expenditure incurred by the municipality on both cash and accrual basis.

The table below shows an analysis of Operating and Capital revenue and expenditure against budget. During the month ending March 2025, the Municipality had an operating deficit of R16 469 523 as at end of February 2025. The total operating expenditure actual for the month is R22 930 627.00 is more than the actual total revenue of R6 461 104.00 as it shows deficit of R16 469 523.00.

**SUMMARY REVENUE AND EXPENDITURE FOR THE MONTH ENDING 28 FEBRUARY 2025**  
**EC154 Port St Johns - Table C1 Consolidated Monthly Budget Statement Summary – 8<sup>th</sup> month**

Description	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	Full Year Forecast
Total Revenue	374,156	432,495	74,655	289,753	324,128	432,495
Total operating Expenditure	362,487	373,039	26,712	197,772	275,384	373,039
<b>Surplus/(Deficit)</b>	11,669	59,456	47,943	91,981	48,744	59,456

The following **revenue streams** were budgeted for in 2024/2025 financial year Property rate is R15 000 000.00 million and Refuse revenue R1 500 000. Actual figures for the 9<sup>TH</sup> month of 2024/25 are as follows: Property rates billing is R15 230 214.00 and Refuse revenue R40 523.66 with Property rates having positive variance at 35% and service charges having negative variance of 16% respectively. Billing has been done in the beginning of the financial year for property rates; hence we have a huge percentage.

Property rates are billed in the beginning of the new financial year for the whole year and Refuse charges monthly.

Government: The debtors are up to date with current debts, but the challenge is with the old debt from National public works which engagements are being done by both institutions.

The cumulative total billing for the whole year is R15 230 213.00.

*For the 9<sup>th</sup> month of 2024/25*, billing has been done in the beginning of the financial year for property rates and monthly for refuse charges. The municipal property rates policy states that the municipality bills in advance its customers in July and the bill are payable in 12 equal instalments. The municipality must implement the revenue enhancement strategy to improve the revenue base and to ensure long term financial sustainability.

The interest from current and non-current assets is however sitting at R415 426.35 for this month.

Total transfers and subsidies operational are at R73 650 026 in the month of the municipality managed to generate other revenue of R468 411 for the month, this comprises of revenue realized from selling of goods and rendering services, rental from fixed assets, licence and permits and operational revenue.

The **expenditure incurred** as at 9<sup>th</sup> month of 2024/2025 was as follows: spending on employee related costs at R10 459 943 and remuneration of councillors and ward committee stipend is R 1806 288.00 for the month of March.

Depreciation and asset impairment is budgeted at R68 262 541.00 for the year. In the 9<sup>th</sup> month no depreciation and asset impairment had not been processed on the system, manually its amounting to R10 470 223.00 The monthly depreciation calculations will be

performed once the asset management module is fully installed and integrated with the financial accounting system. In this regard, the monthly section 71 reports are understated by the depreciation amounts not being charged as the depreciation is supposed to be expensed monthly. Debt impairment provision of R146 860.00 and is also based on budgeted figures and this shall be calculated at year end.

Contracted services are currently spent sitting at R1 910 244. with a negative variance of 35% resulting from budget alignment to mSCOA requirements that is being addressed and expenditure that is sitting on commitments. Also, implementation of cost containment measures. Transfers and grants were R5 500 000.

Other expenditure incurred R9 196 410.00 for March2025.

### **Capital Revenue and Expenditure**

The table below shows capital expenditure and sources of capital funding, actual performance and year to date figures compared to the budget. The capital expenditure for the 9<sup>th</sup> month of 2024/2025 from grant funding is as follows.

**(Below is Schedule C\_table:C5 for Capital Revenue and Expenditure)**



**EC154 Port St Johns - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - I**

Vote Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Single Year expenditure	2									
Vote 9 - Executive AND Council		0	–	30	–	30	–	30	#DIV/0!	30
Vote 10 - LED (21: CAPEX)		–	1,100	800	–	–	733	(733)	-100%	800
Vote 11 - Municipal Manager (		–	–	30	–	30	–	30	#DIV/0!	30
Vote 12 - Corporate Service (		–	33,484	6,190	2,265	7,230	22,323	(15,093)	-68%	6,190
Vote 13 - Community Service		236	–	663	–	1,146	–	1,146	#DIV/0!	663
Vote 14 - Community Services		–	–	–	–	–	–	–		–
Vote 15 - Financial Services (		(1)	300	335	–	35	200	(165)	-82%	335
Vote 16 - Infrastructural Engine		–	37,677	42,031	–	20,110	25,118	(5,008)	-20%	42,031
Vote 17 - Executive AND Council		–	5,000	2,020	–	–	3,333	(3,333)	-100%	2,020
Vote 18 - LED (31: CAPEX)		–	1,800	1,700	–	234	1,200	(966)	-80%	1,700
Vote 19 - Municipal Manager (		–	–	–	–	–	–	–		–
Vote 20 - Corporate Services		–	–	–	–	–	–	–		–
Vote 21 - Community Services		448	3,050	3,122	212	1,308	2,033	(726)	-36%	3,122
Vote 22 - Financial Services (		–	2,000	4,059	–	650	1,333	(683)	-51%	4,059
Vote 23 - Infrastructural Engine		51,820	67,119	166,194	3,713	113,166	44,746	68,420	153%	166,194
		–	–	–	–	–	–	–		–
Total Capital si	4	52,503	151,530	227,174	6,190	143,940	101,020	42,920	42%	227,174
Total Capital Expenditure		52,503	151,530	227,174	6,190	143,940	101,020	42,920	42%	227,174
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administrat</b>		(1)	14,950	12,464	2	1,084	9,967	(8,882)	-89%	12,464
Executive and council		–	100	160	–	60	67	(7)	-11%	160
Finance and administration		(1)	14,850	12,305	2	1,025	9,900	(8,875)	-90%	12,305
Internal audit								–		
<b>Community and public safet</b>		6,000	–	643	–	1,146	–	1,146	#DIV/0!	643
Community and social servi		6,000	–	643	–	1,146	–	1,146	#DIV/0!	643
Sport and recreation								–		
Public safety								–		
Housing								–		
Health								–		
<b>Economic and environmenta</b>		46,504	133,530	210,925	5,976	140,401	89,020	51,381	58%	210,925
Planning and development		–	2,900	2,500	–	234	1,933	(1,699)	-88%	2,500
Road transport		46,504	130,630	208,425	5,976	140,167	87,087	53,081	61%	208,425
Environmental protection								–		
<b>Trading services</b>		–	3,050	3,192	212	1,308	2,033	(726)	-36%	3,192
Energy sources								–		
Water management								–		
Waste water management								–		
Waste management		–	3,050	3,192	212	1,308	2,033	(726)	-36%	3,192
<b>Other</b>								–		
Total Capital E	3	52,503	151,530	227,224	6,190	143,940	101,020	42,920	42%	227,224
<b>Funded by:</b>										
National Government		35,223	94,780	138,884	4,357	57,310	63,187	26,313	42%	138,884
Provincial Government		16,038	–	15,000	1,619	22,709	–	22,709	#DIV/0!	15,000
District Municipality								–		
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private								–		
<b>Transfers recognised - capita</b>		51,262	94,780	153,884	5,976	80,019	63,187	49,022	78%	153,884
<b>Borrowing</b>	6							–		
<b>Internally generated funds</b>		1,242	56,750	56,279	214	12,659	37,833	(9,589)	-25%	56,279
Total Capital Funding		52,503	151,530	210,163	6,190	92,678	101,020	39,432	39%	210,163

## Cash flow Statement

The table below highlights the cash flow position of the municipality for the 9<sup>th</sup> month of 2024/2025. The year-to-date cash flow statement of the municipality depicts that the municipality has a favourable cash position.

The cash and cash equivalents to date show positive cash outlay of the municipality. This is however because of both conditional grants and equitable share paid in July and December 2024 and last trench in March 2025. This situation is however not sustainable if the revenue collection is not improved.

(Below is Schedule C\_table:C7 for Cash Flow)

EC154 Port St Johns - Table C7 Monthly Budget Statement - Cash Flow - M09 March

Description	Ref	2023/24	Budget Year 2024/25						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %
R thousands	1								
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>									
<b>Receipts</b>									
Property rates		7,081	14,142	(3,724)	635	1,900	—	1,900	#DIV/0!
Service charges		1,801	3,209	1,131	75	491	(472,361)	472,852	-100%
Other revenue		770	20,182	13,340	57	862	356,610	(355,748)	-100%
Transfers and Subsidies - Operational		198,038	211,257	(49,987)	83,238	426,252	—	426,252	#DIV/0!
Transfers and Subsidies - Capital		72,362	94,780	(0)	33,259	112,025	—	112,025	#DIV/0!
Interest		17,005	20,000	20,000	436	5,622	—	5,622	#DIV/0!
Dividends								—	
<b>Payments</b>									
Suppliers and employees		(123,924)	(298,250)	(308,024)	(11,350)	(137,778)	(213,604)	75,826	-35%
Interest								—	
Transfers and Subsidies								—	
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>173,132</b>	<b>65,319</b>	<b>(327,264)</b>	<b>106,349</b>	<b>409,375</b>	<b>(329,355)</b>	<b>(738,730)</b>	<b>224%</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>									
<b>Receipts</b>									
Proceeds on disposal of PPE		1	316	902	—	1,059	—	1,059	#DIV/0!
Decrease (increase) in non-current receivables								—	
Decrease (increase) in non-current investments								—	
<b>Payments</b>									
Capital assets		(46,003)	(151,530)	—	(5,432)	(44,077)	—	(44,077)	#DIV/0!
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(46,002)</b>	<b>(151,214)</b>	<b>902</b>	<b>(5,432)</b>	<b>(43,018)</b>	<b>—</b>	<b>43,018</b>	<b>#DIV/0!</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>									
<b>Receipts</b>									
Short term loans								—	
Borrowing long term/refinancing								—	
Increase (decrease) in consumer deposits								—	
<b>Payments</b>									
Repayment of borrowing		(333)	—	—	—	(333)	—	(333)	#DIV/0!
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>(333)</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(333)</b>	<b>—</b>	<b>333</b>	<b>#DIV/0!</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>126,797</b>	<b>(85,894)</b>	<b>(326,362)</b>	<b>100,917</b>	<b>366,024</b>	<b>(329,355)</b>		
Cash/cash equivalents at beginning:		152,933	121,987	121,987	—	172,407	121,987	50,419	
Cash/cash equivalents at month/year end:		279,730	36,093	(204,374)	100,917	538,431	(207,367)		

